

Approved

**MEWEA Executive Board Meeting
Friday, January 15, 2016
MMA
Augusta, Maine**

MINUTES

Attendance: Tom Connolly, Al Jellison, Jeff McBurnie, Mac Richardson, Scott Firmin, June Mooney, Dan Welch, Mary Waring, Matt Timberlake, Aubrey Strause, Darold Wooley, Jeff McNelly, Jeff McBurnie Paula Drouin, Tim Haskell, Lenord Blanchette, Melissa Christie and Alicia Gaudet MMA..

Guest:

Call to Order: President Scott Firmin called the meeting to order at 9:09 a.m.

Introductions:

Correspondence Folder: Scott Firmin listed the multiple documents included in the Correspondence folder. December 18, 2015.

Treasurer's Report: Al Jellison reported on the November financial reports, indicating that everything was in order. There was a brief question and answer period. Motion made by Jeff McBurnie, seconded by Mac Richardson, all approved the November financial reports.

Minutes Motion made by Jeff McBurnie, seconded by Matt Timberlake, all approved the December minutes.

➤ DEP

- The group discussed reaching out to the new Commissioner to speak at the upcoming Legislative Breakfast.
- Scott Firmin advised that he will call Brian Kavannah and get some detailed DEP information.

DEP Representative: Brian Kavanah submitted the following written **COMMITTEE REPORT:**

DEP Update for MeWEA Meeting 1/15/16

Submitted by:

Brian Kavanah, Director-Division of Water Quality Management (DWQM)

brian.w.kavanah@maine.gov 287-7700

NPDES Electronic Reporting Rule (eRule) and Retirement of the Electronic Discharge Monitoring Reporting (eDMR) System and Transition to NetDMR

As reported to all dischargers in a letter of December 14, 2015, from the Department, in September, Environmental Protection Agency (EPA) Administrator Gina McCarthy signed the final National Pollutant Discharge Elimination System (NPDES) Electronic Reporting Rule (eRule) which was published in the Federal Register on October 22, 2015. For more information about the eRule go to:

<http://www2.epa.gov/compliance/proposed-national-pollutant-discharge-elimination-system-npdes-electronic-reporting-rule>.

The DEP is working to make compliance with this new federal rule as seamless as possible. The first phase of this rule requires all NPDES permittees to submit their DMRs electronically by December 21, 2016. The DEP will provide additional information regarding the eRule in the coming months.

Transitioning to a New System for Electronic Reporting of DMRs.

Since 2009, the majority of licensed dischargers have been voluntarily submitting DMRs electronically using the Electronic Discharge Monitoring Reporting (eDMR) system developed by DEP. With the recent promulgation of the eRule, DEP has made the decision to retire the eDMR system and instead use the EPA Network Discharge Monitoring Report (NetDMR) tool. NetDMR is a national web-based tool for NPDES permittees to submit DMR data electronically via a secure Internet application. The decision to switch from eDMR to NetDMR was not made lightly. It was based on several factors; most importantly that NetDMR will provide better service for the user, it will be more cost effective for DEP to implement, it will provide the easiest mechanism for all permittees to comply with the new eRule, and the current eDMR system will not comply with the security requirements of the new eRule.

DEP will begin to transition from eDMR to NetDMR in mid to late 2016. Initially, a pilot training will be provided to a small group of permittees that will help determine the effectiveness of our training. Next, several additional NetDMR trainings will be offered to train all permittees on the use of the NetDMR tool. These trainings are being planned for the 2016 winter and spring seasons. DEP will also offer training to permittees at their facility as needed. The goal is to have the majority of dischargers trained on the NetDMR tool, before the start of the 2016 fall season. Please check the O&M News for upcoming trainings, and other important information concerning these issues. We will also communicate additional information by direct mail and email as needed.

