MEWEA Executive Board Meeting
Friday, December 14, 2018
Maine Municipal Association
Augusta, ME

MINUTES

Attendance: Paula Drouin, Stacy Thompson, Mary Waring, Tim Haskell, Matt Timberlake, Mo Dube, Jordan Heath, Andy Wendell, Phil Tucker, Alex Buechner, Mike Guethle, Jeff McBurnie, Bruce Berger, Brian Kavanah Kevin Eaton, Leeann Hanson and Joan Kiszely.

Absent: Mac Richardson, Bryanna Denis, Dan Welch, Zach Henderson, Scott Firmin, Fred Dillon, , Ryan Wadsworth, David Beauchamp, Tom Connolly, Gretchen Anderson, Rob Pontau

Call to Order: President Paula Drouin called the meeting to order at 9:19 a.m.

Correspondence Folder: Paula Drouin listed the multiple documents included in the Correspondence folder.

Minutes: Motion made by Jeff, seconded by Tim Haskell, all approved the November minutes.

Treasurer’s Report: Jeff McBurnie had no report. He indicated that the October financials have not come in yet.
DEP Representative: Brian Kavanah reported on the following:
- Rule Making – Applications Licensing – Federal Requirements- Update 584 - Toxic Rule
- No word on who the new Commissioner will be

NEWEA Representative: Mac Richardson was absent. Jeff McBurnie reported on the following:
- Orientation at the January Meeting for new Chairs

New Business – Committee Reports:

Budget: Jeff McBurnie reviewed the Proposed budget. He will make updates and email to the board.

Committee Reports:

Government Affairs Committee: Tim Haskell reported on the following:
Bruce Berger: He reported on the following:

- Moving to Augusta Civic Center in 2010 for their MWUA Conference. They want to expand their conference.
- Gearing up for the Legislative Sessions
Laboratory Committee Representative: Andy Wendell submitted the following written COMMITTEE REPORT:

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: December 14, 2018
COMMITTEE/OFFICE NAME: Laboratory Committee
CHAIR/OFFICER NAME: Andy Wendell
Spoke with Brian Kavanaugh (DEP) regarding status of exemption for WWTPs who will want to run Entero- analysis without need to be certified.
DECISIONS MADE: None

MEETINGS HELD/ATTENDED: None

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: None

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: None

OTHER RECOMMENDATIONS & MISCELLANEOUS:

REPORT SUBMITTED BY: Andy Wendell
DATE SUBMITTED: December 11, 2018
DISTRIBUTION:

X Executive Committee Meeting

Newsletter

Other:

Please check if item should be expanded for external release. ☐
Membership Committee Representative: Rob Pontau was absent.

Pretreatment Committee Representative: Dan Welch was absent. Dan Welch is looking for someone to become the Chair.
Personnel Advancement Committee Representative: Scott Firmin/Ryan Wadsworth submitted the following written COMMITTEE REPORT:

COMMITTEE / OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: December 10, 2018

COMMITTEE/OFFICE NAME: PAC

CHAIR/OFFICER NAME: Scott Firmin / Ryan Wadsworth

RECENT ACTIVITIES: Solicited presentations for the February Trade Show

DECISIONS MADE: We have nearly finalized the presentations for the February Trade Show. Final program will be submitted this week.

MEETINGS HELD/ATTENDED

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: Working with JETCC to plan the North Country Convention

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:

OTHER RECOMMENDATIONS & MISCELLANEOUS:

REPORT SUBMITTED BY: Scott Firmin
DATE SUBMITTED: 12/10/18

DISTRIBUTION:
X MMA Affiliate Liaison
X Executive Committee Meeting

Newsletter
Other: 

Please check if item should be expanded for external release. □
Convention Committee Representative: Philip Tucker submitted the following written COMMITTEE REPORT:

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: 12/14/18

COMMITTEE/OFFICE NAME: Convention Committee

CHAIR/OFFICER NAME: Philip Tucker

RECENT ACTIVITIES: Signed contract for 2020 and 2021 at Sunday River for Fall Convention

DECISIONS MADE:

MEETINGS HELD/ATTENDED:

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:

OTHER RECOMMENDATIONS & MISCELLANEOUS: Recommend having a meeting with Vendors to discuss what they would like to see at the convention. Get their input and ideas on how we might improve exposure.

