Approved

MEWEA Executive Board Meeting
Friday, January 16, 2015
Maine Municipal Association
Augusta, Maine

MINUTES

Attendance: Travis Peaslee, Jeff McBurnie, Mac Richardson, Scott Firmin, Tom Connolly, Mary Waring, Aubrey Strause, Al Jellison, John True, Darold Wooley, Dan Bicknell, Matt Bodwell, Matt Timberlake, Dustin Price, Tim Haskell, Paula Drouin, June Mooney, Stacy Thompson and Joan Kiszely.

Absent: Alex Buechner, Peter Goodwin, Dan Welch and Mike Stein

Guest: None

Call to Order: President Tom Connolly called the meeting to order at 9:06 a.m.

Correspondence Folder: Tom Connolly listed the multiple documents included in the Correspondence folder.

Approval of Minutes:
Motion made by Mac Richardson, seconded by Al Jellison, all approved the minutes of December 19, 2014 as written.

Treasurer’s Report: Al Jellison reported on the November financial reports, indicating that everything was in order. There was a brief question and answer period. Motion made by Mac Richardson, seconded by Jeff McBurnie, all approved the November 2014 financial report. There was a brief discussion on the 2015 budget. Al Jellison indicated we will be using PayPal for credit cards. Motion made Jeff McBurnie, seconded by Travis Peaslee, all approved to use the value that MMA recommends for daily maximum and minimum transaction values, which can be revised at any time. Motion made by Mac Richardson, seconded by Jeff McBurnie, all approved for Al Jellison to take out Liability Insurance to ensure against misuse of credit cards used for MEWEA PayPal account, with approval of any two members of the Executive Committee.
DEP Representative: Brian Kavanah submitted the following written COMMITTEE REPORT: John True reported the following:

DEP Update for MeWEA Meeting 1/16/15

Submitted by:
Brian Kavanah, Director-Division of Water Quality Management (DWQM)
brian.w.kavanah@maine.gov  287-7700

SRF Updates
The federal Water Resources Reform and Development Act of 2014 (WRRDA) made 24 amendments to the Clean Water Act that effect the Clean Water State Revolving Fund Program (CWSRF). Some of the changes became effective Oct. 1, 2014, while others are being phased in through Oct. 1, 2015. The amendments that are likely to be of the most interest to customers are: Increase in loan term from 20 to 30 years; Land eligibility for construction; Requirement for a Fiscal Sustainability Plan (a.k.a. Asset Management Plan plus); Engineering services selection through a qualifications based selection process; Davis-Bacon and American Iron and Steel are now a permanent program requirement; and evaluation of the project with respect to cost effectiveness and energy and water conservation. EPA recently issued their final interpretive guidance on the amendments. CWSRF staff is developing policies and procedures to implement the program changes and to notify potential loan recipients of the changes. See the attached fact sheet for additional information.

Ambient Testing for Phosphorus
Our water quality engineer Rob Mohlar is in the final stage of updating the ambient background concentrations for phosphorus, based on the data that was voluntarily collected by dischargers to fresh waters, in the summer of 2014. These data points are being combined with any previously existing valid data points that the Department had, along with a review to estimate background concentrations in portions of receiving water where data may not have been collected. New reasonable potential calculations will be run based on this updated ambient data, and any updated effluent data. Once completed, this information will be shared with dischargers and MeWEA for further discussion. Thank you for your patience on this issue.

Staff Updates
• A new inspector has been hired in the Bangor Regional Office to fill the position formerly held by Stacy Beyer. Our new inspector, Stacy Knapp has some laboratory and wastewater experience as well as a BS in Biology, a Masters Degree in Business Administration, a Masters Degree in Environmental Health and Engineering and is working on a PhD in Oceanography. Stacy will start on January 12.

• We hope to soon fill the vacant water quality engineer position vacated by Peter Newkirk in Augusta.
Clean Water State Revolving Fund (CWSRF)
Program Changes
Prepared by John True, CWSRF Program Manager
1-9-2015

The House Transportation and Infrastructure Committee proposed H.R. 3080, An Act “To provide for improvements to the rivers and harbors of the United States, to provide for the conservation and development of water and related resources, and for other purposes,” a.k.a. “Water Resources Reform and Development Act of 2014” (WRRDA). This bill was passed by the 113th Congress, 2nd Session and signed into law by the President on June 10, 2014. Although the law focuses mostly on transportation, the Army Corp of Engineers and harbors/ports, it also created the Water Infrastructure Finance and Innovation Act loan program and made amendments to Title VI of the Federal Water Pollution Control Act (a.k.a. Clean Water Act) that affect the Clean Water State Revolving Fund (CWSRF) loan program.