Summary

In summary, if you are a current eDMR user, you will be trained so you can transition to the NetDMR system. If you currently submit your DMRs in paper format, you will be trained to use the NetDMR system so you can submit your DMRs electronically as required by the new eRule. While transition to the NetDMR system will involve some work, in the end we believe it will provide better service for all and the best mechanism to comply with the new eRule. Please direct any questions concerning the transition to NetDMR, or the new eRule, to Sterling Pierce, at (207) 287-4868 or sterling.pierce@maine.gov.

DEP Representative: Brian Kavanah submitted the following written COMMITTEE REPORT (cont.):

DEP Approval of Training Contact Hours for Operator License Renewal

As reported last month, licensed wastewater operators are required to obtain 18 training contact hours (TCH) of Department approved training every two years in order to renew their license. The Department is working to clarify the types of training courses that are approvable to meet this requirement. The Department has scheduled a meeting with representatives from JETCC, MeWEA, MRWA, MWUA on January 22, 2016 to discuss this issue.

Staff Updates

Governor LePage has nominated Paul Mercer as the Commissioner of the Department of Environmental Protection. The Legislature's Joint Standing Committee on the Environment and Natural Resources will hold a public hearing on the nomination on January 11, 2016, at 1:00 PM in the Cross Building, Room 216.

The following is from the Governor's press release from December 22, 2015. Mercer has worked at Maine Maritime Academy since 2006 and has held positions as Associate Professor and Department Chair within the Engineering Department. At the Academy, he has also served as a member of the senior leadership team as the Assistant to the President for Sustainability, where he led the recent Strategic Planning process, among other efforts. Mercer has used this role to promote innovation and environmental initiatives at the Academy.

Mercer has an extensive background in environmental issues. He has worked with renewable energy development, solid fuels and biomass energy systems throughout the United States and Canada. This included acting as the lead developer of an energy project resulting in a 50 percent reduction of emissions at the Bucksport paper mill.

Additionally, Mercer was president of Northeast Engineering in Bucksport from 1983 until 2008. The company provided a full range of consulting services to the power generation field, as well as project development of waste wood, biofuels, de-inking and wood products facilities. He also served as president of Bay Engineering from 1978 until 1982. Mercer earned a bachelor's degree in Marine Engineering from Maine Maritime Academy.

Annual Customer Service Survey

Annual customer service surveys have recently been mailed to all licensed discharges. We appreciate your honest feedback on how the various programs are working and use and specific comments we receive to improve the programs. Results will be posted on the Department's web page once completed.

Permitting End of Year Summary

The following summarizes the relicensing status for all MEPDES/WDL. "Backlog" refers to a permit that has passed its expiration date (but is still valid due to a timely renewal application).

- As of 12/31/15, the backlog of all MEPDES/WDL permits is 6.0% (15 POTWs/ 7 Non-POTWs)
- As of 12/31/15 the backlog for POTWs is 9.8% (15* permits out of a total population 153* permits).
*Does not include 8 - 301(h) facilities as they are EPA's responsibility.
- As of 12/31/15 the backlog for non-POTWs is 3.2 % (7 permits out of a population of 216 permits).

NEWEA State Director Representative: Mac Richardson reported on the following:

- They would like to bring a Municipal Official with them to the Congressional Briefing.
- There was a brief discussion in regards to bringing a Municipal Official – suggestions:
 - James Chaousis – Rockland City Manager
 - Ethan Strimling – Mayor of Portland

The group discussed paying for part of the expenses that would be incurred with having a Municipal Official attend.

Motion made by Mac Richardson for the Government affairs committee along with the President and both Vice Presidents to determine the Municipal Official that will be invited to the Congressional Briefing, seconded by Tim Haskell.

No more than \$1000.00 has been approved.

Scott, Mac, Peter are planning on attending – Aubrey will be a back up.

Old Business:

New Business:

Government Affairs Representative: Tim Haskell submitted the following written COMMITTEE REPORT:

DECEMBER/JANUARY REPORT

Government Affairs Committee

MWUA Legislative Committee Meeting

Attended two meetings where we discussed status of Hall of Flags event. Difficult getting people to commit to presentation/demonstrations but seems to be coming together.

