

**Approved**

**MEWEA Executive Board Meeting  
Friday, May 15, 2020  
Skype Meeting**

**MINUTES**

**Attendance:** Michael Guethle, Jeff McBurnie, Paula Drouin, Phil Tucker, Stacy Thompson, Scott Firmin, Leeann Hanson, Max Kenney, Rob Pontau, Zach Henderson, Theresa Tucker, Travis Jones, Dustin Price and Melissa White - MMA.

**Absent:** Gregg Wood, Tim Haskell, Gretchen Anderson, Kevin Eaton, Andy Wendell, Bryanna Denis, Alex Buechner, Mo Dube, and Ryan Wadsworth.

**Guests:** Howard Carter

**Call to Order:** President Michael Guethle called the meeting to order at 9:06 a.m.

**Correspondence Folder:** There were no documents listed.

**Minutes:** Motion made by Jeff McBurnie, seconded by Dave Beauchamp, 8 approved and 1 abstained. The April 2, 2020 minutes were approved.

**Treasurer's Report:** March 2020 & April 2020 financial reports. Jeff McBurnie indicated that everything was in order. Motion made by Phil Tucker, seconded by Terry Tucker, all approved the March 2020 and April 2020 financial reports.

**DEP Representative:** Gregg Wood was absent

**Committee Reports:**

Howard Carter, previous MeWEA President, was briefly on the call to ask the Board what their position would be to adopt and utilize the WEF training manual, pertaining to credits. Leeann Hanson reported that NMCC uses this manual as well. The overall consensus was to use the WEF manual. Howard will follow up.

**NEWEA Committee Representative: Jeff McBurnie submitted the following written COMMITTEE REPORT:**



**STATE DIRECTOR'S REPORT**

**MAINE WATER ENVIRONMENT ASSOCIATION**

Local Government Center  
60 Community Drive  
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: 05/15/2020 (Skype Meeting)

COMMITTEE/OFFICE NAME: State Director (liaison to NEWEA)

NAME: Jeff McBurnie

RECENT ACTIVITIES: NEWEA Exec. Committee Mtg. (virtual), 4/7/20;

DECISIONS MADE: N/A

MEETINGS HELD/ATTENDED: See Activities above

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: National Water Policy Fly In has been cancelled. Plans to hold Drive Ins (meetings at local Congressional offices) are being discussed but are on hold until it is safe to resume face-to-face meetings.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: NEWEA Spring Meeting, Fairlee, VT, 5/31-6/3/20 – cancelled – there will be a virtual NEWEA ECM on 6/2.

RECOMMENDATIONS & MISCELLANEOUS: I need your committee members to identify candidates for the Pelocuin and Operator of the Year Awards (nomination criteria on the NEWEA website; must be NEWEA/WEF members). NEWEA has 3 Passes for 1 year NEWEA/WEF memberships that its Membership Committee is giving away competitively to Utility Operators or Managers who have never been WEF members. Please nominate someone that you think would benefit from this regional and national networking opportunity. WEF Ops Challenge is still on, but I have no updates from NEWEA on that.

REPORT SUBMITTED BY: Jeff McBurnie

DATE SUBMITTED: 5/12/2020

DISTRIBUTION:

X MMA Affiliate Liaison  
X Executive Committee Meeting  
Newsletter  
Other: \_\_\_\_\_

Please check if item should be expanded for external release.

**Old Business:**

**Admin Guide -**

The administrative guide was last updated on February 4, 2020. Mike will re-review and make note of those who still need to submit updated SOP's.

**Clean Water Week Poster contest -**

The overall consensus was to postpone the contest judging until August. There was discussion on whether posters will be reviewed prior to submitting to membership for a vote. There was a suggestion to possibly create a presentation with some of the posters that are in the top choices, but do not win or make it into the calendar. The posters are currently at MMA.

**Strategic Planning Session –**

Currently, the session was planned for June 12<sup>th</sup>. Melissa reported that MMA has not confirmed yet if the conference room will be open to outside groups by then. Regardless, the overall consensus was to postpone the session for now and hope to move this to August.