On January 6, 2015 EPA published the final Interpretive Guidance for Certain Amendment in the Water Resources Reform and Development Act to Titles I, II, V, and VI of the Federal Water Pollution Control Act. The Department is currently formulating procedures and guidance on the implementation of the program changes. Although most of the amendments became effective on October 1, 2014, some of them are being phased in through October 1, 2015.

- The major program changes that will affect all or some of the borrowers are:
  - Change in the maximum loan term from 20 years to 30 years or the expected useful life of the project, whichever is less.
  - Acquisition of land, and interests in land, that is necessary for construction in now eligible.
  - Storm water management practices that do not provide any form of treatment are now eligible. Previously to be eligible storm water pipes had to be part of a treatment system or CSO separation project to be eligible. Now storm water pipes by themselves are eligible.
  - Water conservation projects that decrease the POTW demand are eligible. Although the loan must be to a public entity, the project activity may take place on publicly or privately owned properties. Examples are upgrade of water meters, plumbing fixture retrofits, gray water recycling, public and private I/I source removal.
Loan recipients for wastewater projects will be required to develop and implement a Fiscal Sustainability Plan (FSP). The FSP is basically an asset management plan, a plan to fund the activities identified in the plan, and a certification that the loan recipient has evaluated and will be implementing water and energy conservation efforts as part of the plan.

A requirement that for loans totaling an amount equal to the State’s capitalization, that any engineering services paid by these loans must be procured through a Qualifications Based Selection (QBS) process. In this process the engineering services are ranked based on qualifications (cost component not allowed) and the borrower then negotiates the fee with the most qualified firm. The law does not require all CWSRF loans to use a QBS process, only loans totaling an amount equal to the State’s capitalization grant amount. The Department will have options for borrowers that do not want to use the QBS process to still qualify for a CWSRF loan.

The requirement for wastewater projects funded by the CWSRF to comply with the Davis-Bacon Act and the American Iron and Steel Provision is now a permanent part of the program and not subject to changes in Congressional appropriations.

Beginning October 1, 2015, loan recipients must certify to the cost effectiveness of the project and that they have selected to the maximum extent practicable, a project that maximizes water and energy conservation.

- The State CWSRF program must develop Affordability Criteria by September 30, 2015 for the distribution of principal forgiveness to borrowers that otherwise could not afford the project. The Affordability Criteria is to be based on income, unemployment data, population trends, and other data determined relevant by the State. This will necessitate a change in our current affordability criteria that utilizes only the Sewer User Cost as a Percentage of the Median Household Income. The Affordability Criteria will be established after providing public notice and an opportunity for public comment.

- The Law establishes additional subsidization (i.e. principal forgiveness) as a permanent part of the program for federal appropriations over $1 billion. There is no minimum additional subsidization required. The maximum is the ratio of the appropriations in excess of $1 billion to $1 billion, up to 30%, and is applied to the total capitalization grant amount.

- The Department will be informing potential borrowers and engineers of the new requirements as the state guidance and procedures to implement these changes are developed and finalized.
**NEWEA State Director Representative: Peter Goodwin submitted the following written COMMITTEE REPORT:**

<table>
<thead>
<tr>
<th>NEWEA -Maine State Director Report</th>
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<tbody>
<tr>
<td>Peter Goodwin</td>
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<tr>
<td>January 2015</td>
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</tbody>
</table>

The following is a summary of activities since our last meeting.

- I am starting to coordinate visits for the Washington NEWEA Congressional Breakfast scheduled for April 14-15, 2015. More information will be provided at GAC meeting at the NEWEA AC.

- I will be coordinating with Tom and Scott with respect to travel planning. If anyone else is intending to attend, please let me know in order to coordinate.

- I am coordinating with Senator Collins Office to have her speak at the Congressional Breakfast this year.

- I will be attending the NEWEA AC next week and will attend EC meeting on Sunday, GAC and ASA Committee meetings on Monday afternoon and the Awards Luncheon on Wednesday.

- **Upcoming Events:**
  - NEWEA Annual Conference January 25-28, 2015-Copley Marriott Boston
  - NEWEA Annual Planning March 9-10, 2015 Biltmore Hotel Providence
  - NEWEA Spring Meeting June 7-10, 2015-Mount Washington NH

Respectfully,

Peter Goodwin

Aubrey Strause reminded the board to use his new email address.

