

Approved

**MEWEA Executive Board Meeting
August 21, 2020
Maine Municipal Association - Augusta**

MINUTES

Attendance: Michael Guethle, Stacy Thompson, Paula Drouin, Phil Tucker, Gregg Wood, Scott Firmin, Dustin Price, Max Kenney, Rob Pontau, Theresa Tucker, and Cyndi Fortier - MMA.

Absent: Gretchen Anderson, Dave Beauchamp, Alex Buechner, Bryanna Denis, Mo Dube, Kevin Eaton, Tim Haskell, Leeann Hanson, Zach Henderson, Travis Jones, Jeff McBurnie, Ryan Wadsworth, and Andy Wendell

Guests: Bruce Berger

1. **Call to Order:** President Michael Guethle called the meeting to order at 9:05 a.m.
2. **Minutes:** Motion made by Theresa Tucker, seconded by Paula Drouin, to approve the June 12th minutes. All approved the minutes.
3. **Treasurer's Report:**

TREASURER'S REPORT: Jeff McBurnie submitted the following written COMMITTEE REPORT:

ACCOUNT/BUDGET STATUS: Very little to report regarding MEWEA 2020 finances. Finances have been reviewed and reconciled through June 30th. As you might suspect, there has been very little activity. The Fall Convention will move forward as a virtual event so there will be an opportunity to provide training and generate revenue. Not at the same level as the in-person conference, but then neither will the expenses be.

REMINDER: As always, if you spot errors, have questions, or just want to discuss the Association's general financial status, please don't hesitate to contact me.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Virtual Fall Conference, 9/16-18.

OTHER RECOMMENDATIONS & MISCELLANEOUS: None

REPORT SUBMITTED BY: Jeff McBurnie

DATE SUBMITTED: 08/18/2020

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Mike Guethle added that the current total assessts for the current year is \$107,488 and the prior year was \$124,321. The total liabilities are \$107,488.49 compared to last year, \$124,321.25.

4. State Director’s Report:

NEWEA Committee Representative: Jeff McBurnie submitted the following written COMMITTEE REPORT:

RECENT ACTIVITIES: NEWEA Awards Committee Mtg. (virtual), 6/3/2020; NEWEA Nominating Committee Calls (7/1 & 29); NEWEA ASA/State Directors Mtg. (virtual), 8/11/2020.

DECISIONS MADE: N/A

MEETINGS HELD/ATTENDED: See Activities above

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Next NEWEA ECM is in September.

RECOMMENDATIONS & MISCELLANEOUS: Candidates for the Pelouin and Operator of the Year Awards have been identified and presented to the NEWEA Awards committee. I also nominated the Hawk Ridge Compost Facility for the Biosolids Management Award, celebrating its 30th year of operation and its 2,000,000th cubic yard of compost delivered. WEF Ops Challenge has been modified and will be conducted virtually; for details, go to the NEWEA Ops Challenge webpage.

REPORT SUBMITTED BY: Jeff McBurnie

DATE SUBMITTED: 8/18/2020

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- X MMA Affiliate Liaison
- X Executive Committee Meeting

Rob Pontau reported that there is not a lot of interest in the WEF Operations Challenge this year due to the event being held virtually and also that no one is looking for extra training. Mike Guethle said he will provide outreach in the upcoming President’s message that Operations Challenge is going “virtual” this year, and if members want to participate they can, but that MeWEA is not requiring participating.