**GA Affairs Representative –**

The position will become vacant soon and the board discussed options to gain interest and fill the vacancy. There has not been any interest in this position. There needs to be more involvement in Government Affairs from other committees. Mike proposed that each committee offer a member to assist the GA Committee chair. Phil reported that he previously created a list of those on committees relevant to Government Affairs, he will work to update his list and make contact with committees.

**PAC/Safety/GA Committee chair update –**

Brief conversation for filling these positions.

**Government Affairs Committee Representative: Tim Haskell was absent.**

Jeff McBurnie reported that Casella has been putting together a screening process regarding PFAS. They are working on a meeting with DEP to discuss further.

Scott Firmin – Labor bill, discussion of the ability to strike with the exemption of essential employees. There was previous effort to exempt their profession from this bill. There was father discussion and Mike noted that he will follow up to see if there is still interest in furthering the effort.

**Laboratory Committee Representative: Andy Wendell was absent**

Scott reported that he was not able to get the letter in regarding Nutria and has spoken with Brian Kavanagh. Scott will contact Andy and follow up.

**Membership Committee Representative: Rob Pontau submitted the following written COMMITTEE REPORT:**



**COMMITTEE / OFFICER**

**REPORT**

**MAINE WATER ENVIRONMENT ASSOCIATION**

Local Government Center  
60 Community Drive  
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: April 2, 2020

COMMITTEE/OFFICE NAME: Membership - MWUA – OPS Challenge

CHAIR/OFFICER NAME: Awesome Sauce

RECENT ACTIVITIES: Jeff from Bethel cannot do OPS Challenge. Wondering if it will happen at all. Most regional events have been cancelled. Changes that were planned for 2020 events have reverted to the 2019 format. Have not heard anything from NE about what the plan is. Still hoping for a summer event, I believe.

Membership is steady. Yay!

I will have an oral report about MWUA after their BOD meeting which is scheduled for this Thursday, May 7 at 10 a.m.

DECISIONS MADE: I decided to do a report this month.

MEETINGS HELD/ATTENDED: I met with Rob, Robert, and Mr. Pontau to discuss this report. We all agreed that it's top notch.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: With all that's already changed in the world, there is no "normal" so now is the time to make big changes and capitalize on the hand we've been dealt.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Waiting on WEFTEC and OPS Challenge decisions. Will stay in the loop with MWUA and joint summer activities.

OTHER RECOMMENDATIONS & MISCELLANEOUS: Does anyone else struggle to concentrate when it's a nice day out?

REPORT SUBMITTED BY: Pontau

DATE SUBMITTED: May 5, 2020

DISTRIBUTION:

MMA Affiliate Liaison

**Pretreatment Committee Representative: Terry Tucker submitted the following written  
COMMITTEE REPORT:**



**COMMITTEE / OFFICER**

**REPORT**

MAINE WATER ENVIRONMENT ASSOCIATION  
Local Government Center  
60 Community Drive  
Augusta, ME 04330

**GUIDELINE FOR OFFICER / COMMITTEE REPORT**

EXECUTIVE COMMITTEE MEETING DATE: May 7, 2020

COMMITTEE/OFFICE NAME: Pretreatment Committee

CHAIR/OFFICER NAME: Theresa Tucker

**RECENT ACTIVITIES:**

Committee held a virtual meeting on 5/7/2020.

**AWARDS**

We discussed potential nominations for this year's pretreatment excellence and industrial achievement awards. The two possible nominations at this time would be for Sun and Surf Restaurant and Stonewall Kitchen, both located in York.

EPA is also looking for nominations POTW's with a Pretreatment Program to be submitted for an award that would be given at the October annual Pretreatment Workshop with an award luncheon to be held at the annual NEWEA Conference.

**COVID-19**

Jay Pimpare of EPA gave us an update on PPE. In collaboration with FEMA and EMA there will be 50,000 masks being distributed to wastewater and water facilities regionally. A survey should have gone out to all districts to get counts on how many masks different districts need along with a pick-up location. There is no cost to the districts for these masks.