Hall of Flags Event

At this writing we are in good shape for the event which will take place the Tuesday before our meeting so I will be able to give a briefing on this at that time.

Coastal Caucus

Rep. Lydia Blume has been trying to form a group of coastal legislators to discuss similar issues that these communities share. Primary focus has been Ms4, climate change, ocean acidification, and nutrient impacts on coastal communities, fisheries, etc.

We agreed to try to have a luncheon presentation the same day as our Hall of Flags event. Aubrey has worked with Lydia to develop a program for the luncheon and we should be in relatively good shape for this as well on Tuesday. Jeff McNelly and a few MWUA representatives will also be part of the presentation.

Legislative Workshops

Attended two workshops at ENR. Five point odor control bill was unanimously voted ONTP. Jeff may provide more information on this. Mic Devin's climate change bill was tabled but seems to be strong opinions on ENR that bill will not get through.

Legislative Breakfast

We have had some discussion about the breakfast for March. Need to finalize the speakers, and theme for the breakfast, then the agenda can be completed. These discussion items are planned for the January meeting.

Legislative Advocate Contract

Followed up on Rick McCarthy's contract and have delivered an executed copy to him which will be mailed back to our regular mailing address.

Laboratory Committee Representative: June Mooney advised the group that she is trying to secure Andy Wendell as her assistant, he is discussing with his employer.

Membership Committee Representative: Dan Bicknell no report.
The group confirmed all 6 requesting lifetime membership are "approved".

Pretreatment Committee Representative: Dan Welch submitted the following written COMMITTEE REPORT:

Convention Committee Representative: Stacy Thompson/Travis Peaslee submitted the following written COMMITTEE REPORT:

MEWEA Convention Committee - January 2016

We are in the process of finalizing the Ski Day pamphlet and also will begin soliciting sponsors for this event.

We met with the PAC on January 5th in Waterville. The meeting was quite productive and we came up with the class offerings for the Spring Conference in April. Our goal is to get the brochure out by February 15th. We need to get speakers, moderators and credit approvals finalized in order for this to happen.

Important Dates for 2016

February 9-10, 2016	MWUA Joint Conference, Portland
March 25, 2016	Ski Day, Sunday River
April 14, 2016	Planning Session, Bangor
April 15, 2016	Spring Conference, Bangor
September 14-16, 2016	50 th Anniversary Fall Conference, Sugarloaf

Stacy Thompson/Travis Peaslee

Personnel Advancement: Vacant.

Public Relations Committee Representative: Matt Timberlake submitted the following written COMMITTEE REPORT:

Safety Committee Representative: Position – vacant.

Communications Committee Representative: Mac Richardson submitted the following written COMMITTEE REPORT:

Maine Water Environment Association

Report of the Communications Committee

January 2016:

The underwriting messages on Maine Public Radio have started airing. They are on during the “evening drive time” (technically Monday through Friday 3pm to 8 pm). If you happen to hear from people that heard on of the spots please let me know – it will be good to find out how effective the spots are at increasing the MEWEA profile among the public.

I am working on both soliciting support for the underwriting and starting up advertising in the newsletter. MMA has had some issues/input with the latter, so I will be trying to make our forms and procedures more like standards they are already working with.

Deadline of submissions for the next newsletter is Friday February 5, 2016.

Respectfully submitted,
Mac Richardson

- Mac accepted the form that MMA re-worked.
- Add the 50th logo onto the form -
- Send form out to Corp/Group membership -asap

Collections System Committee Representative: Matt Bodwell

- Dave Beachem will take over for 2016 from Matt Bodwell
- Committee page requested. Matt gave to Paula
- Mary noted that this committee doesn't have to budget for the Charles Perry award as that is in Awards budget.

Residuals Management Committee Representative: Jeff McBurnie reported on the following:

- Casella organics in Portland is closing. Jeff will be based in the Hermon office.
- Brief discussion on rules.
- Committee is focused on solid waste and energy solutions.

Operator Challenge Committee: Alex Buechner has nothing to report

Industrial Committee Representative: Dan Welch has nothing to report.