5. DEP Representative: Gregg Wood reported on the following:

- DEP Commissioner Gerry Reid’s last day with the DEP is August 31st.
- The Governor’s Office has requested each state agency to come up with a budget curtailment plan in the event cuts are needed to offset the impact the pandemic has had on the State’s budget. The DEP’s portion would be a \$900,000 potential cut, which, Gregg said, the DEP will be able to cover with vacant positions.
- Gregg expressed his concern about a lot of upcoming retirements in the next few months – there are four people in his group alone who have a lot of institutional knowledge, so there may be a lot of changes over the next six months.
- The DEP Certificate of Achievement Award has been prepared. Paula Drouin said details are still being worked out on how awards will be presented “virtually” and asked Gregg how it work best for him. Gregg will follow up with Paula on how DEP would like its award presented. Mike added recognition of award recipients will be included on MeWEA social media.
- Gregg said he has completed the MS4 permit – he has a couple more response to comments to make. He will be going over some fine details next week. The sticking

point will be what the effective date of the permit is going to be. Hopefully, the permit will be issued by the end of the month.

6. Old Business:

- **Admin Guide:** Mike encouraged members to continue updating the Admin Guide as needed and as the year continues. He asked the first term Committee Chairs to make sure the Admin Guide is updated and to include the Standard Operating Procedures for their respective Committees and Mike asked Committee Chairs who are in their last year to do the same.
- **Strategic Planning Reschedule:** Phil reported that he hasn't yet looked at dates. Phil suggested that he and Mike pick a couple of dates and poll the Committee to see what will work for everyone. Mike and Phil will have an offline conversation about this.

7. New Business-Committee Updates

Convention Committee Representative: Phil Tucker reported on the following:

Phil said that E1 Pumps is interested in doing a 5 minute "commercial" during the MeWEA Virtual Convention and is willing to pay an amount to do the segment. This led to a brief discussion about the fee for vendors and attendees. The industry standard is about a third of the cost of a normal convention. Mike said he is interested in what people would be willing to pay in order to decided on the cost. Likewise, what are vendors willing to pay, given the limited outreach. Phil said the decision was made to charge one flat fee for the multi-day conference vs charging per session as it would be logistically very challenging. Also, Phil said he needs to follow up with DEP about requirements for proof of training. No decision on the exact fee was decided upon.

Personnel Advancement Committee Representative: Scott Firmin submitted the following written COMMITTEE REPORT:

Scott reported he's working on a Covid response presentation and a session dealing with testing of wastewater epidemiology for Covid presence. He said he has a couple of disinfection presentations that we can probably arrange. MWUA plans four sessions – Scott will work with Bruce on the details of those sessions. DEP will do an update presentation. Scott said he is looking for Committees to deliver three sessions and asked for Committee response by today or Monday, and he'll get the information to Phil on Tuesday. Mike said the Stormwater Committee will want to do one on their permit update. Scott asked Committees to come up with three or four presentations by Committees by Monday. He is counting on one or two session by Jeff McBurnie, from the Biosolids Committee. Scott said he needs a list of moderators and recommends a training session for them on using the virtual platform.

Bruce Berger shared that MWUA is using Headlight Audio Visual for all of their technology needs for their conference. Scott asked Bruce to talk to Phil more about that.

Storm Water Committee Report: Zach Henderson & Gretchen Anderson were absent. Mike Guethle reported:

Mike attended the Storm Water Committee meeting last week and has been active on the MS4 Permit. The Committee plans to do a presentation on MS4 as well as some regulatory updates for the Conference. The Committee is doing a lot of outreach as regulatory stuff comes through.

JETCC Committee Report: Leeann Hanson & Travis Jones submitted the following written COMMITTEE REPORT:

EXECUTIVE COMMITTEE MEETING DATE: August 21, 2020 _____

COMMITTEE/OFFICE NAME: JETCC _____

CHAIR/OFFICER NAME: Travis Jones - Chairman & Leeann Hanson – Training Coordinator

RECENT ACTIVITIES:

- By Friday 8/21 JETCC will have completed 6 (of the 7 pending since March) Wastewater Operator School (WOS) classes via a number of different virtual platforms. Thank you to all who assisted with recorded video assignments and who presented virtually Live. Learning together, we have produced some fabulous training events for the WOS students!
- With 7 classes remaining, Management Candidate School (MCS) students opted to “Pause” until we can hopefully reconvene in person. Leeann is setting another virtual check-in meeting with MCS students for 3rd week in September. (September 22 or 23)
- After cancelling Live training since March JETCC is challenged with creating income producing virtual classes for summer and fall. Relying on volunteer trainers many of whom already helped create virtual presentations for WOS and were challenged with doing so for MCS, **Leeann is reaching wide and welcoming you who will assist with sharing you expertise as we all learn together to create more virtual training.** The first couple income generating JETCC classes are relying on NEIWPC’s paid trainers.
- Leeann will assist MeWEA however possible as a moderator/virtual host during the conference.
- Personal note from Leeann : **“I apologize to anyone I have pestered, harangued pushed, prodded and pulled to meet deadlines to assist with JETCC training and I sincerely appreciate everything accomplished through your volunteer efforts!”**
- JETCC Board meet “virtually” on May 28, June 23 & August 5 the
- **The JETCC Founders Award is given annually to an operator, maintenance worker or laboratory personnel working in a municipal or industrial wastewater treatment system in Maine. The JETCC Founders Award is intended to recognize a staff member working in a plant or wastewater system. It is not intended to recognize plant superintendents, system managers or engineers (management staff).**
- Please consider if you have any nominees. Nominations are due Friday, August 28.

Link to Virtual Training:

<https://attendee.gototraining.com/65h39/catalog/2279443044527208960>

August 26 Centrifugal Pumps 201 - 2 hours

Sept 29 Extended Disinfection Season - 2 hours

October 7 Creating a Strong Virtual Workforce - 2 hours
October 22 Math Made Manageable - 2 hours
Nov. 5 Innovation in Progressive Cavity Pump Technology & Dewatering Equip. - 2 hours
Nov. 19 Activated Sludge Influent Schemes and Operational Control – 2 hours
Next JETCC Board meeting is September 23

OTHER RECOMMENDATIONS & MISCELLANEOUS: _____

REPORT SUBMITTED BY: Leeann Hanson _____

DATE SUBMITTED: August 19, 2020 _____

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MMA Affiliate Liaison

Awards Committee Report: Paula Drouin submitted the following written COMMITTEE REPORT:

EXECUTIVE COMMITTEE MEETING DATE: 8/21/2020

COMMITTEE/OFFICE NAME: Awards

CHAIR/OFFICER NAME: Paula Drouin

• Gagne Award nominations and vote

• Working to finalize award recipient list. Once finalized I will be contacting nominators for photos and additional information if it was not already provided.

• Will compile a slideshow and possibly videos for sharing on the website and social media.

• Will get awards made and coordinate dropping off or mailing to recipients.

REPORT SUBMITTED BY: Paula Drouin

DATE SUBMITTED: 8/18/2020

Paula added that there is a pretty full slate of awards to present during the virtual convention. She said she'll be ordering the awards, but that recipients will not receive them in time for the Convention. The Board made and voted on a nomination for the Roger Gagne award. Also the Board discussed the Outstanding Service Award.

Young Professional Committee Report: Max Kenney submitted the following written COMMITTEE REPORT:

EXECUTIVE COMMITTEE MEETING DATE: Friday August 21, 2020

COMMITTEE/OFFICE NAME: Young Professionals

CHAIR/OFFICER NAME: Max Kenney

RECENT ACTIVITIES: NA

DECISIONS MADE:

YP of the Year Award Recipient: TBD

Higher Education Award Scholarship Recipient: Anthony Pinnette – Intern at Wright Pierce, Civil/Environmental Engineering at UMaine

MEETINGS HELD/ATTENDED:

- June 16th virtual YP Committee meeting/happy hour.
- August 18th virtual YP Committee Meeting/happy hour.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:

- Virtual River Cleanup Event
 - August ##-##
 - Open to full MEWEA Membership.
 - Cleanup a river/beach/stream/lake in your local area.
 - Week-long social media campaign highlighting a different YP participating each day.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:

- September Meeting – Date TBD

OTHER RECOMMENDATIONS & MISCELLANEOUS:

If you have anyone interested in getting involved in the YP Committee have them email Max!

