Approved

MEWEA Executive Board Meeting
Thursday, March 1, 2018
SENATOR INN, AUGUSTA

MINUTES

Attendance: Matt Timberlake, Paula Drouin, Mary Waring, Tim Haskell, Jeff McBurnie, Mo Dube, Brian Kavanah, Travis Peaslee, Stacy Thompson, Andy Wendell, Scott Firmin, Tom Connolly, Fred Dillion, Leeann Hanson, Bryanna Denis, Phil Tucker, Phyllis Rand, Joan Kiszely-MMA.

Absent: Mike Guethle, Mac Richardson, Leonard Blanchette, Dan Welch, Alex Buechner, Zach Henderson.

Call to Order: President Paula Drouin called the meeting to order at 9:00 a.m.

Correspondence Folder: Paula Drouin listed the multiple documents included in the Correspondence folder.

Minutes: Motion made by Jeff McBurnie, seconded by Tom Connolly, all approved the January minutes with updates to the minutes.

Treasurer’s Report: Jeff McBurnie reported on the December financials, indicating that everything was in order. Currently tracking down outstanding payments. There was a brief question and answer period. Motion made by Matt Timberlake, seconded by Tim Haskell, all approved the December financial report.

DEP Update: Brian Kavanah reported on the following:
- Thank you for Legislative Breakfast
- LD 1298 – Signed into law
- LD 399 – Came out of Committee as unanimous ought to pass
- Doing some Bond outreach and developing a Fact Sheet to send to facilities so they can send then to their Legislators
- Brian met with John Belyea – Wastewater Training at Northern Maine College. There will be one year programs for certification in Water Treatment or Wastewater Treatment, and a two year program encompassing both. The program will start in the fall
- Storm Water – Getting ready to get the MS4 Stakeholders process up and running
- Operator Certification – DEP is planning to put out a draft of proposed changes, but right now they are short staffed.

NEWEA Representative: Mac Richardson was absent.
- Moving forward with planning for the DC fly in – the Town Manager from Jay, Shiloh Lafrenier, will accompany the MEWEA group

Old Business:
**Update on LD399:** Lenny Blanchette reported on the stakeholder group outcome.

- The final bill is in the Correspondence Folder

**New Business – Committee Reports:**
Committee Reports:

Government Affairs Committee Representative: Tim Haskell reported on the following:

- LD 881 is now LD 399
- Several MEWEA members are going to the State House to go to a work session on changes to Chapter 418 on Solid Waste Rules. MEWEA is concerned about proposed standards for PFAS.
- Clean Water Bond –will start working on a PR event by the end of March, possibly at a Greater Augusta Utilities District facility. As many as 49 trade and environmental groups are supporting the Water Bond – LD 178
  Brian has put together a fact sheet on this to send to Legislators.

Laboratory Committee Representative: Andy Wendell reported on the following:

- Not actively doing a lot
- Working with Judy Bruenjes on a presentation for the Spring Conference
- He needs to schedule a Lab Committee meeting – he will try to find committee members at the Spring Meeting
Membership Committee Representative: Travis Peaslee submitted the following written COMMITTEE REPORT:

COMMITTEE / OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: March 1, 2018
COMMITTEE/OFFICE NAME: Membership Committee
CHAIR/OFFICER NAME: Travis Peaslee
RECENT ACTIVITIES: I have modified the “welcome letter” to new members in to a document highlighting what MEWEA has to offer and will use this to recruit new members.

DECISIONS MADE: 


MEETINGS HELD/ATTENDED: 


ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: I would like to develop a plan for this committee to “sell” our membership and the benefits we offer opposed to being the dreaded bill collector. I plan to start looking at facilities that are not members but need to find a relatively easy way to do so. I also want to put thought in to how we can sell membership in areas of the state we typically don’t get. I also plan to continue discussion with JETCC on ways we can work together and possibly link membership of MEWEA to a discounted training rate.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: 


OTHER RECOMMENDATIONS & MISCELLANEOUS: I am happy to help in this position as long as needed but would ideally give this committee more structure and direction and then find a new chair to take over at the beginning of 2019. If you know of anyone that might have interest in serving in this position let me know so that I can reach out to them.