**Old Business:**

**Calendars:** Aubrey Strause reported that Matt Timberlake ordered more calendars and they are here. Aubrey would like some calendars to go to certain organizations that we work closely with. There was a consensus of the board for her to distribute as she outlined.

**New Business:**
Government Affairs Committee Representative: Tim Haskell submitted the following written COMMITTEE REPORT:

Tim Haskell indicated he just learned that PUC will be going in rule making on the Natural Gas Line separation.

Scott Firmin indicated he attended a Casco Bay Partnership meeting.

Aubrey Strause mentioned there has been a call for abstracts on Ocean Acidification. It was the consensus of the Board that Aubrey Strause move forward on drafting a abstract. She will work with Robyn Saunders of the Cumberland County Soil and Water Conservation District on this.
Government Affairs Committee Representative: Tim Haskell submitted the following written COMMITTEE REPORT:

Laboratory Committee Representative: June Mooney submitted the following written COMMITTEE REPORT:

Report for the Laboratory Committee  
To the MEWEA Executive Committee  
January 16, 2015

The Laboratory Committee has nothing to report at this time.

June Mooney  
Water Quality Specialist  
Greater Augusta Utility District  
Laboratory Committee Chairperson  
jmooney@augustawater.org

Membership Committee Representative: Daniel Bicknell reported that he is getting calls back from his calls a year ago, inquiring about membership. Al Jellison noted we have 406 paid members to date.

Pretreatment Committee Representative: Dan Welch was absent.
Personnel Advancement Committee Representative: Mike Stein submitted the following written

COMMITTEE REPORT:

The five MeWEA technical sessions scheduled for the MWUA Meeting and Trade Show on Tuesday, February 3, 2015, are listed below.

<table>
<thead>
<tr>
<th>Session No.</th>
<th>Time</th>
<th>Title</th>
<th>Presenter</th>
<th>Moderator</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>8:00 - 9:00</td>
<td>Analyzing Flow Data for Proper Sizing of Pumps</td>
<td>Erik Osborn, PE</td>
<td>André Brousseau</td>
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<td></td>
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<td></td>
<td>(Woodard &amp; Curran)</td>
<td>(Sanford Sewerage District)</td>
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<tr>
<td>6</td>
<td>9:15 - 10:15</td>
<td>Choosing the Right Centrifugal Pump for the Application</td>
<td>Mike Loncoski, PE</td>
<td>Travis Peaslee</td>
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<td></td>
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<td>(Aqua Solutions)</td>
<td>(LAWPCA)</td>
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<tr>
<td>7</td>
<td>10:30 - 11:30</td>
<td>Force Main Fundamentals and Common Issues</td>
<td>Bryanna Denis, PE</td>
<td>Tom Connolly</td>
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<td></td>
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<td></td>
<td>(Wright-Pierce)</td>
<td>(Yarmouth Wastewater)</td>
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<tr>
<td>8</td>
<td>1:30 - 2:30</td>
<td>Why use PACP and MACP Condition &amp; O&amp;M Ratings for your Sewers &amp; Manholes?</td>
<td>Matt Timberlake, PE</td>
<td>Rob Pontau, PE</td>
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<td></td>
<td></td>
<td></td>
<td>(Ted Berry Company)</td>
<td>(Brunswick Sewer District)</td>
</tr>
<tr>
<td>9</td>
<td>2:30 - 3:30</td>
<td>Projecting Professionalism</td>
<td>Leonard Blanchette, PE</td>
<td>Jeff McBurnie, PE</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>(Brunswick Sewer District)</td>
<td>(Casella Organics)</td>
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The Personnel Advancement Committee will be meeting the week of January 19th to begin planning the technical sessions for the MeWEA Spring Conference to be held on April 17, 2015.
Stacy and I met after the last board meeting to get her up to speed on the committee. She will be a great asset to the association and I look forward to working with her. Things have been quiet lately but we plan to start working on the Skiday event soon so that the flyer can hit the mail by mid-January. This will be our first event accepting credit cards so will need to keep an eye on that and address any issues that may arise. Sponsorship solicitation for this event will also begin soon.