REPORT SUBMITTED BY: Max Kenney

DATE SUBMITTED: 8/17/2020

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Executive Committee Meeting

Max added that a lot of the YP Committee events have been cancelled. The YP Committee is planning a week-long virtual River Clean Up event Sept. 27-Oct. 3. The purposes is for people to get out and clean up a local water body close to them. They hope to incorporate a week-long social media campaign around this event, which would highlight a YP each day of the week with a photo of them and hopefully a photo of them cleaning up a water body. The YP Committee has a flyer on this event, and encourages all membership to participate.

Treatment Plant Operators Committee Report: Alex Buechner submitted the following written COMMITTEE REPORT:

EXECUTIVE COMMITTEE MEETING DATE: 8/21/20 _____

COMMITTEE/OFFICE NAME: TP Ops _____

CHAIR/OFFICER NAME: Alex Buechner _____

RECENT ACTIVITIES: Just wrapped up the voting for this years poster contest. We had to modify our voting this year due to not having an annual conference. We chose to hold the voting via facebook. This approach worked quite well. Not only did we get what we needed for the contest, but we also gained around 80 new facebook followers by making poster contest voting open to the public. Voting ended on the 18th. I will be notifying the winning students in the next week or so.

Other noteworthy activity is that we have recently sent out the two nominations we received for the Operator of the Year award to all board members for voting (thanks to Paula).

Lastly, WEF has decided to hold this years Ops Challenge event virtually and with only three events and two person teams. It sounds like Force Maine may decide to sit this year out and wait for things to hopefully return to normal next year. One possible silver lining in this change is that by reducing the practice and travel time, and reducing the teams from 4 to 2, it opens up participation to others who previously could not find the time or interested people to compete. I would urge everyone to keep their eyes open for any wastewater professionals who might be interested in participating and to send them my way for more info. _____

DECISIONS MADE: _____

MEETINGS HELD/ATTENDED: _____

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: _____

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: _____

OTHER RECOMMENDATIONS & MISCELLANEOUS: _____

REPORT SUBMITTED BY: _____

DATE SUBMITTED: _____

DISTRIBUTION:

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Executive Committee Meeting

Newsletter

Other: _____

Residuals Management Committee Report: Jeff McBurnie submitted the following written COMMITTEE REPORT:

EXECUTIVE COMMITTEE MEETING DATE: 08/21/2020 (Skype Meeting)

COMMITTEE NAME: Residuals Management

CHAIR NAME: Jeff McBurnie

RECENT ACTIVITIES: NEBRA Regulatory & Legislative Committee Call (6/16); Skype meeting w/ME DEP to discuss PFAS fate and transport modeling and model validation (7/20); reviewed abstracts for the NEWEA Contaminants of Emerging Concern Committee's sessions for the 2021 Annual Conference (8/6-7).

DECISIONS MADE: We will pursue PRZM model validation by Stone Environmental through NEBRA. ME DEP will share all field data collected in support of their validation of the SEVIEW model. ME DEP modeling staff and Stone Environmental will have preliminary discussions to coordinate what data will be needed.

MEETINGS HELD/ATTENDED: See above

ACTION PLAN COMMITTEE ASSIGNMENTS: Continue working with NEBRA to track and respond to legislative and regulatory activities related to PFAS and other biosolids management issues.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Virtual Fall Convention, 9/16-18.

OTHER RECOMMENDATIONS & MISCELLANEOUS: None.

