Approved

MEWEA Executive Board Meeting
Friday, January 19, 2018
MAINE MUNICIPAL ASSOCIATION, AUGUSTA

MINUTES

Attendance: Matt Timberlake, Paula Drouin, Mary Waring, Mac Richardson, Tim Haskell, Jeff McBurnie, Mike Guethle, Mo Dube, Brian Kavanah, Leonard Blanchette, Dan Welch, MMA – Alicia Gaudet, MWUA - Bruce Berger, David Beauchamp

Absent: Travis Peaslee, Stacy Thompson, Andy Wendell, Scott Firmin, Alex Buechner, Tom Connolly, Fred Dillion, Zach Henderson, Phil Tucker

Guests:

Call to Order: President Paula Drouin called the meeting to order at 9:05a.m.

Correspondence Folder: Paula Drouin listed the multiple documents included in the Correspondence folder.

Minutes: Motion made by Matt Timberlake, seconded by Mac Richardson, all approved the December minutes.

Treasurer’s Report: Jeff McBurnie reported on the November financials, indicating that everything was in order. Currently tracking down outstanding payments. There was a brief question and answer period. Motion made by Mary Waring, seconded by Matt Timberlake, all approved the November financial report. Motion made by Matt Timberlake to amend the budget and approve $300 for Maine Water & Sustainability Conference at Augusta Civic Center. Seconded by Mac Richardson. Brief discussion. Jeff McBurnie will add to Public Relations budget. All approved.

DEP Update: Brian Kavanah reported on the following:

 A public hearing on LD1510, the Water Bond, was held on January 9, 2018. The Commissioner trying to rally as much support as possible for the bond. Meeting with engineer for Winterport Project, trying to broaden support. No matching funds from federal government, leverage is partnership with other agencies/entities.
 LD1298 regarding Water Quality Standards - updating bacteria criteria. EPA is pushing for year-round disinfection. DEP has proposed bacteria monitoring from April 15 - October 30. Working on a fact sheet.
 Satellite Collection Systems Working Group – The working group will be recommending that satellite systems be subject to the same reporting requirements for spills and discharges as permitted systems.

NEWEA Representative: Mac Richardson reported on the following:
The NEWEA Annual Conference starts on Sunday and runs through Wednesday, Mac will be attending. It should be in the NEWEA representative’s job description to deliver and return the booth to the NEWEA conference.

Mac is trying to push the University of Maine and Windham High School to send students to the annual conference. Bangor High School is sending several students, a teacher and the principal. No response from Windham. NEWEA’s outgoing president had made it a goal to get more students to attend. NEWEA is trying to engage college students and maintain momentum. Mo Dube suggested reaching out to technical/vocational education centers.

Mac’s term as NEWEA representative is up in 2018 and the Executive Committee will be looking for a successor.

DC Fly-In: Paula has reached out to Shiloh Lafreniere of Jay about attending.

Old Business:

Update on LD 399: Lenny Blanchette reported on the following:

- Measure to have DEP license satellite collection communities.
- Stakeholder group completed their recommendations, hope to submit next week to Natural Resources Committee. Recommendation to require registration system and reporting of spills and discharges. There was good representation on the working group from affected municipalities.

Update on Wastewater Training Proposal: Scott Firmin was absent. Paula Drouin reported the following:

- Scott is working with Brian Kavanah on this. MEWEA’s recommendation has been made and we are awaiting response from DEP. The recommendation focuses on building an apprenticeship program to encourage advancement.
- One aspect would allow employees to take tests for grades that are beyond their years of experience and obtain a conditional license.

New Business – Committee Reports:
Committee Reports:

Government Affairs Committee Representative: Tim Haskell reported on the following:

- Paula Drouin presented to the legislature on behalf of MeWEA on Water Bond-LD 1510. Matt Timberlake presented from a contractor’s standpoint.

- Paula also presented on LD 178, the Stormwater Bond. There is a possibility of it being wrapped into the Water Bond. Testimony was provided. MeWEA has no issue with wrapping bonds together as long as the bond amounts stay the same.

- Establishing a bond cap is dependent right now on Medicaid/Medicare funding, which is holding up the Appropriations Committee.

- Bruce Berger encouraged all board members to participate in budgetary or LD hearings, if possible.

- Scott Firmin filled in on LD1298, Water Quality Standards. He involved Maine Rural Water in discussions with DEP. DEP approached MeWEA with their proposed amendment, and asked for MeWEA’s input. A hearing was held last April, but there were only two testimonies – one from DEP and one from a lakes association. A work session took place a couple of weeks ago.