We are starting to plan the spring conference and anticipate having an outline to the PAC in the next few weeks so that they can meet and select sessions. Both the PAC and I will need to know if Tom would like a topic theme for this show so we can plan accordingly. Also, there was discussion last year about making an award recipients brochure for the business meeting similar to that of NEWEA, but would like to get the boards feeling on this before proceeding. If any committee has a request for this event (YP Table, CW Week poster display, etc.) please let us know soon so that we can plan accordingly.

In the first four months of the year Joan, Stacy, and I plan to visit various convention sites in order to secure a location for the 2016 fall convention. Once selected, this will most likely become the meeting location for our summer gathering/BBQ. If anybody has suggestions of locations for us to check out please share.

Travis Peaslee
Public Relation Representative: Matt Timberlake submitted the following written COMMITTEE REPORT:

Public Relations Committee Report

January 15 Prepared by: Matt Timberlake

1. 2015 Clean Water Week Poster Contest. Theme is “Why clean waters worth it to ME”, advertisement is sent to Maine schools and I will work from now through spring on promotion. This is my main goal over next 120 days.
   a. I will send in an early request to the Governor’s office for a date during Clean Water Week.

2. I will try to do 1-2 more operator profiles for the newsletter between now and spring conference. These seemed to have been well received as I did one for Alfred Richards and one for Philip Tucker. Positive way to share the work of our operators. I will attempt to do them from districts and towns that do not always get the attention of the more active towns and members; this may spur some additional involvement in a committee or at convention.

Matt Timberlake  matt@tedberrycompany.com  207-897-3348 office 207-754-4282 cell

Safety Committee Report: Al Jellison indicated that Andy Rudzinsky will be taking over as the chair of the Safety Committee. Joan will add him to the executive committee listing and list serve.

Travis mentioned that several towns and facilities have recently received Department of Labor safety audits (and associated fines), and wondered what issues have been coming up. Al said he’ll try to get a list. Tom mentioned that he’s aware that most of the safety audits have begun with the Fire Department, then gone to the Department of Public Works, then the wastewater facilities. Issues primarily are related to incomplete documenting of training or other record keeping. Tom recommends having a free SafetyWorks audit done to get an idea of where your program stands.
Communication Committee Representative: Mac Richardson submitted the following written COMMITTEE REPORT:

Report of the Communications Committee
January 2015

The Deadline for submittal of material for the next newsletter is February 6. As of now I have one article – the operator exchange article from Mike Tibbetts. I would like a President’s message, if possible, and plan to report on NEWEA goings on, particularly awards, but I can always use information from tech sessions if anyone is attending and so inclined. So the bottom line is I can use all the copy I can get.

Whatever I end up with is expected to be submitted and edited the second week of February and out by February 20.

Respectfully submitted,
Mac Richardson.

Collections Systems Committee Representative: Matt Bodwell submitted the following written COMMITTEE REPORT:

January 9, 2015

Collections Systems Committee Report

Next Meeting: Week of March 9th

- Planned Spring 2015 Class
  - Date Chosen: May 13th
  - Location Chosen: Augusta City Center
- Structure of class determined; looking to include experts from all sides of the natural gas/wastewater industry, volunteers requested.

Residuals Management Committee Representative: Jeff McBurnie mentioned two legislative bills that his committee will watch.

Operator Challenge Committee Representative: Alex Buechner was absent.

Industrial Committee Representative: Dan Welch was absent.

Young Professionals Representative: Dustin Price reported on the following:

- Having their first meeting next month here at MMA. Some members of the Young Professionals committee will attend the March Executive board to observe.
- Urban Run Off 5 K will be April 25th. Check the website to get more information.
Awards Committee: Mary Waring reported she is planning on getting help with the Goodenow Award. She indicated the Awards company that she uses has gone out of business. She also noted they found about 25 of our old medallions. She suggested we might be able to use them for the 50th Anniversary.

JETCC Committee Representative: Leeann Hanson submitted the following written COMMITTEE REPORT & Darold Wooley reported on it.

Maine Wastewater Control Association Convention
JETCC Report for January 17, 2015

Spring 2015 Training Schedule is Now at the Printer!
The new JETCC Training schedule should arrive soon in your mailbox! We are excited about a great variety of classes and some new topics!
- **REVISED 6-Week Basic WW Treatment**— in Brunswick, February into April
- Some great new and familiar “Hands-On” classes
- **The North Country Convention** April 1 & 2 in Presque Isle
- In partnership with MWUA and the MeWEA WWCS Committee we’ll feature a class entitled “Gas Line Siting, Installation and Safe Work Practices” in Augusta in May.