REPORT SUBMITTED BY: Jeff McBurnie

DATE SUBMITTED: 08/18/2020

DISTRIBUTION:

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Executive Committee Meeting

Newsletter

Collections Systems Committee Report: Kevin Eaton submitted the following written COMMITTEE REPORT:

EXECUTIVE COMMITTEE MEETING DATE: August 21, 2020 _____

COMMITTEE/OFFICE NAME: Collection Systems _____

CHAIR/OFFICER NAME: Kevin Eaton _____

RECENT ACTIVITIES: Working with JETCC on (WOS) class presentation _____

DECISIONS MADE: _____

MEETINGS HELD/ATTENDED: June 11th 2020/ Travis Jones, Charlene Poulin, Jessica Gooch, Tim Wade, Ben Stiles, Jason Dixon, Derek Sessions _____

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: _____

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: none _____

OTHER RECOMMENDATIONS & MISCELLANEOUS: _____

REPORT SUBMITTED BY: Kevin Eaton _____

DATE SUBMITTED: August 17, 2020 _____

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Executive Committee Meeting

Communications Committee Report: Bryanna Denis & Mo Dube – Absent

No report submitted.

Safety Committee Representative: VACANT submitted the following written COMMITTEE REPORT:

Public Relations Committee Representative: Paula Drouin submitted the following written COMMITTEE REPORT:

EXECUTIVE COMMITTEE MEETING DATE: 8/21/2020

COMMITTEE/OFFICE NAME: Public Relations

CHAIR/OFFICER NAME: Paula Drouin

• Clean Water Week Poster Contest.

Voting was done via Facebook, which was a HUGE success. It brought a lot of traffic to our page. I strongly recommend using this voting method moving forward (can use spring conference to narrow down the top ones in each age group which would then be voted on via Facebook).

Facebook page stats: July 21- Aug 17

People reached: 23,343 (+ 12,726%)

Post engagements: 9,206 (+ 6,205%)

Page likes: 113 (+ 3,667%)

Results:

Grades 1-3 Grades 7+

#1: Autumn Rich, 133 votes #1: Naliyah Love, 160 votes

2: Lissie Baird, 86 votes 2: Ellie Martin, 150 votes

3: Coco Griffin, 75 votes 3: Nathan Durland, 128 votes

4: Ghia Barrionuevo, 74 votes 4: Genevieve Vaillancourt, 121 votes

Grades 4-6

#1: Kaitlyn Fortie, 382 votes

2: Olivia Zadakis, 285 votes

3: Megan Hallee: 106 votes

4: Sidney Jane Bouman, 86 votes

• Imagine a Day Without Water – October 21. An in-person event is not feasible and with so much uncertainty with schooling structure, I think we should look to engage solely on social media for this year.

We could include a *What is the value of water in your daily life?* photo/caption contest and vote via Facebook. I propose we have a \$100 prize.

REPORT SUBMITTED BY: Paula Drouin

DATE SUBMITTED: 8/18/2020

Mike added that as part of the State of Maine's Bicentennial, he would like MeWEA's social media to focus on 200 years of clean water in Maine. Mike asked members to submit photos of their facilities of when it was brand new compared to where it's at now, pictures of people when they were young, fishing in a stream, photos of your favorite natural resources, etc. Let's get both old and new photos. Mike said this would be a good lead in to the Imagine a Day Without Water. Mike said he will refine the idea and submit it to Paula.

Pretreatment Committee Representative: Terry Tucker submitted the following written COMMITTEE REPORT:

EXECUTIVE COMMITTEE MEETING DATE: 8/21/20

COMMITTEE/OFFICE NAME: Pretreatment Committee

CHAIR/OFFICER NAME: Theresa Tucker

RECENT ACTIVITIES: Quarterly Meeting – 6/24/20 – Virtual.

We discussed the following:

EPA Update: EPA will be cancelling their annual Pretreatment Conference in October. TBD if there will be any webinars in its place. If anyone still needs facemasks, please contact your local DEP Rep. There are still thousands available. Starting to see a shortage of nitrile gloves.

DEP Update: DEP audits probably won't be done to the middle or end of year. Jim Crowley is working on updating the State dental database for the Amalgam Compliance in which the separators have to be installed by July 14th of this year and the one-time compliance form is due in October of this year. If each POTW could send a spreadsheet of the dental offices in their town and send to Jim this would be really helpful for him, and whether or not they have signed a compliance form yet.

