Approved

MEWEA Executive Board Meeting
Friday, January 20, 2017
Main-Land Development
Livermore Falls, Maine

MINUTES

Attendance: Scott Firmin, Matt Timberlake, Paula Drouin, Al Jellison, Mac Richardson, Tim Haskell, Travis Peaslee, Stacy Thompson, Jeff McBurnie, Lenny Blanchette, Andy Wendell, Tom Connolly, Mike Guethle, Dave Beauchamp, Mary Waring, Krystal Flagg (Town Manager, Livermore Falls), Shiloh LaFreniere (Town Manager, Jay), Mark Holt (Town of Jay), Greg Given (Town of Livermore Falls), Steve Millett (Farmington SD) and Melissa Christie (MMA).

Absent: Dan Welch, Zach Henderson, Dan Bicknell, Brian Kavanah, and Alex Buechner.

Call to Order: President Matt Timberlake called the meeting to order at 9:08 a.m.

Correspondence Folder: Matt Timberlake listed the multiple documents included in the Correspondence folder.

Minutes: Motion made by Jeff McBurnie, seconded by Mike Guethle, all approved the December 2016 minutes as is.

Treasurer’s Report: Al Jellison reported on the November financial report, indicating that everything was in order. There was a brief question and answer period. Motion made by Jeff McBurnie, seconded by Travis Peaslee, all approved the November financial report.

- Bob Berry, Owner of Main Land Development introduced himself, welcomed everyone to the facility, and gave a brief description of what Main Land Development Consulting does.

- Mark Holt introduced himself and gave a description of the Jay Sewer System and discussed how the towns of Jay and Livermore Falls work together with just one treatment plant.

- Greg Given introduced himself and discussed the treatment plant and issues that they have been encountering.

- Krystal Flagg introduced herself and briefly discussed that grants are no longer available to the towns as they were in the past and discussed the costs surrounding sewer/street repairs and the large pending increase for sewer rates for residents. Lenard Blanchette pointed Krystal Flagg to DEP loans and loan forgiveness options. Tim Haskell discussed the Clean Water Bond and options that may become available. The group discussed issues surrounding the lack of monies to upgrade plants and sewer bill increases.
Shiloh LaFreniere introduced herself and discussed the Town of Jay previously having surplus revenue that they no longer have due to a mill closure. Matt Timberlake discussed sustainable ways to ensure that funds are available to upgrade the treatment plants. The group discussed their effort to continue to work with towns and cities to continue to work towards the effort. Mac Richardson suggested a newsletter article be written in regards to the increasing sewer rates which would appear in the next issue of the MeWEA quarterly newsletter.

**DEP Update:** Brian Kavanah was absent.

Matt Timberlake spoke on behalf of Brian Kavanah who wanted the group to know how much their effort is appreciated by DEP and Commissioner Mercer.
MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

GUIDELINE FOR OFFICER / COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: January 20, 2017
COMMITTEE/OFFICE NAME: NEWEA State Director
CHAIR/OFFICER NAME: Mac Richardson

RECENT ACTIVITIES:
DECISIONS MADE: Most of what has been going on surrounds either the Annual conference or the Washington Briefing. I believe we have our NEWEA delegation set – thanks to Tim for lining up Hartland town manager! Matt, Paula Drouin and I will be going as well (And I actually have a legit Hotel room this time!)

MEETINGS HELD/ATTENDED: None since last report/exec com meeting.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: We have been trying to get the word out on the NEWEA incentives for Regulators,(both membership and AC rates) Municipal officials , and students. These are all constituencies that NEWEA has not attracted very successfully in the past and is trying to improve with.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Annual Conference is January 22 – Jan 25 at the usual Marriott Copley place. The Washington Fly in is Mar 21 and 22.

OTHER RECOMMENDATIONS & MISCELLANEOUS: The state directors are discussing liability insurance for state associations and committee structure at our meeting on Sunday the 22. Al is looking to get me some information on the insurance and I would like to get the latest on our committee reorganization efforts to share as well.

REPORT SUBMITTED BY: Mac Richardson – Jan 20, 2016
Matt Timberlake advised that he has invited the Hartland Town Manager, Chris Littlefield and Krystal Flagg to the DC Fly-in. Paula Drouin will book the hotel and Matt will take care of booking the flight for Krystal Flagg.

Motion made by Matt Timberlake, seconded by Tim Haskell, all approved to invite Krystal Flagg to participate in the Washington fly in with MEWEA picking up the expenses.

**Old Business:**

a). Committee Chair training on submitting bills to MEEA for payment and accounting – Al Jellison and Jeff McBurnie.

- Al Jellison reviewed the check request form and the accounts with the group. There was a brief question and answer period.

- Mary Waring suggested to add a “requested by” line to the check request form.