- Tim reported on details of LD1298. With permit renewal you may be asked to start dechlorinating from April 15-October 31. Natural Resources Council of Maine and MeWEA were the only two entities asked to speak.

- Working with Friends of Casco Bay on support for the Water Bond.

- Tim is working on the Legislative Breakfast, hoping to finalize the keynote speaker on Monday, likely the EPA Region 1 Administrator or Deputy Administrator.

- Tim is working on LD1095, establishing a risks and hazards commission, with Representative Bloom. Tim has asked for MeWEA to have a seat on that commission.
Laboratory Committee Representative: Andy Wendell submitted the following written COMMITTEE REPORT:

COMMITTEE / OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

GUIDELINE FOR OFFICER / COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: January 19, 2018
COMMITTEE/OFFICE NAME: Laboratory Committee
CHAIR/OFFICER NAME: Andy Wendell
RECENT ACTIVITIES:

1) Followed up on the discussion with Judy Bruenjes (MeDEP) to a presentation in the spring of 2018 regarding the annual DMRQA study. Came up with the title “DMRQA testing in 2018: Updates and Helpful Hints.
2) I will have the opportunity to discuss the 2017 Method Update Rule (MUR) the week of January 15th, at which time I will find out any specific changes and timelines for implementation of the rule in 2018.

DECISIONS MADE: None more.
MEETINGS HELD/ATTENDED: None.
ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: Pending the released information from Ms. Jamison regarding the 2017 MUR, there may be sufficient reason to hold an official MeWEA Lab Committee meeting and/or schedule additional lab-related seminar(s) in 2018.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:
OTHER RECOMMENDATIONS & MISCELLANEOUS: None.
REPORT SUBMITTED BY: A. Wendell
DATE SUBMITTED: January 12, 2018

DISTRIBUTION: MMA Affiliate Liaison
   Executive Committee Meeting
   Other: ______________________________

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NEWSLETTER
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Please check if item should be expanded for external release. □
COMMITTEE REPORT:

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: January 19, 2018
COMMITTEE/OFFICE NAME: Membership Committee
CHAIR/OFFICER NAME: Travis Peaslee

RECENT ACTIVITIES: I have been working with MMA to understand the relationship they have with this committee and how a few things may be improved. I reviewed the committee expectations listed in the admin guide and developed an SOP to be used in the updated version of the admin guide. I also made contact with 20+ unpaid members from 2017 and was able to get most addressed.

DECISIONS MADE: ______________________________________
_____________________________________________________
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MEETINGS HELD/ATTENDED: ______________________________________
_____________________________________________________
_____________________________________________________

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: I would like to develop a plan for this committee to “sell” our membership and the benefits we offer opposed to being the dreaded bill collector. I have some thoughts but welcome input from everyone as I move forward in to this position.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: ______________________________________
_____________________________________________________
_____________________________________________________

OTHER RECOMMENDATIONS & MISCELLANEOUS: I am happy to help in this position as long as needed but would ideally give this committee more structure and direction and then find a new chair to take over at the beginning of 2019. If you know of anyone that might have interest in serving in this position let me know so that I can reach out to them.

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REPORT SUBMITTED BY: Travis Peaslee
DATE SUBMITTED: 1/11/2018

DISTRIBUTION:

MMA Affiliate Liaison

Executive Committee Meeting

Newsletter

Other: ______________________________________

Please check if item should be expanded for external release. □
Pretreatment Committee Representative: Dan Welch submitted the following written
COMMITTEE REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

GUIDELINE FOR OFFICER / COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 1/19/18

COMMITTEE/OFFICE NAME: Pretreatment Committee

CHAIR/OFFICER NAME: Dan Welch

RECENT ACTIVITIES: Meeting on 1/9/18 at PWD, East End, regarding the EPA Dental Amalgam rules. Jay Pimpire, USEPA, Region 1, gave an overview of the new requirements and experiences he has had so far. Maine is already out-performing most of the country due to the existence of State dental amalgam regulations.

Dental practices in operation as of July 14, 2017 are considered pre-existing. They have 3 years to become compliant. Dental practices coming into existent after July 14th, 2017, must comply immediately.

Dental practices must report to the Control Authority. Practices located in approved pretreatment communities will report to the pretreatment program. All others will report to the State.