REPORT SUBMITTED BY: Philip J. Tucker

DATE SUBMITTED: 12/11/18

DISTRIBUTION:

MMA Affiliate Liaison

Executive Committee Meeting

Newsletter

Other:

Please check if item should be expanded for external release. ☐
Public Relations Committee Representative Vacant

Safety Committee Representative: Tom Connolly was absent.

Communications Committee Representative Mo Dube reported on the following:
- She will be taken the lead on the next newsletter
- Welcomes any articles

Collection Systems Committee Representative: Kevin Eaton reported on the following:
- He will take over in January and will meet with
- Will provide something for the JETCC North Country Conference.
- Collection System would like to do a one day Rodeo in 2020. MWUA would like to collaborate on this Rodeo.

Residual Management Committee Representative: Jeff McBurnie reported the following;
- OIG Audit of EPA’s biosolids program has caused backlash. Discussion continues.
- NEBRA – Executive Director is stepping down. Search is on-going.
COMMITTEE / OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: 12/14/18
COMMITTEE/OFFICE NAME: TPO committee
CHAIR/OFFICER NAME: Alex Buechner
RECENT ACTIVITIES: First committee meeting being help on 12/12

DECISIONS MADE:

MEETINGS HELD/ATTENDED:

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:

OTHER RECOMMENDATIONS & MISCELLANEOUS:

REPORT SUBMITTED BY:
DATE SUBMITTED:

DISTRIBUTION:

MMA Affiliate Liaison

Executive Committee Meeting

Newsletter

Other:

Please check if item should be expanded for external release. □
Young Professional Committee Representative: Jordan Heath submitted the following written COMMITTEE REPORT:

COMMITTEE / OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: December 14, 2018

COMMITTEE/OFFICE NAME: Young Professionals

CHAIR/OFFICER NAME: Jordan Heath

RECENT ACTIVITIES: Ice Skating event coming up

DECISIONS MADE:
- Ice skating Day will be the 18th:
  - Miews booth will be there
  - Don’t call it a YP event
  - Flyer being made
- We discussed the raffle vendor: what went right, and areas to grow
  - In the future we want to have raffle participants enter in their occupation/location. We can then offer anonymized data to the vendors.
  - Larger main prize to draw in more people
- New events discussed:
  - Bowling day
  - Hiking day
  - Snowshoeing day
- Need to discuss holding a Young Professionals day type thing
- Contact various universities/districts regarding intern grant offering
- Contact district/private firms regarding their YPs being more involved in our committee

MEETINGS HELD/ATTENDED: The committee met on 12/6/18.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:
- Allison will be running the booth at the ice skating day
- Max/Allison are designing the flyer
- Michael and I are celebrating a successful delegation of duties

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Next meeting is Feb 13th in Augusta

OTHER RECOMMENDATIONS & MISCELLANEOUS:

REPORT SUBMITTED BY: Jordan Heath
DATE SUBMITTED: 12/13/18

DISTRIBUTION:

Please check if item should be expanded for external release. □
Awards Committee Representative: Mary Waring had no report.

JETCC Committee Representative: Leann Hanson reported on the following:
  ➢ Update on North Country

Stormwater Committee Representative: Zach Henderson and Fred Dillon were absent.

MMA Representative: Joan Kiszely reported that MMA will have a new caterer in 2019.

President Paula Drouin reported the following;
  ➢ Thanked everyone for a fun year and all the efforts of the board.

1st Vice President Stacy Thompson reported the following:
  ➢ Attended a Sustainability Meeting
  ➢ Looking at the Membership Fees to change for 2020 with Rob Pontau

2nd Vice President Mike Guethle reported the following:
  ➢ Travel reimbursement clarifications

Immediate Past President Matt Timberlake reported on the following:
  ➢ His last meeting & will help anywhere needed.
  ➢ Need to replace someone on the MWUA Board to represent MEWEA

6. Other New Business:

7. Adjournment: Motion made by Jeff McBurnie, seconded by Phil Tucker, all approved to adjourn the meeting at 11:32 a.m.