Government Affairs Representative: Tim Haskell submitted the following written COMMITTEE REPORT:
Government Affairs Representative: Tim Haskell submitted the following written
COMMITTEE REPORT:

COMMITTEE / OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

GUIDELINE FOR OFFICER / COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE:
1/20/17

COMMITTEE/OFFICE NAME: Government Affairs

CHAIR/OFFICER NAME: Tim Haskell

RECENT ACTIVITIES: Clean Water for Maine Coalition(CWMC)- set up to advance the State Clean Water Bond, had meeting on 1/6/2017 MMA was also present, discussed strategy going forward, set some key milestones, next meeting 1/19. See Matt’s Presidents’ message for more details.

Orientations before key committees set for 1/18. Scott Firmin will cover Marine Resources and I will cover Environment and Natural Resources. Aubrey Strause also stepped up and offered help if needed

Bill titles are coming out in small amounts, so far out of 90 there are none of significance but a few to look over once final language is printed.


Coordinating materials for breakfast with John True, Brian has already provided some material and paved way for me to coordinate directly with the Commissioners’ Office

Joint Legislative Policy Committee formed with MWUA and MRWA. First meeting set for 1/24 but is in conflict with NEWEA may try to phone in.

DECISIONS MADE: Based on decision at last EC meeting I have sent out an invitation to Brian K. asking for the Commissioner to speak at our Legislative Breakfast on March 9th to highlight the Clean Water Bond and he has accepted. Will be working with Commissioners’ Office to develop strategy to support bond and presentation at breakfast.

Breakfast will be sponsored by the Clean Water for Maine Coalition and each core sponsor has approved. Still lots to finalize, agenda, speakers, etc.

MEETINGS HELD/ATTENDED: Lots of conversations with Rick McCarthy our lobbyist to discuss legislation, CWMC, bonds, committee orientations, legislative breakfast. CWMC meetings noted above. Committee presentations noted above.
Scott Firmin indicated he would attend the next meeting of the ocean acidification task force if Aubrey Strause is unable to attend. Fred Dillon previously expressed interest in attending.

Tim Haskell discussed pending legislation surrounding the Poland Springs/Nestle water deal and citizen initiated referendums. The group discussed pending legislation and bills and how they feel they should proceed with their efforts and support.
Laboratory Committee Representative: Andy Wendell submitted the following written COMMITTEE REPORT:

COMMITTEE / OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: Jan 20, 2017
COMMITTEE/OFFICE NAME: Laboratory Committee
CHAIR/OFFICER NAME: Andy Wendell

RECENT ACTIVITIES: Not much. Committee chair gained access to MeWEA members’ area and identified the SOPs needed to complete the MeWEA QA Manual: BOD, E.coli (Membrane Filtration), pH, control charting, and ethics. Andy will contact Judy Bruenjes from the Maine DEP to discuss proper source methods and approval for any of these remaining SOPs that need to be drafted.

DECISIONS MADE:

MEETINGS HELD/ATTENDED:

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:

OTHER RECOMMENDATIONS & MISCELLANEOUS:

REPORT SUBMITTED BY: Andy Wendell
DATE SUBMITTED: Jan 13, 2017
DISTRIBUTION:

X MMA Affiliate Liaison
Executive Committee Meeting
Newsletter
Other:

Please check if item should be expanded for external release. □
Membership Committee Representative: Daniel Bicknell was absent:

- Matt Timberlake advised that Daniel Bicknell will be stepping down. Matt Timberlake will send something out to membership to find a new Membership Committee Chair.
COMMITTEE REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

GUIDELINE FOR OFFICER / COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: 1/20/17

COMMITTEE/OFFICE NAME: Pretreatment Committee

CHAIR/OFFICER NAME: Dan Welch

RECENT ACTIVITIES: Communications regarding Dental Amalgam rules moving forward at the EPA. 2017 Pretreatment inspection schedule set.

DECISIONS MADE: Meeting scheduled for 2/9/17 to focus on Dental Amalgam rule changes, changes to the State program, and any changes for Pretreatment Communities

MEETINGS HELD/ATTENDED: No meetings since the last EB meeting.

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: No Changes.


OTHER RECOMMENDATIONS & MISCELLANEOUS: If you are in a Pretreatment Community, consider reviewing your Dental Amalgam management plan. At a minimum, plan to send a representative to our 2/9/17 meeting for a review of changes to the Dental Amalgam rules.

REPORT SUBMITTED BY: Dan Welch

DATE SUBMITTED: 1/13/17

DISTRIBUTION: MMA Affiliate Liaison
Executive Committee Meeting
Other:

NEWSLETTER

Please check if item should be expanded for external release. □
Personnel Advancement Committee Representative: Travis Peaslee submitted the following written COMMITTEE REPORT:

COMMITTEE / OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

GUIDELINE FOR OFFICER / COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: January 20, 2017
COMMITTEE/OFFICE NAME: Personnel Advancement
CHAIR/OFFICER NAME: Travis Peaslee

RECENT ACTIVITIES: Continue to work with PAC on spring conference sessions. Nearly all biodata forms have been submitted to me and once I have them in-hand I will submit to JETCO/DEP for credit approval.