Dental practices that do not place or remove amalgam except in limited emergency or unplanned circumstances are exempt from the rules provided they submit a one-time compliance report to the Control Authority.

Mobile dental services and practices discharging to septic systems are exempt from the EPA rules. MeDEP and POTW’s will need to determine how to manage these discharges.

I have included a copy of the EPA FAQ document posted on their website. More information will follow and the Committee will be discussing management of this program in the coming months.

DECISIONS MADE: Quarterly Meeting Dates.

MEETINGS HELD/ATTENDED: Meeting on 1/9/18 at PWD, East End, regarding the EPA Dental Amalgam rules.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: Jim Crowley to continue working on the dentist office locations for the State plan and will share with the Pretreatment Communities. Dan to continue to work on a round-table discussion, possibly targeting the dentist associations in the State. Dan to upload important Dental Amalgam web links and documents to the Pretreatment Committee web page. Dan to contact a Dental Amalgam sales representative to attend our next meeting to provide an overview of dental amalgam separator installation, operation, and maintenance.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: 2017 Meeting Schedule: 3/2/18 – MMA, 6/1/18 – MMA, 9/7/18 – MMA, 12/7/18 - Rockland
OTHER RECOMMENDATIONS & MISCELLANEOUS:
REPORT SUBMITTED BY: Dan Welch
DATE SUBMITTED:
DISTRIBUTION: MMA Affiliate Liaison
             Executive Committee Meeting
             Other: __________________________

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NEWSLETTER

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Please check if item should be expanded for external release. □
Frequently Asked Questions on the Dental Office Category Rule

EPA developed these FAQs based on the Dental Office Category Rule at 40 CFR Part 441. Dental facilities may be subject to additional or more stringent state or local requirements than those in the rule.

Who must comply with this rule?
The vast majority of dental facilities that discharge wastewater into a publicly owned treatment works (POTW) (e.g., municipal sewage system) are subject to this rule ("dental dischargers"). However, there are some exceptions.

Dental dischargers that do not place dental amalgam, and do not remove dental amalgam except in limited emergency or unplanned, unanticipated circumstances are exempt from any further requirements as long as they certify as such in a one-time compliance report to their Control Authority.

Dental dischargers that exclusively practice one or more of the following specialties are not subject to any of the rule’s requirements, including submission of a one-time compliance report to their Control Authority:
- Oral pathology
- Oral and maxillofacial radiology
- Oral and maxillofacial surgery
- Orthodontics
- Periodontics
- Prosthodontics

Additionally, mobile units are not subject to any of the rule’s requirements, including submission of a one-time compliance report to their Control Authority. A mobile unit is a specialized mobile self-contained van, trailer, or equipment used in providing dentistry services at multiple locations.

Dental facilities that do not discharge their amalgam process wastewater into a POTW are also not subject to any of the rule’s requirements, including submission of a one-time compliance report to their Control Authority. For example, dental facilities that discharge amalgam process wastewater into a septic system are not subject to this rule.

To determine if the EPA rule applies to your facility, see § 441.10 (Applicability).
What are the basic requirements of the rule?
The requirements for dental dischargers subject to the rule are detailed in the rule. Here, they are summarized as follows:

- Ensure the removal of dental amalgam solids from all amalgam process wastewater via amalgam separator(s) or equivalent device(s) that meet the standard of the final rule. See § 441.30(a)(1-2) for an existing source and § 441.40 for a new source.
- Implementation of two best management practices. See § 441.30(b) for an existing source and § 441.40 for a new source.
- Comply with reporting requirements. See § 441.50(a).
- Maintain and make available for inspection certain records documenting compliance. See § 441.50(b).

What are the compliance deadlines?
Dental dischargers (under any ownership) that were discharging into POTWs prior to July 14, 2017 ("existing sources"), must be in compliance with the standards by July 14, 2020, and submit a one-time compliance report certifying such by October 12, 2020.

Dental dischargers whose first discharge to a POTW occurs after July 14, 2017 ("new sources") must be in compliance with the standards immediately and submit a one-time compliance report certifying such within 90 days after first discharge to a POTW.

If the dental discharger transfers ownership, what are the deadlines for a new owner to submit a one-time compliance report?
If an "existing source" dental discharger transfers ownership, the new owner must submit a new one-time compliance report to the Control Authority by October 12, 2020, or if the transfer occurs after July 15, 2020, no later than 90 days after the transfer. If a "new source" dental discharger transfers ownership, the new owner must submit a new one-time compliance report to the Control Authority no later than 90 days after the transfer.