Visit [www.jetcc.org](http://www.jetcc.org) for details on all classes

The February Management Candidate School will again be in conjunction with the Maine Water Utilities Association Conference in Portland on February 3. Many classes were scheduled with the MCS students in mind. All MCS Students will be encouraged to interact with vendors and asked to complete a writing assignment on their interaction. The MCS program concludes with graduation at the MeWEA Convention in September.

Operators should see their Operator Certification Renewal and Mid-Term Notices any day now. The Renewal date for odd numbered operators is March 1, 2015. Please note we are adding email addresses to operator records and also moving away from using Social Security numbers in operator records. With the Renewal and Mid-term information you will be asked to provide your email address and also the number on your Driver’s License or your State ID.

**Exam Dates**
The last statewide paper exam will be on May 13, 2015. Applications for May exam are due by March 27, 2015. After May, paper exams will be offered only in Presque Isle while Computer Based Testing will be available in March. The Exam Application on JETCC’s website is suitable for whichever exam you choose. Visit [www.jetcc.org](http://www.jetcc.org) for information, Frequently Asked Questions and Exam Application Forms.

*Please contact Leeann directly if you have any ideas, training needs or would like to assist with hosting or teaching a class.*

JETCC
PO Box 487
Scarborough, ME 04070
253-8020
[www.jetcc.org](http://www.jetcc.org)
JETCC Committee Representative: Leaann Hanson submitted the following written COMMITTEE REPORT & Darold Wooley reported on it.

<table>
<thead>
<tr>
<th>Winter/Spring 2015 JETCC Registration Form (Check box to indicate course selection.)</th>
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<tbody>
<tr>
<td><strong>Unless noted, all course hours are 8:30 a.m. to 3:30 p.m.  Sign-in begins at 8:00 a.m.</strong></td>
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<tr>
<td>- <strong>Mobile &amp; Remote Communication: Options and equipment</strong></td>
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<tr>
<td>Houlton Water Company, Houlton</td>
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<tr>
<td>February 12   J1506  $120</td>
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<tr>
<td>- <strong>Mobile &amp; Remote Communication: Options and equipment</strong></td>
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<tr>
<td>Sacro Town Hall, Sacro</td>
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<td>February 19   J1515  $120</td>
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<tr>
<td>- <strong>NEW! Intro to Wastewater Treatment (6 Sessions)</strong></td>
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<tr>
<td>See JETCC website for course details.</td>
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<tr>
<td>Brunswick Sawyer District, Brunswick</td>
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<tr>
<td>February 24 thru April 7   J1516  $575</td>
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<tr>
<td>- <strong>Hands-on Motor Maintenance</strong></td>
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<td>Augusta Civic Center, Augusta</td>
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<td>February 25   J1517  $120</td>
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<tr>
<td>- <strong>Specialty Coatings and Surface Preparation</strong></td>
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<td>Copla Specialty Contractors, Bangor</td>
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<td>March 12   J1518  $120</td>
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<tr>
<td>- <strong>Pump Maintenance and Troubleshooting</strong></td>
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<td>Public Works Department, Kidder</td>
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<td>March 24   J1519  $120</td>
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<tr>
<td>- <strong>Fats, Oils, and Grease (FOG) Program Basics</strong></td>
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<td>York Sawyer District, York</td>
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<td>March 25   J1520  $120</td>
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<tr>
<td>- <strong>Creating &amp;M Manuals and SOPs</strong></td>
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<td>Portland Water District, Jeff Nixon Room, Portland</td>
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<td>March 26   J1521  $120</td>
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<tr>
<td>- <strong>North Country Convention - Presque Isle</strong></td>
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<tr>
<td>April 1 &amp; 2, 2016 (Separate registration form.)</td>
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<tr>
<td>- <strong>Please send me information!</strong></td>
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<tr>
<td>- <strong>PVC Valves, Connections, and Joining</strong></td>
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<td>Topsham Public Safety Building, Topsham</td>
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<tr>
<td>April 8   J1523  $120</td>
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<tr>
<td>- <strong>Math Basics for Operators (Half-Day Class)</strong></td>
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<td>(Course hours are 8:00 a.m. to 12:00 p.m.  Sign-in begins at 7:30 a.m.)</td>
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<tr>
<td>Calais Water District, Calais</td>
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<td>April 14   J1524  $50</td>
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<tr>
<td>- <strong>Introduction to Microscopes</strong></td>
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<td>Kennebec Sanitary Treatment District, Waterville</td>
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<tr>
<td>April 29   J1525  $120</td>
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<tr>
<td>- <strong>Gas Line Siting, Installation, and Safe Work Practices</strong></td>
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<tr>
<td>Augusta City Center, Augusta</td>
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<tr>
<td>May 13   J1526  $75</td>
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</table>

For detailed course descriptions, times, and directions, as well as online registration with a credit card, visit www.jetcc.org. For more information, call JETCC at (207) 253-8020.