He also mentioned they have seen some issues with the Enterococci tests with Idexx for marine dischargers.

Hartland Tannery has closed down and in which DEP has created a check list to follow if any other businesses or industries close.

The Committee voted and approved a nomination for the Pretreatment Excellence Award and the Industrial Achievement Award. The Pretreatment Excellence Award is going to Sun and Surf out of York and the Industrial Achievement Award is going to Pineland Farms in Bangor.

The Committee would like to possibly change the criteria for the awards, to be able to make it more universal for commercial businesses rather than being specific to just industrial.

Attendees:

Dan Welch (General Dynamics), Jim Crowley (MeDEP), Wade Duplisea (Bangor), Rebekah Sirois (PWD), Yariisa Ortiz-Vidal (Rockland), Judy Bruenjes (MeDEP), Theresa Tucker (Sanford), Travis Jones (York), Phyllis Rand (GAUD), Jay Pimpare (EPA), Sandy Perry (St. Germain), and Tom Wiley (South Portland)

DECISIONS MADE: Approved Sun & Surf nomination for the Pretreatment Excellence Award and Pineland Farms for the Industrial Achievement Award.

MEETINGS HELD/ATTENDED: 6/24/20 Quarterly Meeting

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: None at this time.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:

Committee Meetings: Next meeting will be held in August.

OTHER RECOMMENDATIONS & MISCELLANEOUS:

REPORT SUBMITTED BY: Theresa Tucker

DATE SUBMITTED:

DISTRIBUTION:

Terry announced that she is moving to the York Sewer District as of August 31st.

Membership Committee Report: Rob Pontau reported the following:

Rob said he had nothing new to report on membership. He discussed the golf tournament, saying there was over 100 responses to the recent survey of membership and of MWUA membership on whether to have a tournament. Eighty percent responded that they would be interested in participating. The date and place is October 9th at Val Halla Golf Course. Rob is working with Bruce Berger on details. He will solicit vendors for sponsorship next week. Stacy said that typically any revenue from the Golf Tournament goes to Ops Challenge, but with that no happening this year, then he and Bruce will discuss what to do with the revenue. The Board unanimously approved going forward with the golf tournament.

Laboratory Committee Report: Andy Wendell submitted the following written COMMITTEE REPORT:

EXECUTIVE COMMITTEE MEETING DATE: August 21, 2020 _____
COMMITTEE/OFFICE NAME: Laboratory Committee _____
CHAIR/OFFICER NAME: Andy Wendell _____
RECENT ACTIVITIES: Sent request for David Anderson Award nominations. _____
DECISIONS MADE: None. _____
MEETINGS HELD/ATTENDED: None. _____
ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: _____
NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: The tentative deadline for receiving nominations for the David Anderson Award was set for August 7th. To date, no nominations have been received. _____
OTHER RECOMMENDATIONS & MISCELLANEOUS: _____
REPORT SUBMITTED BY: Andy Wendell _____
DATE SUBMITTED: August 17, 2020. _____
DISTRIBUTION:
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Other: _____

Government Affairs Committee Report: Tim Haskell was absent. Mike Guethle reported the following:

There was a legislative committee vote on a PFAS bill which MeWEA opposed because it includes liability language that could open some members to litigation. MeWEA pushed for an amendment to remove everybody in the industry from the responsibility. MeWEA has determined that the source reduction is what is critical and MeWEA will be pushing for that. MeWEA will need to continue to track this bill.

MWUA Representative: Brucer Berger with MWUA reported on the following:

New England Waterworks and National Water has scheduled their conferences the same time as MeWEA's convention.

The sessions MWUA will be offering during the MeWEA convention will be dual credits from the DEP and the Board of Licensure of Water System Operators (BLOWSO). MWUA's 95th Conference is scheduled in February, and the cost will be \$90. MWUA hired Headight to do the media coordination. WHOVA is the platform they will use for the virtual conference.