Young Professionals Committee Representative: Mike Guethle submitted the following written COMMITTEE REPORT:

Young Professionals report

- MEWEA YP has tentatively been accepted as a Portland GreenDrinks beneficiary for October 2016

- SIGN UP FOR URBAN RUNOFF! Paula made a team and we want to be largest non profit again.

- Mac offered a suggestion for a spring softball event
- GreenDrinks support non profit cause environmentally orientated

- Scott will call Peter to confirm that he has the MeWEA booth and that he is bringing it Sunday.

Awards Committee: Mary Waring has nothing to report.

JETCC –

- Darold Wooley advised that he has a bunch of old training materials and photos. Scott advised that he will get back with Darold and let him know what they want to do with these.
- Darold Wooley will be retiring in May. Mac asked if Tim Lavassuer may be interested and asked if Darold would contact him.
- The group discussed ensuring that there is more committee participation in general. The idea is not to have committees of one.

JETCC Committee Representative: Leonard Blanchette submitted the following written **COMMITTEE REPORT:**



Maine Water Environment Association JETCC Report for January 15, 2016

Spring 2016 Training Schedule is at the printer!

- Please see attached

Visit www.jetcc.org for details on all classes

The newest Management Candidate School class began in November with 25 students! Class will participate in the Maine Water Utilities Association Conference in Portland on February 9. Many classes were scheduled with the MCS students in mind.

Operator Certification Renewal and Mid-Term Notices be mailed in mid-January. **The Renewal date for even numbered operators is March 1, 2016.** For the first time ever ACTIVE operators who are due to renew this year can make their renewal payments on-line with a credit card at www.jetcc.org/wastewater-operator-renewal. Please make sure to update any changes in workplace, phone, Driver License #, and other addresses as appropriate. Operators must still submit proof of training by fax, mail, or email.

Operators can check their tally of training credits at www.jetcc.org any time. The page is updated at the beginning of each month.

The **next JETCC Board of Directors meeting** is scheduled for Friday, February 5 at Kennebec Sanitary Treatment District.

Please contact Leeann directly if you have any ideas, training needs or would like to assist with hosting or teaching a class.

**JETCC
PO Box 487
Scarborough, ME 04070
253-8020
www.jetcc.org**

JETCC Committee Representative: Leonard Blanchette submitted the following written COMMITTEE REPORT:

NEIWPCC/JETCC
 P.O. Box 487
 Scarborough, ME 04070-0487

NON-PROFIT ORG.
 U.S. POSTAGE
 PAID
 PORTLAND, ME
 PERMIT NO.518

Try our online registration!
 Visit www.jetcc.org for details.

(Online Registration available with credit card payment only)



Joint Environmental Training Coordinating Committee
Winter/Spring 2016 JETCC Training Catalog

DATE	COURSE TITLE	LOCATION	HOURS
February 4	Pump Station Operation and Inspection	Jay	*6
February 11	Ensuring Biosolids Quality with Process Control	Wells	6
	<i>In cooperation with NEBRA</i>		
February 23	Basic Blueprint Reading	Presque Isle	*6
February 23	Physical Chemical/Industrial Wastewater Treatment	So. Portland	6
Feb. 24-26	O&M of WW Collection Systems (w/optional NEWEA Exam).....	Portland	15
	<i>In cooperation with NEIWPCC</i>		
March 9	Water and Wastewater Microbiology & Bacteria Tests	Westbrook	*6
	<i>Sponsored by IDEXX Laboratories</i>		
March 9 & 10	Wastewater 101	Orono	12
March 15	Nutrient Removal: Which Remedy is Right for Your Facility?	Kittery	6
March 17	Pump Station Operation and Inspection	Waterville	*6
March 22	Mobile & Remote Communications: Equipment and options	Ellsworth	*6
April 5	PVC Valves, Connections, and Joining	Bar Harbor	*6
	<i>Lunch sponsored by Spears Manufacturing</i>		
April 7	Confined Space Entry and Equipment Review	Scarborough	*6
April 7	PVC Valves, Connections, and Joining	Houlton	*6
	<i>Lunch sponsored by Spears Manufacturing</i>		
April 26, May 3, 10, 17	Intermediate Wastewater Training (4 Sessions)	Brunswick	24
April 26-28	O&M of WW Collection Systems (w/optional NEWEA Exam).....	Bangor	15
	<i>In cooperation with NEIWPCC</i>		
April 28	Introduction to your Microscope	Waterville	*6
May 12	Collection System Diagnosis & Maintenance Series: Part one - Cleaning and Jetting	Fairfield	6
	<i>In cooperation with MeWEA WWCS Committee</i>		