* For this NEIWPCC class only, mail check and registration to:  
  NEIWPCC, 850 Suffolk Street, Suite 410, Lowell, MA 01854  
  Or fax with credit card or purchase order to: (978) 323-7919  
  Online registration with a credit card available at www.neiwpc.org/training/calendars.asp

<table>
<thead>
<tr>
<th>O &amp; M of Wastewater Collection Systems</th>
<th>$270</th>
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<tbody>
<tr>
<td>(with optional NEWEA Exam)</td>
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<tr>
<td>May 6, 7, and 8  Portland</td>
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**PAYMENT METHOD** (Please indicate with a check mark)
- I enclose a check or money order payable to JETCC
- Check # Amount
- I will pay by Purchase Order
- PO # Amount
- Credit Card (Please complete credit card form at right.)

**Registration Instructions:**
- Mail your form to JETCC, P.O. Box 487, Scarborough, ME 04070-0487 – or – fax to (207) 771-9028
- Include all of the requested information.
- Non-Maine registrants add $20 per registration for JETCC-only programs.
- Out-of-country registrants add $20 per registration. Please make payment in U.S. dollars.

**Late Registrations:** To avoid late fees, register at least 7 days before each class. Registrations received after this deadline will incur an additional $15 charge for full-day programs and $10 for half-day programs.

**Returned Checks:** There is a $15 fee for checks returned due to insufficient funds.

**Cancellations/No Shows:** Seven days notice is required IN WRITING (mailed or faxed) for you to cancel at no cost. Cancellations received after this time will be charged $25 for programs under $100 and $50 for programs over $100. Registrants who do not cancel and fail to attend a class are responsible for full payment.

**In Case of Inclement Weather:** Please call JETCC to verify any schedule changes. For courses conducted in cooperation with NEIWPCC, call the NEIWPCC 24-Hour Training and Events Hotline at (678) 349-2345.
JETCC Committee Representative: Leeann Hanson submitted the following written COMMITTEE REPORT & Darold Wooley reported on it.

Check out our NEW website at www.jetcc.org
Online registration available (credit cards only)

Joint Environmental Training Coordinating Committee
Winter/Spring 2015 JETCC Training Schedule

<table>
<thead>
<tr>
<th>DATE</th>
<th>COURSE TITLE</th>
<th>LOCATION</th>
<th>HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 12</td>
<td>Mobile &amp; Remote Communication: Options &amp; equipment</td>
<td>Houlton</td>
<td>*6</td>
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<td>Mobile &amp; Remote Communication: Options &amp; equipment</td>
<td>Saco</td>
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<td>February 24 thru April 7</td>
<td>NEW! Introduction to Wastewater Treatment (6 Sessions)</td>
<td>Brunswick</td>
<td>30</td>
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<td>February 25</td>
<td>Hands-on Motor Maintenance</td>
<td>Augusta</td>
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<td>(Sponsored by Motion Industries)</td>
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<td>Specialty Coatings and Surface Preparation</td>
<td>Bangor</td>
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<td>Pump Maintenance and Troubleshooting</td>
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<td>(Sponsored by Spears Manufacturing)</td>
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<tr>
<td>April 14</td>
<td>Math Basics for Operators</td>
<td>Calais</td>
<td>*3.75</td>
</tr>
<tr>
<td>April 20</td>
<td>Introduction to Microscopes</td>
<td>Waterville</td>
<td>*6</td>
</tr>
<tr>
<td>May 6 - 8</td>
<td>O &amp; M of Wastewater Collection Systems (w/optional NEWEA Exam)</td>
<td>Portland</td>
<td>15</td>
</tr>
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<td></td>
<td>in cooperation with NEWPCC</td>
<td></td>
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<tr>
<td>May 13</td>
<td>Gas Line Siting, Installation, and Safe Work Practices</td>
<td>Augusta</td>
<td>*6</td>
</tr>
</tbody>
</table>

All programs are approved or pending approval by Maine DEP for Wastewater Operator certification renewal.
*Programs also approved by Maine Board of Licensure of Water System Operators.