REPORT SUBMITTED BY: Travis Peaslee
DATE SUBMITTED: 2/23/2018
DISTRIBUTION:

MMA Affiliate Liaison

Executive Committee Meeting

Newsletter

Other:

Please check if item should be expanded for external release. □
Pretreatment Committee Representative: Dan Welch submitted the following written COMMITTEE REPORT:

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

GUIDELINE FOR OFFICER / COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 3/1/18

COMMITTEE/OFFICE NAME: Pretreatment Committee

CHAIR/OFFICER NAME: Dan Welch

RECENT ACTIVITIES: Meeting scheduled for 3/2/18 at MMA. I am in discussions with Solmetex, the primary amalgam separator company in the northeast. I am working with them to schedule a demonstration of their products and services, with an emphasis on BMPs and basic maintenance. Once we work that end we will then discuss a meeting location and the inclusion of the Maine Dental Association members.

DECISIONS MADE: None

MEETINGS HELD/ATTENDED: None

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: Jim Crowley to continue working on the dentist office locations for the State plan and will share with the Pretreatment Communities. Dan to continue to work on a round-table discussion, possibly targeting the dentist associations in the State.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: 2018 Meeting Schedule: 3/2/18 – MMA, 6/1/18 – MMA, 9/7/18 – MMA, 12/7/18 - Rockland

OTHER RECOMMENDATIONS & MISCELLANEOUS:

REPORT SUBMITTED BY: Dan Welch
DATE SUBMITTED:

DISTRIBUTION: 
MMA Affiliate Liaison
Executive Committee Meeting
Other:

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NEWSLETTER

Please check if item should be expanded for external release. ☐
EPA Resiliency Program will be in Brewer on May 22 & Augusta on May 24.

Technology Summit: Matt Timberlake is on the MWUA board and they are talking about this Summit. There will be 2 hour sessions and targeted for approved credits. This will be held on October 18th. They will have vendors to cover the expense. They are looking for session ideas at this time. The sessions will be hands on.

**Convention Committee Representative:** Stacy Thompson & Phil Tucker reported the following:

- Ski day is tomorrow – This is more of a Community Building function than a convention. Maybe an Events Coordinator could take this over along with the Golf, and networking events at the Fall Convention.
- Spring Convention is open and is Bangor at April 13.
Public Relations Committee Representative: Alex Buechner submitted the following written COMMITTEE REPORT:

MAINE WATER ENVIRONMENT ASSOCIATION  
Local Government Center  
60 Community Drive  
Augusta, ME 04330

| EXECUTIVE COMMITTEE MEETING DATE: | 3/1/2018 |
| COMMITTEE/OFFICE NAME: | Public Relations |
| CHAIR/OFFICER NAME: | Alex Buechner |
| RECENT ACTIVITIES: | Made arrangements to invite the poster contest winners to the Brunswick WWTF to be presented with their awards. Brunswick is finishing up a big upgrade the poster contest event can coincide with their opening day tour. Also contacted the Governor's office to see if he or someone from his office can attend to meet the kids. |
| DECISIONS MADE: | |
| MEETINGS HELD/ATTENDED: | |
| ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: | |
| NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: | |
| OTHER RECOMMENDATIONS & MISCELLANEOUS: | |

REPORT SUBMITTED BY: Alex Buechner  
DATE SUBMITTED: 2/23/18  
DISTRIBUTION:  
MMA Affiliate Liaison  
Executive Committee Meeting  
Newsletter  
Other: |

Please check if item should be expanded for external release. ❑
Safety Committee Representative: Tom Connolly reported the following:

- No report
They are going to try and do a feature article on a treatment plant in each county.
Collections Committee Representative:  Dave Beauchamp was absent.
Residuals Management Committee Representative: Jeff McBurnie submitted the following written COMMITTEE REPORT:

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: __ 3/1/18 __

COMMITTEE NAME: Residuals Management
CHAIR NAME: Jeff McBurnie

RECENT ACTIVITIES: Testified before the ME Joint Environment and Natural Resources Committee regarding the provisionally adopted ME DEP Chap. 418 Beneficial Use of Solid Wastes, specifically Appendix A. Screening Levels for Beneficial Use – 2/14/18

DECISIONS MADE:

MEETINGS HELD/ATTENDED: Sanford SD Board of Directors PFAS Workshop – 2/12/18

ACTION PLAN COMMITTEE ASSIGNMENTS: Continue following Ch. 418 through the legislative approval process and be available to answer the Committee’s questions at their 3/1 Work Session.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Maine Legislature’s Joint Committee on the Environment and Natural Resources Work Session, 3/1

OTHER RECOMMENDATIONS & MISCELLANEOUS:

REPORT SUBMITTED BY: Jeff McBurnie
DATE SUBMITTED: 2/23/18

DISTRIBUTION: MMA Affiliate Liaison

X Executive Committee Meeting

Newsletter

Other: 

Please check if item should be expanded for external release.
Ops. Challenge Committee Representative: Alex Buechner was absent.

Industrial Representative: Vacant position.
Young Professional Committee Representative: Mike Guethle submitted the following written COMMITTEE REPORT:

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center : 60 Community Drive : Augusta, ME  04330

Executive Committee Meeting Date:  March 1, 2018
Committee/Office Name:  Young Professionals Committee
Chair/Officer Name:  Mike Guethle

Upcoming events:

- April 21, Urban Runoff, 9AM start
  - Confirmed the MEWEA handouts; will be bags with generic information in them.
  - Professional handouts: Looking to order posters; do we have a go-to?
  - MEWEA hats have been ordered for the race/post race.
  - Collections is covering staffing and collections-centric handouts
  - Collections is staffing event for the children attending the event.

- Meeting:
  - Next meeting will be March 2018; date not yet confirmed. Looking to discuss other opportunities for student outreach

Activities/Tasks Since Previous Report (Last report submitted January 2018):

- January 19: Family Ice Skate Day, January 19, 5:30-7:30
  - It’s MEWEA’s annual family day. Bring your significant other and/or kids out for an evening of skating at Thompson’s Point arena.
  - MEWEA can cover the cost of skates, ice rink entry, and a cup of cocoa.
  - Had around 20 attendees. Will host again 2019, will try to make it a different weekend from NEWEA.

- January 21, NEWA YP Summit in Boston
  - We had a substantial number of attendees from Maine
  - Overall the event went well. Would be good to send different people down each year.

- Potential to Combine with MWUA (Water Utilities) Young Professionals
  - Discussed and our committee is OK with the idea
  - Anticipate joint meeting in March

Coordination Items With Other Committees: Collections: Urban Runoff
Items for Discussion with Executive Committee: NONE
Other Recommendations & Miscellaneous: 

Report Submitted By: MAG/YP Chair
Date Submitted: Feb 20, 2018
Distribution: Executive Committee Meeting

Please remember to submit quarterly newsletter articles
**Awards Committee Representative:** Mary Waring reported on the following:

- No report
COMMITTEE/ OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

GUIDELINE FOR OFFICER / COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: March 1, 2018
COMMITTEE/OFFICE NAME: JETCC Chair/Officer Name: Leonard Blanchette – JETCC Board Chair & Leeann Hanson – Training Coordinator

RECENT ACTIVITIES:
- Hoping to boost enrollment in upcoming classes: March 7, 8 and week of March 20!
- Management School going strong with 24 students.
- New Wastewater Operator School (WOS) under way with 20 students. Classes held at Portland Water District. This year response was slow to reach minimum required class size which delayed final commitment to class till last minute.