All programs are approved by Maine DEP for Wastewater Operator certification renewal.

*Programs are also approved by Maine Board of Licensure of Water System Operators.

Special thanks to Maine Water Environment Association (MEWEA) for help in defraying our printing costs.

Maine JETCC is managed by the New England Interstate Water Pollution Control Commission (NEIWPCC) through a contract with the Maine Department of Environmental Protection.

MAINE JETCC

P.O. Box 487, Scarborough, Maine 04070-0487
 Phone: 207-253-8020 Email: info@neiwpcc-jetcc.org www.jetcc.org

JETCC Committee Representative: Leonard Blanchette submitted the following written COMMITTEE REPORT:

Winter/Spring 2016 JETCC Registration Form (Check box to indicate course selection.)

To register online with a credit card, go to www.jetcc.org/schedule.php

All course hours are 8:30 a.m. to 3:30 p.m. Sign-in begins at 8:00 a.m.

- | | |
|--|--|
| <input type="checkbox"/> Pump Station Operation and Inspection
<i>LaFleurs Restaurant, Jay</i>
February 4 J1616 \$120 | <input type="checkbox"/> Mobile & Remote Communications: Options & Equip
<i>Ellsworth City Hall, Ellsworth</i>
March 22 J1624 \$120 |
| <input type="checkbox"/> Ensuring Biosolids Quality with Process Control
<i>Wells Reserve at Laudholm, Wells</i>
February 11 J1617 \$120 | <input type="checkbox"/> PVC Valves, Connections, and Joining
<i>Bar Harbor Public Works Building, Halls Cove</i>
April 5 J1625 \$120 |
| <input type="checkbox"/> Basic Blueprint Reading
<i>Northern Maine Community College, Presque Isle</i>
February 23 J1618 \$120 | <input type="checkbox"/> Confined Space Entry and Equipment Review
<i>The Clambake Restaurant, Scarborough</i>
April 7 J1626 \$120 |
| <input type="checkbox"/> Physical Chemical/Industrial Wastewater Treatment
<i>So. Portland Community Center, South Portland</i>
February 23 J1619 \$120 | <input type="checkbox"/> PVC Valves, Connections, and Joining
<i>Houlton Water Company, Houlton</i>
April 7 J1627 \$120 |

* NEIWPCC Course:
O&M of Wastewater Collection Systems
(with optional NEWEA Exam)
February 24, 25, and 26
Portland Water District, Portland
See registration instructions below. *

* NEIWPCC Course:
O&M of Wastewater Collection Systems
(with optional NEWEA Exam)
April 26, 27 and 28
Bangor WWTF, Bangor
See registration instructions below. *

- | | |
|--|---|
| <input type="checkbox"/> Water & Wastewater Microbiology & Bacteria Tests
<i>IDEXX Laboratories, Westbrook</i>
March 9 J1620 \$120 | <input type="checkbox"/> Intermediate Wastewater Training
<i>Brunswick Sewer District, Brunswick</i>
April 26, May 3, 10, 17 J1628 \$410 |
| <input type="checkbox"/> Wastewater 101
<i>Orono Municipal Building, Orono</i>
March 9 and 10 J1621 \$205 | <input type="checkbox"/> Introduction to your Microscope
<i>Kennebec Sanitary Treatment District, Waterville</i>
April 28 J1629 \$120 |
| <input type="checkbox"/> Nutrient Removal: Which Remedy is Right for You?
<i>Kittery Town Hall, Kittery</i>
March 15 J1622 \$120 | <input type="checkbox"/> Collection System Diagnosis & Maintenance Series:
Part One - Cleaning and Jetting
<i>Maine DOT, John Dority Training Center, Fairfield</i>
May 12 J1630 \$120 |
| <input type="checkbox"/> Pump Station Operation and Inspection
<i>Kennebec Sanitary Treatment District, Waterville</i>
March 17 J1623 \$120 | |