Jim Crowley of DEP sent out guidance for Industrial User's in regards to testing and inspections during this time. He also discussed annual reports. He would like to see annual reports be submitted on time per usual, but if there is an issue with completing inspections or testing due to COVID restrictions, to please note that on the report.

There was a brief discussion about Wastewater research that is being done currently through Biobot Analytical. Currently participating in the program is Rockland, Bangor, Sanford and possibly GAUD. They are a series of composite samples that are sent to their lab for RNA data. The cost right now is \$120 per test but will be going up to \$1200 per test in June.

**MISCELLANEOUS**

We touched base briefly in regards to high strength organic waste due to breweries, farmers, etc. who may have to dump product. Currently, LAWPCA and Agri-Energy in Exeter, ME are currently taking these wastes.

**Personnel Advancement Committee Representative: Scott Firmin reported on the following**

Working on securing a replacement, there is interest and hopes to continue with a co-chair on the committee.

Brief conversation of credits, online approvals, manuals. Scott asked that anyone contact him with questions.

**Convention Committee Representative: Phil Tucker & Dustin Price had nothing new to report, see below discussion.**

**Public Relations Committee Representative: Paula Drouin reported on the following:**

Image a Day without water will not be held at LAWPCA in October. They are working towards a contingency plan or cancelling the event altogether. The overall consensus was to cancel due to the uncertainties of being able to actually hold the event and have children attend. Discussion on how to get the information out to the Schools, possibly virtually or just through Teachers.

**Safety Committee Representative: VACANT**

**Communications Committee Report: Bryanna Denis & Mo Dube were absent**

**Collections Systems Committee Report: Kevin Eaton submitted the following written COMMITTEE REPORT:**



**COMMITTEE / OFFICER REPORT**

**MAINE WATER ENVIRONMENT ASSOCIATION**  
Local Government Center  
60 Community Drive  
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: May 15, 2020 \_\_\_\_\_

COMMITTEE/OFFICE NAME: Collection Systems \_\_\_\_\_

CHAIR/OFFICER NAME: Kevin Eaton \_\_\_\_\_

RECENT ACTIVITIES: Covid-19 \_\_\_\_\_

\_\_\_\_\_

DECISIONS MADE: none \_\_\_\_\_

\_\_\_\_\_

MEETINGS HELD/ATTENDED: none \_\_\_\_\_

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ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: After discussing with a few people we have decided to put off our one day event for this year and are hopeful we can have it next summer. \_\_\_\_\_

\_\_\_\_\_

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Hopeful to have a virtual meeting in the coming weeks. \_\_\_\_\_

\_\_\_\_\_

OTHER RECOMMENDATIONS & MISCELLANEOUS: \_\_\_\_\_

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REPORT SUBMITTED BY: Kevin Eaton \_\_\_\_\_

DATE SUBMITTED: May 13, 2020 \_\_\_\_\_

DISTRIBUTION:

MMA Affiliate Liaison

Executive Committee Meeting

Newsletter

Other: \_\_\_\_\_

Please check if item should be expanded for external release.

**Residuals Management Committee Report: Jeff McBurnie submitted the following written COMMITTEE REPORT:**



**COMMITTEE REPORT**

MAINE WATER ENVIRONMENT ASSOCIATION  
Local Government Center  
60 Community Drive  
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: 05/15/2020 (Skype Meeting)

COMMITTEE NAME: Residuals Management

CHAIR NAME: Jeff McBurnie

RECENT ACTIVITIES: NEBRA Biosolids Contingency Task Force Conference Call (4/27); NEBRA Regulatory & Legislative Committee Conference Call (4/21); NEBRA Board Meeting Conference Call – Leg/Reg Report (4/8).