MEETINGS HELD/ATTENDED:
- JETCC Board met on February 9.
- New WOS started on January 15th with 20 students.
- Leeann attended VA meeting at Dept. of Labor with Peter Goodwin & Dustin Price on February 13. Received a call from a contact in Bangor area hoping to connect with local WWTF’s who might have upcoming job openings.
- Conversation ongoing with Travis Peaslee regarding how JETCC & MeWEA can work more closely particularly in Northern Maine to better serve MeWEA members.
- JETCC shared booths with MeWEA & NMCC at MWUA Conference. Lots of good discussion with NMCC’s developing program.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:
Adjustments on JETCC Board Membership:
- MeWEA WWCS Rep Travis Jones interim term ends 5/18. He is changing jobs…from Bar Harbor to York SD
How does MeWEA feel about renewing his position with new employer?
- Board Chair Len Blanchette terms out in May…Len is willing to continue on Board through Development of Strategic Plan. Waiting for MMA + Commissioner to endorse.
- MeWEA District Rep Steve Sloan gave notice that he will be leaving the Board effective April. We need to find a replacement for him.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:
- March 1, TODAY is deadline for even numbered operators to get all training and Renewal Payments in! DEP sent several communiques in 2017 to make sure nobody missed the deadlines!
- Next JETCC Board meeting is Host/Board and Planning meeting scheduled for May 31 in Fairfield at Maine DOT training center.
- Working with EPA on “Water Sector Risk and Resilience Workshop(s)” MWUA is taking the lead. One or 2 dates Brewer – May 22 & Gardiner - May 24.

REPORT SUBMITTED BY: Leeann Hanson DATE SUBMITTED: March 1, 2018
Travis Peaslee will be the chair of the Ad Hoc Group to explore opportunities of training with JETCC & MWUA for in the north.

Stormwater Committee Representative: Fred Dillon reported the following:

- Zach Henderson is participating in a National Municipal Stormwater Alliance conference call
- Members have been busy with the MS4 general permit draft
- Stormwater permitting is a two step process - The regulator issues a general permit and then communities submit Notice of Intent (NOI) to be covered under that permit
- DEP hopes to have the general permit issued by July 1
MMA Representative: Joan Kiszely. Nothing to report.

President Paula Drouin reported the following:

- By-Laws Changes
Motion made by Matt Timberlake, seconded by Tim Haskell, all approved to modify the proposed by laws that were sent to the members to address the age and years of service to be considered for life membership. Members who have not attained the age of 65 or have not reached 20 years of service to MEWEA shall be considered for Life Membership by way of vote of the executive committee.

1st Vice President Stacy Thompson reported the following:
   ➢ Will work on getting out to High Schools to talk about career opportunities in the field.

2nd Vice President Mike Guethle was absent.
Past President Matt Timberlake submitted the following written REPORT:

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: February 2018
COMMITTEE/OFFICE NAME: Immediate Past President
CHAIR/OFFICER NAME: Matt Timberlake

RECENT ACTIVITIES:

a) Attended Maine Water Utilities Association board of directors meeting February 5th in Portland (joint meeting with New England Water Works Association discussing collaboration with local and regional chapter)
b) Attended a Clean Water for Maine Coalition meeting at Natural Resource Council of Maine on February 8th in Augusta with Tim Haskell. (attending AGC Maine, NRCM, TNC, MEWEA, Rick McCarthy) Discussed strategy for Legislative Breakfast, possible Hall of Flags event, and potential press event to promote LD1510.
c) Supporting Alex Buechner as needed with the 2018 Clean Water Week Poster Contest.
d) Have recently been appointed to the AGC Maine Board of Directors for a 3 year term effective January 2018.
e) Assisting with testimony for support of LD1510 from MEWEA

DECISIONS MADE: NA

MEETINGS HELD/ATTENDED: See above “recent activities”

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: 

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NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:

a) MWUA next BOD meeting
b) Legislative Breakfast
c) Potential LD1510 press event March 2018? TBD

OTHER RECOMMENDATIONS & MISCELLANEOUS: 

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REPORT SUBMITTED BY: Matt Timberlake

DATE SUBMITTED: 2018

DISTRIBUTION:

☐ MMA Affiliate Liaison

Matt Timberlake reported that the Maine Environmental Priorities Coalition will have an Annual Conservation Lobby Day on Wednesday April 4th at the State House.
6. Other New Business:

7. **Adjournment**: Motion made by Scott Firmin, seconded by Tom Connolly, all approved to adjourn the meeting at 11:36 a.m.