* For these NEIWPCC classes only, mail check and registration to:
NEIWPCC, 650 Suffolk Street, Suite 410, Lowell, MA 01854
Or fax with credit card or purchase order to: (978) 323-7919
Online registration with a credit card available at www.neiwpcc.org/training/calendar.asp

<input type="checkbox"/> O & M of Wastewater Collection Systems	\$270	Feb 24, 25, and 26	Portland
<input type="checkbox"/> O & M of Wastewater Collection Systems	\$270	April 26, 27, and 28	Bangor

To register for the optional NEWEA exam, contact NEWEA at (781) 939-0908 or www.newea.org

For detailed course descriptions, times, and directions, visit www.jetcc.org.
For more information, call JETCC at (207) 253-8020.

Name _____ Facility _____

Street Address _____

City/Town _____ State _____ Zip Code _____

Phone _____ Fax _____ E-mail _____

WW Operator# _____ DW Operator# _____

PAYMENT METHOD (Please indicate with a check mark)

- I enclosed a check or money order payable to JETCC
Check # _____ Amount _____
- I will pay by Purchase Order
PO # _____ Amount _____
- Credit Card (Please complete credit card form at right.)

CREDIT CARD FORM	
Card Type _____	3-digit Code _____
<small>(Indicate Visa, MC or Discover ONLY)</small>	<small>(located on back of card)</small>
Credit Card # _____	
Name on Card _____	Expiration _____
	<small>(month/year)</small>
Signature _____	Date _____

Registration Instructions:

- Mail your form to JETCC, P.O. Box 487, Scarborough, ME 04070-0487 - or - fax to (207) 771-9028
- Non-Maine registrants add \$20 per registration for JETCC-only programs.
- Out-of-country registrants add \$20 per registration. Please make payment in U.S. dollars.

Courses and dates of courses are subject to change due to unavoidable scheduling conflicts.
Courses may be canceled by JETCC due to insufficient enrollment.
Full-day program fees include lunch unless otherwise noted.

Late Registrations: To avoid late fees, register at least 7 days before each class. Registrations received after this deadline will incur an additional \$15 charge for full-day programs and \$10 for half-day programs.

Returned Checks: There is a \$15 fee for checks returned due to insufficient funds.

Cancellations/No Shows: Seven days notice is required IN WRITING (mailed or faxed) for you to cancel at no cost. Cancellations received after this time will be charged \$25 for programs under \$100 and \$50 for programs over \$100. Registrants who do not cancel and fail to attend a class are responsible for full payment.

In Case of Inclement Weather: Please call JETCC to verify any schedule changes. For courses conducted in cooperation with NEIWPCC, call the NEIWPCC 24-Hour Training and Events Hotline at (978) 349-2345.

New Media Committee Representative: Paula Drouin reported on the following:

- Website – Members only section discussion. Paula asked for the groups input. She has been working on this with Ben at MMA.
- Aubrey offered up the list they had from a few years back as to what they wanted to ensure was on the membership area of the website.
- 50th Anniversary Social Media
 - Member Profiles – She needs photo, job title, how long in industry, quote. She has received about 20 responses. Also wants the “less known members”. Paula has been doing Member profile Monday. At end of the year she will create a photo album on flicker.
 - Photo Contest idea– Celebrating clean water in Maine. Facebook, twitter. At end of year picking one, \$100.00 gift card and gift basket. The group thought it was a good idea. MeWEA would want have photos rights. Matt will send the verbiage to Paula from the CWW contest for the photo rights. Paula will take the \$10.00 gift card out of the New Media budget.