Does this rule require standards for the type of amalgam separator I install?
Yes. For an existing source see § 441.30(a)(1-2). For a new source, see § 441.40.

Do I have to replace my existing separator?
It depends. § 441.30(a)(1)(iii) of the rule allows dental dischargers that had installed and were using an amalgam separator prior to June 14, 2017 to continue to use it until June 14, 2027 if it is functioning properly and does not need to be replaced. This is referred to as a "grandfathering" provision or clause. The facility must still file a one-time compliance report certifying such by October 12, 2020. If the amalgam separator meets the standards of the rule, see § 441.30(a)(1-2), the grandfathering provision need not apply.

If a dental discharger covered by the grandfather clause transfers ownership, the new owner may continue using the grandfathered separator until June 14, 2027 if it is functioning properly and does not need to be replaced. The new owner must still file the one-time compliance report.

What are the correct dates that are relevant to the grandfathering provision in § 441.30(a)(1)(iii)?
In the original Federal Register publication of the final rule, there was a typographical error in one of the dates in the grandfathering provision. The corrected version of the provision is: “A dental discharger subject to this part that operates an amalgam separator that was installed at a dental facility prior to June 14, 2017, satisfies
the requirements of paragraphs (a)(1)(i) and (ii) of this section until the existing separator is replaced as described in paragraph (a)(1)(v) of this section or until June 14, 2027, whichever is sooner.\footnote{emphasis added}

I have a wastewater retaining tank technology that collects all amalgam process wastewater and my dental facility does not discharge any amalgam process wastewater to a POTW. Am I exempt from the Dental Office Category Rule?
Yes. See § 441.10(e). As long as the dental facility does not discharge any amalgam process wastewater from the tank or otherwise, it is not subject to any of the rule's requirements, including submission of a one-time compliance report to their Control Authority.

My dental facility has a technology that removes amalgam from wastewater as efficiently as an amalgam separator, but it is a different type of device, and therefore does not qualify to meet the ISO standard for amalgam separators. Does this device satisfy the requirements of this rule?
The rule includes a provision at § 441.30(a)(2) that allows the performance standard of the rule to be met with the use of an amalgam-removing technology other than an amalgam separator (i.e., equivalent device). EPA included this provision to allow use of amalgam removal devices that are equivalent to amalgam separators in several respects (e.g. the percentage of removal of mass of solids) but that may not fall under the amalgam separator classification. The equivalent device is required to meet the same requirements and removal efficiencies, as specified in § 441.30(a)(1-2) or § 441.40.

Does this rule have recordkeeping requirements for dental dischargers?
Yes. See § 441.50.

Does this rule have inspection or maintenance requirements for dental dischargers?
Yes. See § 441.30.

What information must be in my one-time compliance report?
See § 441.50. A sample one-time compliance report that includes the information required by the rule may be found at www.epa.gov/eg/dental-effluent-guidelines.

- \textit{Note to dental dischargers:} Please contact your Control Authority to ensure that you have obtained the correct form from your Control Authority. In addition, you may be subject to additional reporting requirements in accordance with state and local law.

Where should dental dischargers send their one-time compliance report? Who is my “Control Authority?”
Dentists should obtain and send their one-time compliance report to their pretreatment Control Authority. Your Control Authority is either a local wastewater utility, a state environmental agency, or a U.S. EPA Regional Office.

- If your dental facility is in Alabama, Connecticut, Mississippi, Nebraska or Vermont: your Control Authority is your state agency. Contact information for each state is available at www.epa.gov/npdes/contact-us-national-pretreatment-program (select the “State Agency Contacts” tab).
- For dentists in all other states: contact your U.S. EPA Regional Office, your local wastewater utility, or your state agency Pretreatment Coordinator to identify your Control Authority. Pretreatment contact information for EPA headquarters, EPA Regions, and state agencies is available at www.epa.gov/npdes/contact-us-national-pretreatment-program (select the appropriate tab).
My practice is in compliance with the standards in the rule and has submitted a one-time compliance report. It is now changing ownership. Do I or the new owner need to submit a new one-time compliance report?
Yes. If a dental discharger transfers ownership of the facility, then the new owner must submit a new one-time compliance report to the Control Authority. See above for compliance deadlines and § 441.50(a)(4).