Bruce said that a while ago MeWEA & MWUA talked about having some joint awards. MWUA has three awards they'd like to include joint members from wastewater operations in: Excellence in Operations; Jeff Dixon Distinguished Service Award; Jim Doherty Excellence in Volunteerism Award; and the brand new Jeff McNelly Award. The language will change to include wastewater entities. MWUA does not want to take this action without approval from the MeWEA Board.

Bruce said that MWUA has been discussing internally the idea of doing a joint newsletter with MeWEA and asked for the Board's consideration of the idea. Also, he asked the Board to consider having a joint Public Outreach Committee. Mike said these ideas will need to be discussed during MeWEA's Strategic Planning Session.

MMA Representative: Cyndi Fortier reported that registration is open for the MMA Convention, which will be held virtually this year: October 7th – 15th. It will be live streamed to municipal members. Between Oct. 8-15, there will be four training programs online each day.

Past President's Report: Stacy Thompson submitted the following written COMMITTEE REPORT:

Stacy reported she did a class recently for Leeann. Stacy said she is working on a SOP for the Fall Convention.

2nd Vice President's Report: Dave Beauchamp was absent; Mike reported the following COMMITTEE REPORT:

Mike spoke with Dave recently to see if he's come up with anyone for the 2nd VP position. Phil Tucker said Dave has spoken with Tim Wade, who is interested. He's the Operations Manager for Augusta. Paula noted that a few years ago Mo Dube has expressed some interest. Mike will let Dave know of her interest.

1st Vice President's Report: Phil Tucker reported the following:

Phil had nothing to report, saying most of his focus has been on the Convention. Phil recommends the Strategic Planning session be scheduled during the November Board meeting.

President Committee Report: Michael Guethle submitted the following written COMMITTEE REPORT:

EXECUTIVE COMMITTEE MEETING DATE: August 2020

COMMITTEE/OFFICE NAME: President

CHAIR/OFFICER NAME: Mike Guethle

RECENT ACTIVITIES: Several PFAS calls. Developed awards nominations. By-Laws notice, golf tournament vote
Several weekly messages regarding ongoing events in the industry. Outreach for Clean Watersheds Surveys

DECISIONS MADE:

Several calls re: government affairs and upcoming committee involvement. See below.

MEWEA generally having no in-person meetings until civil State of Emergency lifted.

MEETINGS HELD/ATTENDED:

Weekly calls with DEP, MWUA; will be 2x-monthly now

Continued outreach about the safety and importance of our industry on the heels of the virus response.

Dialed in to a few committee meetings

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:

We need to have a Government Affairs representative from every committee for the fall legislative session. Touch on that topic.

Completed an ad-hoc committee to discuss fall convention status at our next meeting. Also need to set a date for our strategic planning: November meeting???

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:

Conduct outreach to the Vendor community, surveymonkey for training, and working on a By-Laws change for the annual convention

OTHER RECOMMENDATIONS & MISCELLANEOUS:

SOPs and Admin Guide!!! Please take a look and keep updating; start discussing transition plans for any new 2021 Committee Chairs

Urban Runoff Awards;

REPORT SUBMITTED BY:

MAG

DATE SUBMITTED: DISTRIBUTION:

8/18/2020

MMA Affiliate Liaison

Executive Committee Meeting Newsletter

8. Other New Business:

- **By-laws Review:** Mike explained the proposed changes to the By-laws, stating that the change specifically spells out what the requirements will be for conducting a virtual Annual Business Meeting: there needs to be at least 25 members on the call and a majority of those present voting. If there is a run-off election, it will be handled as best it can.

- Bruce Berger announced MWUA's upcoming Leadership Institute, and described the two tracks and various classes that will be offered as part of the Institute. Details are available on the MWUA website. The Institute is geared toward existing supervisors and managers.

7. Adjournment: Motion made by Phil Tucker, seconded by Stacy Thompson to adjourn, all approved to adjourn the meeting at 11:05 am.