Website questions – add ticker suggestion. Paula will ask Ben at MMA.

50th Anniversary page on website? Scott will discuss at the end of the meeting.

Stormwater Committee: Fred Dillon was absent. Aubrey Strauss reported on the following:

- Session at Spring Conference.
- In process of scheduling the next committee meeting.

MMA Representative: Melissa Christie had no report. Melissa introduced the new manager of Educational Servcies to the group; Alicia Stokes-Gaudet.

Put the below highlighted under the Presidents report-

- Mac asked if someone could write an article on the beginning of the organization. Al agreed to contact someone and he will advise Mac.
- Spring conference – Aubrey would like to do a poster from old photos and invite people to name people in the pictures. This will just be a “fun” event for people to participate in.
- Scott asked paula to create a 50th page website. Paula has a shell of one under events but she will “jazz it up”

President’s Report: Scott Firmin submitted the following written **REPORT.**

President's report

Tim and Aubrey have been leading the organization of the January 12th Hall of Flags and Coastal Caucus events. MWUA is partnering with MEWEA in these events.

With the budget complete, the planning for the 50th anniversary continues. The ad hoc planning committee will begin to operate in earnest.

With significant support from Al, we have compiled a summary of expenditures for the past several years. I have added some averages and will distribute a copy of my spreadsheet via email on or about the time of our January meeting.

For February, I will ask committee chairs to review their membership. We have a number of committees that do not seem to have enough members to support the activity of the committee. We also have a number of

committees with Chairs interested in transitioning new leadership. This effort will hopefully help with these issues.

As I transition into this role, I have appreciated the help and support that so many have offered. We have an impressive number of individuals involved in this organization and I look forward to serving as President during the coming year. Please don't hesitate to contact me if I can help in any way.

Submitted by Scott Firmin
January 9, 2015

1st Vice President: Matt Timberlake has nothing to report.

- Received a request from NH Des from Gordon for MeWEA to donate \$500.00 and to promote their event in the Spring. The group discussed and need to know the dates to ensure that it doesn't conflict with the Spring Conference dates. Promotion doesn't need to be voted on; however the group did determine that they will not promote if it conflicts with Spring Conference.

2nd Vice President Paula Drouin submitted the following written **REPORT: nothing to report**

Past President: Aubrey Strause

Other New Business:

Maine Legislative Breakfast: Tim Haskell reported.

- Title discussion – Add and essential to title. Sustainable, safe, cost effective, and Essential
- Need NEIWPC on top of the agenda – must be on all documents for this.
- Agenda – 2015 listed sessions and speaker only. Tim passed around last years for the group to review.
- All four sponsors from last year will be the same this year
- Separate table – Hall of Flags – worked well last year. Had WEF literature on table, handouts.
- Speaker discussion – longer Q & A session. Group opied that Scott should be a speaker. Aubrey will go over questions from Hall of Flags events with Jeff to determine if they can use these questions for sessions. Frank from Water Utilites. Find out from Mary Berry if new NEWEA director will be speaking. Mac advised the group that he wouldn't be attending.
- Tim suggested having more tables.
- The group will let the Govt Affairs committee continue on from this discussion with planning.
- Extend invite to Congressional delegates – the group discussed and decided not to extend an invite to Congressional delegates.
- No objections to inviting Mark Benoit and Avery Gray. Jeff McNelly eill extend the invite to them.

2016 Maine Sustainability & Water Conference:

- Aubrey advised she would need ideas for the abstract and she needs assistance with this
- MeWEA can have atable or share with Maine water Utilities
- Date is March 29th at the Augusta Civic Center
- Mac advised that he may be able to staff and suggested to ask the Storm water committee to assist with the abstract and Aubrey will ask the committee for their assistance.

➤ Scott advised he would attend. Tim Haskell advised he would attend.

Adjournment: Motion made by Al Jellison , seconded by Mac Richardson , all approved to adjourn the meeting at 11:34 a.m.