Is there a website where I can submit my one-time compliance report electronically?
Check with your Control Authority.

Does the final rule prohibit the use of oxidizing or acidic cleaners in dental unit water lines, chair-side traps, and vacuum lines?
Yes. The clause that follows (“including but not limited to...”) is not an exhaustive list of oxidizing or acidic cleaners or qualities that make a cleaner oxidizing or acidic. For example, a cleaner that is oxidizing would be prohibited even if its pH is between 6 and 8.

Does the prohibition on the use of oxidizing or acidic cleaners in dental unit water lines apply to cleaners used in the water supply lines that connect to items such as handpieces, ultrasonic scalers or air/water syringes?
No. The purpose of the best management practice (BMP) specified in § 441.30(b)(2) is to prohibit the use of cleaners that solubilize mercury from dental amalgam in the wastewater lines in a dental facility. In developing the rule, EPA did not evaluate the use of cleaning products that may be used in dental equipment that is connected to water supply lines such as handpieces, ultrasonic scalers, or air/water syringes. While de minimus amounts of such products may eventually be indirectly discharged through a wastewater line in a dental facility, the prohibition in § 441.30(b)(2) was not intended to prohibit dental unit water line cleaning products when those products are used in water supply lines to ensure the safety of the water that dentists place in their patient’s mouth.

Is the amalgam collected in the separator considered a hazardous waste under the Resource Conservation and Recovery Act (RCRA)?
Yes. The amalgam collected in a separator is likely to be a hazardous waste under RCRA due to the mercury and silver content of the amalgam. However, dental offices producing less than 100 kg of hazardous waste/month AND less than 1 kg of acute hazardous waste per month are considered “Very Small Quantity Generators” (VSQGs are regulated under § 262.14) and are exempt from most RCRA requirements for the disposal of their hazardous waste (Note that VSQGs were formerly called “conditionally exempt small quantity generators” (CESQGs) but were renamed in November 2016). EPA generally does not expect dental offices collecting amalgam waste to be above the VSQG threshold.

A generator must count all of the hazardous waste it generates in a calendar month, not just the amount of amalgam, to determine what RCRA generator category is appropriate. If you believe you may qualify as a “Small Quantity Generator” (dental office that produces 100-1000 kg of hazardous waste per month AND less than 1 kg acute hazardous waste per month) or a “Large Quantity Generator” (dental office generates more than 1000 kg of hazardous waste per month OR more than 1 kg of acute hazardous waste per month), please contact your state hazardous waste authority to understand your requirements for the management of hazardous waste. Links to state environmental agencies are on EPA’s website at www.epa.gov/hwgenerators/links-hazardous-waste-programs-and-us-state-environmental-agencies
What about state and local requirements?
The EPA rule is a floor (i.e. a minimum requirement), not a ceiling, for regulating discharges of dental office wastewater to POTWs. There may be additional requirements under state or local law that go beyond those in EPA’s Dental Office Category Rule.

Where can I find more information?
The Federal Register notice for the rule, along with other information, can be found on EPA’s Effluent Guidelines website at www.epa.gov/eg/dental-effluent-guidelines.
Personnel Advancement Committee Representative: Scott Firmin and Ryan Wadsworth submitted the following written COMMITTEE REPORT:

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: Jan 19, 2018

COMMITTEE/OFFICE NAME: PAC

CHAIR/OFFICER NAME: Scott Firmin, Ryan Wadsworth

RECENT ACTIVITIES: Finalizing MWUA sessions (all training approval received), Held planning meeting for Spring Conference.

DECISIONS MADE: Developed draft session map.

MEETINGS HELD/ATTENDED: Planning meeting for Spring Conference.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Moderators Meeting with MWUA Feb 5, MWUA Trade Show Feb 6 – 8.

OTHER RECOMMENDATIONS & MISCELLANEOUS:

REPORT SUBMITTED BY: Scott Firmin/Ryan Wadsworth
DATE SUBMITTED: 1/12/18

DISTRIBUTION:

MMA Affiliate Liaison

X Executive Committee Meeting

Newsletter

Other:

Please check if item should be expanded for external release. ☐
**COMMITTEE / OFFICER REPORT**

**MAINE WATER ENVIRONMENT ASSOCIATION**  
Local Government Center  
60 Community Drive  
Augusta, ME 04330

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**EXECUTIVE COMMITTEE MEETING DATE:** January 18, 2018  
**COMMITTEE/OFFICE NAME:** Convention  
**CHAIR/OFFICER NAME:** Stacy Thompson/Phil Tucker  
**RECENT ACTIVITIES:** Received contracts from Sunday River for 2020 and 2021. Quickly perused through them. Any ideas on other venues?  
Working on getting info to Joan for Spring.