DECISIONS MADE: None

MEETINGS HELD/ATTENDED: See above

ACTION PLAN COMMITTEE ASSIGNMENTS: Continue working with NEBRA to track and respond to legislative and regulatory activities related to PFAS and other biosolids management issues. Assisting NEBRA with the review of marketing materials for government officials and the media related to PFAS; being developed by a third-party consultant. The 2020 biosolids utilization season is and will likely continue to be impacted by continuing concerns about PFAS; problems will be tracked and steps will be taken to seek relief from the DEP if these problems are serious or have the potential to become serious. COVID-19 issue is aggravating disruptions to biosolids management.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: NACWA Pretreatment Committee PFAS Webinar, 5/13; NEBRA Regulatory & Legislative Committee Conference Call - 5/19/2020; Next EC Meeting – 6/15/2020 in Augusta (tentative).

OTHER RECOMMENDATIONS & MISCELLANEOUS: None.

REPORT SUBMITTED BY: Jeff McBurnie

DATE SUBMITTED: 05/12/2020

DISTRIBUTION:

X MMA Affiliate Liaison

X Executive Committee Meeting

Newsletter

Other: \_\_\_\_\_

Please check if item should be expanded for external release.

**Treatment Plant Operators Committee Report: Alex Buechner submitted the following written COMMITTEE REPORT:**



**COMMITTEE / OFFICER REPORT**

**MAINE WATER ENVIRONMENT ASSOCIATION**  
Local Government Center  
60 Community Drive  
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: 5/15/20

COMMITTEE/OFFICE NAME: TP Ops/ Public relations (poster contest)

CHAIR/OFFICER NAME: Alex Buechner

RECENT ACTIVITIES: Looking for a new plan to judge the clean water week poster contest. Right now it seems the best option is some kind of online voting. I am willing to make the time to narrow down selection and get them in a digital format.

Collecting data from facility survey was going well, but has declined since dealing with Covid-19.

DECISIONS MADE: \_\_\_\_\_

MEETINGS HELD/ATTENDED: \_\_\_\_\_

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: \_\_\_\_\_

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: \_\_\_\_\_

OTHER RECOMMENDATIONS & MISCELLANEOUS: \_\_\_\_\_

REPORT SUBMITTED BY: \_\_\_\_\_

DATE SUBMITTED: \_\_\_\_\_

DISTRIBUTION:

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Executive Committee Meeting

Newsletter

Other: \_\_\_\_\_

Please check if item should be expanded for external release.

**Young Professional Committee Report: Max Kenney submitted the following written  
COMMITTEE REPORT:**



**COMMITTEE / OFFICER REPORT**

**MAINE WATER ENVIRONMENT ASSOCIATION**  
Local Government Center  
60 Community Drive  
Augusta, ME 04330

**EXECUTIVE COMMITTEE MEETING DATE:** Friday May 15<sup>th</sup>, 2020

**COMMITTEE/OFFICE NAME:** Young Professionals

**CHAIR/OFFICER NAME:** Max Kenney

**RECENT ACTIVITIES:**

Contacted Saco River Council to see if MEWEA can partner with them for their fall River Cleanup event.

**DECISIONS MADE:**

N/A

**MEETINGS HELD/ATTENDED:**

N/A

**ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:**

Members to look for upcoming spring River Cleanup events happening in their community the YP Committee could partner with.

**NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:**

June 20<sup>th</sup> Urban Runoff has been moved to a virtual event. MEWEA will still have a "virtual team". Registration has been reduced to just \$12. Signup for the MEWEA Team and help us keep the title of largest non-profit group!

**OTHER RECOMMENDATIONS & MISCELLANEOUS:**

If you have anyone interested in getting involved in the YP Committee have them email Max!

**REPORT SUBMITTED BY:** Max Kenney

**DATE SUBMITTED:** 5/11/2020

**DISTRIBUTION:**

MMA Affiliate Liaison  
Executive Committee Meeting  
Newsletter  
Other:

Please check if item should be expanded for external release.

**Awards Committee Report: Paula Drouin reported on the following.**

Paula encouraged nominations for the Fall Convention awards presentation.