Special thanks to Maine Water Environment Association (MEWEA) for help in defraying our printing costs.

Maine JETCC is managed by the New England Interstate Water Pollution Control Commission (NEIWPCC) through a contract with the Maine Department of Environmental Protection.
Media Coordinator Committee Representative: Paula Drouin submitted the following written COMMITTEE REPORT:

MEWEA EC Meeting - January 16, 2015
Website and Social Media Coordinator
Submitted by: Paula Drouin

1) I am submitting paperwork to propose the formation of a Website and Social Media Committee (rather than a one-person title).

2) Short term goals:
   a) Review the website and make necessary updates to any pages. Make a list of pages to be added/deleted and any other general organizational changes.
   b) There are pages for some committees, but there should be one for each committee. I would like all chairpersons to add me to their committee mailing list (pdrouin@lawpca.org) so that I can post information as it is distributed to the committee members (e.g. meeting dates, current topics). I would also like a picture from each chairperson, so that it can be posted to the appropriate committee page. Additional photos or documents/articles/relevant information for each committee is definitely welcomed.

3) Long term goals:
   a) Create a members only section
   b) Create the ability to submit awards on the website

4) Social Media - I’ve been consistent with posting articles, but always welcome items from any MEWEA member.
   a) Twitter: currently 342 followers
   b) Facebook: currently 148 followers

Motion made by Al Jellison, seconded by Mac Richardson, all approved to have the Executive Committee create a Media Coordination Committee to replace the position of webmaster (formerly under Communication) to be put to a vote at the Spring Conference 2015 (second Vice President to draw up the article to be voted upon).

Stormwater Committee: Motion made by Aubrey Strause, seconded by Mac Richardson, all approved to have the Executive Committee create a Stormwater Committee and to be voted upon at the Spring Conference 2015 (second VP).

Representative: Joan Kiszely had no report.

1st Vice President Scott Firmin submitted the following written VICE-PRESIDENT’S REPORT:

MEWEA Vice President’s Report

No activity since the last Executive Committee meeting. I look forward to working closely with Tom and the rest of the Executive Committee in 2015

2nd Vice President: Matt Timberlake noted that Aubrey, Scott, and Tom Connolly are communicating well. He will work on the changes of the by-laws for the upcoming Spring Conference.
Past President Aubrey Strause submitted the following written **PAST PRESIDENT’S REPORT:**

**Past President’s Report**  
**MEWEA Executive Committee Meeting**  
**January 16, 2015**  
Aubrey Strause, PE (Verdant Water)

It was a pleasure to serve as MEWEA President during 2014; thank you for this honor. I look forward to continuing to be active with the newsletter, the Public Relations Committee, at public events, and on the topic of Ocean Acidification and “wipes”.

**COMMITTEE REPORTS**

**Government Affairs**

*Non-Dispersibles Update*

- Aubrey presenting on the Maine Pilot at the NACWA Winter Conference on February 3 in Charleston, SC.

- Ray Gordon from NH DES is doing a “Fats, Oil, & Grease” workshop for JETCC 5 hour class in York, ME on March 25th and will incorporate some “What to Flush?” information

*Ocean Acidification*

- January 16: OA is a topic at the Northeast Aquaculture Conference going on in Portland.

- MEWEA submit abstract for 2015 Maine Sustainability & Water Conference, to be held March 31, 2015 at the Augusta Civic Center, Augusta, Maine. Session in conjunction with Cumberland County Soil & Water Conservation District and will discuss current management of nutrients from point and non-point sources in Maine- sort of a NPDES (and more) program overview.

- Aubrey coordinating with NEWEA Govt Affairs Committee and coordination between Maine and other New England States

**Tom Connolly reported on the following:**

- Reported on the Partnership for Environmental Training and Education (PETE) Training.

- He has contacted Willis Emmons about discussing Community College training.

- Committee Succession is working well.

- Legislative Breakfast is upcoming & February MWUA Joint Conference.

- Follow-up meeting on Maine Rural Water Association on Operator Training Program Development on February 3rd. Tom will not be able to attend.

**Adjournment:** Motion made by Al Jellison, seconded by Matt Bodwell, all approved to adjourn the meeting at 11:26 a.m.