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**DECISIONS MADE:** Signed contract for 2019.

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**MEETINGS HELD/ATTENDED:** N/A

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**ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:**

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**OTHER RECOMMENDATIONS & MISCELLANEOUS:** N/A

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**REPORT SUBMITTED BY:** Stacy Thompson  
**DATE SUBMITTED:** January 12, 2018

**DISTRIBUTION:**

- X MMA Affiliate Liaison
- X Executive Committee Meeting
- Newsletter
- Other:

Please check if item should be expanded for external release: ☐
Safety Committee Representative: Tom Connolly was absent, no report.

Public Relations Committee Representative: Alex Buechner submitted the following written COMITTEE REPORT:

COMMITTEE / OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: 1/19/18
COMMITTEE/OFFICE NAME: Public Relations
CHAIR/OFFICER NAME: Alex Buechner
RECENT ACTIVITIES: Announcement fliers for the poster contest sent out this week

DECISIONS MADE:

MEETINGS HELD/ATTENDED:

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:

OTHER RECOMMENDATIONS & MISCELLANEOUS:

REPORT SUBMITTED BY: Alex Buechner (yes, THE Alex Buechner)
DATE SUBMITTED: 1/12/18
DISTRIBUTION:

MMA Affiliate Liaison
Executive Committee Meeting
Newsletter
Other:

Please check if item should be expanded for external release. ☐
Communications Committee Representatives: Mo Dube & Bryanna Denis reported on the following:
  ➢ Working on February newsletter, deadline for submission is February 2nd.

Collections Committee Representative: Dave Beauchamp reported on the following:
  ➢ Committee met yesterday, Thursday January 18, 2018
  ➢ Working on series of trainings throughout the year:
    o May 15th JETCC course
    o Operator School at Portland Water District
    o Presenting at Spring Conference
    o Management Candidate School
  ➢ Staffing table at Urban Runoff event
Residuals Management Committee Representative: Jeff McBurnie submitted the following written COMMITTEE REPORT:

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: 1/19/18
COMMITTEE NAME: Residuals Management
CHAIR NAME: Jeff McBurnie

RECENT ACTIVITIES: Drafted and submitted comments (12/21/17) on proposed revisions to ME DEP Ch. 418 Beneficial Use of Solid Wastes, specifically Appendix A, Screening Levels for Beneficial Use.

DECISIONS MADE: 

MEETINGS HELD/ATTENDED: Attended Maine Board of Environmental Protection meeting (1/9/18), at which Ch. 418 revisions were discussed and provisionally approved. Had good follow up discussion with Deputy Commissioner after the meeting. Expressed concern that Department was setting policy with no basis in science.

ACTION PLAN COMMITTEE ASSIGNMENTS: Continue following Ch. 418 through the legislative approval process and testify if given the opportunity.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: These changes must be approved by the Maine Legislature’s Committee on the Environment and Natural Resources who will likely scrutinize this much more closely than the Board. Date and time TBD.

OTHER RECOMMENDATIONS & MISCELLANEOUS:

REPORT SUBMITTED BY: Jeff McBurnie
DATE SUBMITTED: 1/12/18
DISTRIBUTION: 

X Executive Committee Meeting
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Other: 

Please check if item should be expanded for external release. □
OPS. CHALLENGE COMMITTEE REPRESENTATIVE: Alex Buechner submitted the following written COMMITTEE REPORT:

COMMITTEE / OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: 1/19/18

COMMITTEE/OFFICE NAME: Operations Challenge

CHAIR/OFFICER NAME: Alex Buechner

RECENT ACTIVITIES: Recently learned that last years 5 person team is now down to 3. Myself, Riley Cobb (Saco) and Nate Melanson (LAWPCA).

DECISIONS MADE: Looking for at least one more person to participate. Paula said she would get the word out via social media. I plan on doing a short write up for the newsletter if I don’t hear from someone soon.

Very much open to suggestions.