Jeff encouraged NeWEA nominations as well for the Alfred E. Peloquin award and the Operator of the Year award to be submitted prior to the June deadline. NeWEA has 3 free WEF memberships up for

Terry Tucker noted the EPA is looking for nominations as well. Terry will forward the information to Mike to post in his next MeWEA President message to membership.

**JETCC Committee Report: Leeann Hanson submitted the following written COMMITTEE REPORT:**



**COMMITTEE / OFFICER REPORT**

**MAINE WATER ENVIRONMENT ASSOCIATION**  
Local Government Center  
60 Community Drive  
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: May 15, 2020 \_\_\_\_\_

COMMITTEE/OFFICE NAME: JETCC \_\_\_\_\_

CHAIR/OFFICER NAME: Travis Jones - Chairman & Leeann Hanson – Training Coordinator \_\_\_\_\_

**RECENT ACTIVITIES:** All NEIWPCC and JETCC training classes between March 14 - May 29, 2020 were postponed/cancelled. We completed JETCC's 1<sup>st</sup> ever "Virtual" training program on April 30 for the WOS Students. Leeann is working with session speakers establish new dates to extend the schedule into the summer to complete the WOS program. Final scheduling depends on speaker ability to create and package computer based training platforms. We are hoping to do the same with postponed the Management classes. Leeann is finding that 1 on 1 phone calls followed by virtual meetings are the most productive moving forward on the individual classes.

Leeann is involved in a number of workgroups to determine the best platforms and methods to create and deliver virtual classes. MWUA, MeWUA members, NEIWPCC, RCAP are all in the conversation

JETCC Board will meet "virtually" on May 28. At that time we will welcome new Board Members Dr. Yarissa Ortiz-Vidal of Rockland (new at-large position) and Nathan Saunders of Maine DHHS who is filling DHHS position vacated by David Braley who has moved on to the Maine PUC (filling position recently vacated by Jeff McNelly).

NEIWPCC has a new look & new logo which will be more visible on much of JETCC's material.



DECISIONS MADE: \_\_\_\_\_

MEETINGS HELD/ATTENDED: Leeann has participated in way too many virtual meetings! But is learning lots of new training tricks.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: \_\_\_\_\_

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:

JETCC Board will meet "virtually" on May 28. \_\_\_\_\_

OTHER RECOMMENDATIONS & MISCELLANEOUS: \_\_\_\_\_

REPORT SUBMITTED BY: Leeann Hanson \_\_\_\_\_

DATE SUBMITTED: May 11, 2020 \_\_\_\_\_

DISTRIBUTION:

MMA Affiliate Liaison

**Stormwater Committee Report: Gretchen Anderson & Zach Henderson submitted the following written COMMITTEE REPORT:**



**COMMITTEE / OFFICER**

**REPORT**

MAINE WATER ENVIRONMENT ASSOCIATION  
Local Government Center  
60 Community Drive  
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: May 15, 2020

COMMITTEE/OFFICE NAME: Stormwater Committee

CHAIR/OFFICER NAME: Gretchen Anderson / Zach Henderson

RECENT ACTIVITIES:

- No updates on impending MS4 General Permit. Still anticipating fall 2020 release with potential effective date in 2021.
- Committee chairs had call with Fred Dillon to discuss potential advocacy on legislation similar to NH Green Snow Pro program that provides legal liability coverage for private contractors that go through an environmental training program on winter snowfighting best practices. Fred is leading initiative and may require some support from our legislative affairs committee. Thanks Tim!
- Zach attended Stormwater Policy Forum(s) hosted by WEF Stormwater Institute. "Hot topics" session was interesting... including Chris Pomeroy from AquaLaw who covered legal topics like Maximum Extent Practicable with specific reference to our new wasteload allocations in the MA and NH MS4 permit as nationally precedent setting. Followed by an interesting talk on water credit trading programs and the ag/sw/ww nexus by the company Newtrient relevant to wastewater as well. And finally, USGS on emerging contaminants in stormwater (as if we need new things to worry about). To me, I think this presentation strengthens the notion that illicit discharges (including aging, leaky sewers) are probably more of an issue in urban stormwater systems across the country than what we