MEETINGS HELD/ATTENDED:

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:

OTHER RECOMMENDATIONS & MISCELLANEOUS:

REPORT SUBMITTED BY: Alex Buechner

DATE SUBMITTED: 1/12/18

DISTRIBUTION:

MMA Affiliate Liaison

Executive Committee Meeting

Newsletter

Other: __________________________________________

Please check if item should be expanded for external release. □

INDUSTRIAL REPRESENTATIVE: Vacant position.
COMMITTEE REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center: 60 Community Drive: Augusta, ME 04330

Executive Committee Meeting Date: January 19, 2018
Committee/Office Name: YP Committee
Chair/Officer Name: Mike Guethle

Upcoming events:

J January 19: Family Ice Skate Day, January 19, 5:30-7:30
  o It’s MEWEA’s annual family day. Bring your significant other and/or kids out for an evening of skating at Thompson’s Point arena.
  o MEWEA can cover the cost of skates, ice rink entry, and a cup of cocoa.
  o Please let me know if you’re attending ASAP so that I can get a head count for the attendees. Currently hovering around 15.
  o Needs: Final list of attendees and registration sign-in thingy.

J January 21, NEWEA YP Summit in Boston
  o We have 3 people going
  o 2 spots may be available

J April 21, Urban Runoff, 9AM start
  o Swag handouts
  o Professional handouts
  o Shirts/hats/etc??
  o Staffing/combo with collections
  o Event for the kiddos

J Potential to Combine with MWUA (Water Utilities) Young Professionals
  o Discussion; do not need to make decisions today.

Activities/Tasks Since Previous Report (Last report submitted December 2017):
  None; holiday season.

Coordination Items With Other Committees: Collections: Urban Runoff

Items for Discussion with Executive Committee: NONE

Other Recommendations & Miscellaneous: ____________________________________________________________

__________________________________________________________

Report Submitted By: MAG/YP Chair
Date Submitted: January 2018
Distribution: Executive Committee Meeting

Please remember to submit quarterly newsletter articles
Awards Committee Representative: Mary Waring reported on the following:
  ➢ Any special awards need to be communicated to Mary by the March 1st board meeting.

JETCC Committee Representative: Leonard Blanchette reported on the following:
ADD JETCC REPORT HERE; REC’VD LATE
  ➢ 20 students are enrolled for the new Wastewater Operators school
  ➢ The JETCC Spring Training Calendar has been posted
  ➢ Next board meeting; February 9th at Brunswick Sewer District
Stormwater Committee Representative: Fred Dillon & Zach Henderson submitted the following written COMMITTEE REPORT:

COMMITTEE / OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: January 19, 2018
COMMITTEE/OFFICE NAME: Stormwater Committee
CHAIR/OFFICER NAME: Zach Henderson & Fred Dillon (Co-chairs)

RECENT ACTIVITIES:

- **Comments on Draft MS4 General Permit:** in addition to providing DEP with general comments for the 3rd draft MS4 Permit on behalf of the MEWEA, several committee members also provided detailed and specific comments on behalf of their respective MS4 “clusters.” (Attach our 2 pager – not sure about ISWG’s 12-pager)
- **Letter of Support for LD178:** drafted support letter / legislative testimony to promote $5M bond for stormwater management improvements (attach)
- **Abstract for 2018 Maine Water & Sustainability Conference:** provided assistance in developing abstract for 2018 Maine Water & Sustainability Conference (attach)
- **Participation in DEP Stakeholder Meeting for Draft MS4 General Permit:** numerous SW Committee members attended and actively participated in discussions with DEP to finalize provisions for 2018-23 MS4 General Permit.
- **Sent in membership dues for association membership with National Municipal Stormwater Alliance in 2018:** Chairman Randy Neprash to attend and present at NEWEA Annual Meeting – Zach will discuss our role in NMSA.
- **Considering Spring Meeting session that we think will cover anticipated changes to MS4 General Permit and recent stormwater developments in greater Portland region.**

DECISIONS MADE: See above

MEETINGS HELD/ATTENDED: See above

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: None

NEXT MEETING: OTHER IMPORTANT DATES/DEADLINES: TBD

OTHER RECOMMENDATIONS & MISCELLANEOUS:

REPORT SUBMITTED BY: Zach Henderson & Fred Dillon

DATE SUBMITTED: January 15, 2018

DISTRIBUTION:

- MMA Affiliate Liaison
- Executive Committee Meeting
- Newsletter
- Other:

Please check if item should be expanded for external release.
New Media Committee Representative: Paula Drouin submitted the following written
COMMITTEE REPORT:

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: 1/19/2018
COMMITTEE/OFFICE NAME: President
CHAIR/OFFICER NAME: Paula Drouin
RECENT ACTIVITIES:
DECISIONS MADE: n/a
MEETINGS HELD/ATTENDED: n/a
ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: n/a
NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: n/a
OTHER RECOMMENDATIONS & MISCELLANEOUS:

- I would like to remind committee chairs to please look at their pages on the MEWEA website and let me know if they need to be updated.