**MMA Representative:** Melissa White reported on the following:

- MMA Updated MMA/MeWEA SOP/Timeline
- MMA Zoom webinar account
- MeWEA's Annual report filed with the Secretary of State's Office

**President Committee Report: Michael Guethle submitted the following written COMMITTEE REPORT:**



**COMMITTEE / OFFICER REPORT**

**MAINE WATER ENVIRONMENT ASSOCIATION**

Local Government Center  
60 Community Drive  
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: May 2020

COMMITTEE/OFFICE NAME: President

CHAIR/OFFICER NAME: Mike Guethle

RECENT ACTIVITIES: \_\_\_\_\_

Attended several water week sessions

Wipes/non-flushables e-mail. Several coronavirus updates, safety as well as updates from EPA/DEP/WEF

DECISIONS MADE: Several calls re: government affairs and upcoming committee involvement. See below.

MEWEA generally having no in-person meetings until civil State of Emergency lifted.

Coordinating response to State DEP regarding the critical use of WW/Water utilities in public health through CDC

MEETINGS HELD/ATTENDED: Weekly calls with DEP, MWUA, and other affiliate organizations

Continued outreach about the safety and importance of our industry on the heels of the virus response.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: \_\_\_\_\_

By the May meeting, we need to have a Government Affairs representative from every committee.

Create an ad-hoc committee to discuss fall convention status at our next meeting. Also need to set a date for our strategic planning.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: \_\_\_\_\_

Coordinate VP/2VP responsibilities and SOPs for 2020

Urban Runoff delayed to June 20

OTHER RECOMMENDATIONS & MISCELLANEOUS: \_\_\_\_\_

Every Committee Chair should have updated SOPs by April meeting

All E-Board members should read the admin guide by April meeting

REPORT SUBMITTED BY: MAG

DATE SUBMITTED: 5/12/2020

DISTRIBUTION:

MMA Affiliate Liaison

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Newsletter

Other: \_\_\_\_\_

Please check if item should be expanded for external release.

**1<sup>st</sup> Vice President's Report: Phil Tucker had nothing new to report.**

**2<sup>nd</sup> Vice President's Report: Dave Beauchamp had nothing new to report.**

**Past President's Report: Stacy Thompson had nothing new to report.**

## **6. Other New Business:**

### 2020 Fall Convention

Discussion of options with the facility. Melissa to contact Sunday River to explore options whether to continue with the event in a limited capacity and adjust the spaces or cancel altogether. Mike will follow up with an email to provide the next steps in the process once a response from Sunday River is received. Discussion of holding some virtual trainings. Mike will work to create a poll for members to see if they would attend the Convention in person if held in September.

### Major Concerns:

- Exhibitors – Funding without Exhibitors, lack of participation, allowing only local (Maine) vendors, spacing & capacity.
- Attendees – Safety, travel restrictions, funding, capacity.

2022 Spring Conference – April 1 & 2, 2022, option at Black Bear Inn to transfer deposit from cancelled 2020 Conference.

- The request will be made to move the deposit from the 2020 MeWEA Spring Convention to 2022.

Board Meeting location change, option to hold a meeting at the Black Bear Inn. (Oct or Nov)

- There will not be a meeting relocation to the Black Bear inn this year.

August Meeting Update, Samoset Resort

- Melissa will contact Catherine at the Samoset and cancel any further efforts to schedule the August meeting at the Samoset this year.

Training Credits Conversation

- Scott noted that he is working with Bruce Berger (MWUA) & Leeann Hanson (JETCC) to create Zoom webinar guidelines that MeWEA will be able to utilize. He is outlining

recommended trainings. The overall consensus is that the time period needed for credits in 2020 be extended to the same deadline in 2021.

**7. Adjournment:** Motion made by Jeff McBurnie, seconded by Phil Tucker, all approved to adjourn the meeting at 12:15 p.m.