REPORT SUBMITTED BY: Paula Drouin
DATE SUBMITTED: 1/15/2018
DISTRIBUTION:
MMA Affiliate Liaison
Executive Committee Meeting
Newsletter
Other:

Please check if item should be expanded for external release. □

Proposed changes to the MEWEA Administrative Guide
Admin. Guide changes that can be made by the end of the year:

1. All dates changed from 2014 to 2018
2. Remove Strategic planning
3. Update MEWEA Meeting Schedule. Add a link to the calendar on the website.
4. Update Board/Chairperson list as well as terms
5. Update Past Presidents list
6. Update Award Recipient list
7. Create Function/Duties for Stormwater Committee
8. Rename the “Policy” section: “Policies and Standard Operating Procedures”. SOPs for existing policies should appear immediately after the policy. Include the following:
   • Fall Convention
   • Spring Conference
   • Personnel Advancement
     (Include Convention, Conference and Personnel advancement SOPs immediately after the “Technical Session Speaker Registration Policy”).
   • Awards
   • Ski Day
   • Golf Tournament (existing policy)
   • Operations Challenge
   • Washington D.C. Fly-In (existing policy)
   • Clean Water Week Poster Contest/Calendars
   • Newsletter
   • Website
   • Social Media (existing policy)
   • YP Committee
   • Government Affairs

**MMA Representative:** Alicia Gaudet. Nothing to report.
President Paula Drouin submitted the following written REPORT:

COMMITTEE / OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: 1/19/2018
COMMITTEE/OFFICE NAME: President
CHAIR/OFFICER NAME: Paula Drouin
RECENT ACTIVITIES:

- Attended a public hearing on 1/9 to testify in support of LD1510 (550M wastewater bond) and LD1178 (55M stormwater bond). Attended a work session on LD1298 (An act to update Maine’s water quality standards) on 1/10.

DECISIONS MADE: n/a
MEETINGS HELD/ATTENDED: n/a
ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: n/a
NEXT MEETING/OTHER IMPORTANT DATES/Deadlines: n/a
OTHER RECOMMENDATIONS & MISCELLANEOUS:

- Attached is a revision of the by-law change proposal. I am looking to have this sent out to the membership and voted on in April at the spring conference.

REPORT SUBMITTED BY: Paula Drouin
DATE SUBMITTED: 1/15/2018

DISTRIBUTION:
MMA Affiliate Liaison
Executive Committee Meeting
Newsletter
Other:

Please check if item should be expanded for external release. □

Proposed changes to the MEWEA Administrative Guide
Admin. Guide changes that can be made by the end of the year:

1. All dates changed from 2014 to 2018
Proposed By-Law Changes:
Paula has made revisions to the By-Laws for the board’s review. Mac made note of an additional edit/typo: Section 13, article 7 – extra “the”.
Motion made by Jeff McBurnie to approved proposed by-law changes, seconded by Mac Richardson. Brief discussion. All approved.
Send red-lined version to the membership with Spring Conference announcement. Paula will compile all changes and send to MMA for distribution.

1st Vice President Stacy Thompson: absent, nothing to report.

2nd Vice President Mike Guethle: Nothing to report
6. Other New Business:
   Tim Crowley – President of Northern Maine Community College: unable to attend
   
   John Belyea – Water Treatment Technology Instructor at Northern Maine Community College: unable to attend
   
   ➢ Jeff McBurnie made note of Mary Waring’s 30 year commitment to Casella Organics.
Bruce Berger reported on MWUA Conference. MWUA is introducing a new attendance software: Conference Tracker. MeWEA has the booth available, if it’s still wanted. Paula or Travis will bring the booth. Bruce encouraged MeWEA to participate on the MWUA blog.

Amazon Smile – Tim Haskell encouraged people to use it to designate donations to non-profits. Inquired whether MeWEA would be eligible.

7. Adjournment: Motion made by Mac Richardson, seconded by Matt Timberlake, all approved to adjourn the meeting at 11:33a.m.