DECISIONS MADE:

MEETINGS
HELD/ATTENDED:

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: PAC members are working to secure session speakers for the 2017 spring conference.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: February 7th & 8th Joint Show with MWUA.

OTHER RECOMMENDATIONS & MISCELLANEOUS:
Reminders will be sent to speakers and moderators of the 8 MeWEA sessions held during the joint show in the next couple weeks.

REPORT SUBMITTED BY: Travis Peaslee
DATE SUBMITTED: 1/5/2017

DISTRIBUTION: MMEA Affiliate Liaison
Executive Committee Meeting
Other: ____________________________

NEWSLETTER

Please check if item should be expanded for external release.
Convention Committee Representative: Stacy Thompson submitted the following written COMMITTEE REPORT:

COMMITTEE / OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

GUIDELINE FOR OFFICER / COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: N/A

COMMITTEE/OFFICE NAME: Convention Committee

CHAIR/OFFICER NAME: Stacy Thompson

RECENT ACTIVITIES: Ski Day phone meeting with Travis, myself, Patty (NHWPCA) and Mike (NHWPCA)

DECISIONS MADE: Going away from the original plan of having NHWPCA take full control of Ski Day, we decided that it would be easier for MeWEA/MMA to handle the registration/billing process because we are already utilizing online registration/payment. NHWPCA does not currently have the ability to do that. That being said, I sent a new budget to Al, Matt and Joan including Ski Day in the Convention Committee budget. This is a break even event, so it should not affect the bottom line.

MEETINGS HELD/ATTENDED: N/A

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: N/A

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: MWUA Joint Show February 7-8

OTHER RECOMMENDATIONS & MISCELLANEOUS: N/A

REPORT SUBMITTED BY: Stacy Thompson

DATE SUBMITTED: January 5, 2017

DISTRIBUTION: X MMA Affiliate Liaison
X Executive Committee Meeting
Other: 

NEWSLETTER

Please check if item should be expanded for external release. □
Public Relations Committee Representative: Vacant position.

- Matt Timberlake briefly discussed the Clean Water Week poster contest and indicated that Jen McDonnell has agreed to coordinate the Clean Water Week poster contest for 2017. She has not agreed to taking on the full Public Relations Chair at this time.

Safety Committee Representative: Tom Connolly had no report.
Communications Committee Representative: Mac Richardson submitted the following written COMMITTEE REPORT:

COMMITEE /OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

GUIDELINE FOR OFFICER / COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: January 20, 2017

COMMITTEE/OFFICE NAME: Communications Committee

CHAIR/OFFICER NAME: Mac Richardson

RECENT ACTIVITIES: Starting to collect info (copy) for February Newsletter, so far I have an obit that is still taking shape for Louis Beauchamp, will probably have some stuff from NEWEA A.C.

DECISIONS MADE: I will be stepping down no later than September 2017.

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MEETINGS HELD/ATTENDED: None

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: ________________________

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: Next newsletter is the February edition, deadline for submittal is Friday, February 3, 2017.

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OTHER RECOMMENDATIONS & MISCELLANEOUS:

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REPORT SUBMITTED BY: Mac Richardson

DATE SUBMITTED: January 11, 2016

DISTRIBUTION: MMA Affiliate Liaison
               Executive Committee Meeting
               Other: ________________

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NEWSLETTER

Please check if item should be expanded for external release. □
COMMITTEE / OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

GUIDELINE FOR OFFICER / COMMITTEE REPORT

EXECUTIVE COMMITTEE MEETING DATE: January 20th 2017

COMMITTEE/OFFICE NAME: Collections System Committee

CHAIR/OFFICER NAME: Dave Beauchamp

RECENT ACTIVITIES: Develop training schedule for JETCC class being held in Fairfield on May 9th. Discussions of a brewery tour followed by a plant tour of PWD East end treatment plant to discuss the effects of brewery’s to the collections system. (The intent is to have a plant tour prior to touring breweries. This would be an alcohol free event with an afterhours meet and greet following for logistical purposes. We also discussed ways of promoting and advertising for the committee and its awards through social media and flyers attached to JETCC training classes

DECISIONS MADE: JETCC Course content for May
  9:30 - Recap of Jetting, History of CCTV w/ software. (Dave)
  - Asset Management Intro (Ben, Charlene)
  - Outside Demo
    - Go outside and get familiar with equipment
    - Travis, Philip and Dave to bring equipment
  - Develop Plan (Philip)
  - Managing Plan (Travis)
  - Lunch
  - When CCTV goes wrong (Dave)
  - Hiring Out (Mike, Charlene)
  - Tips and Tricks (Travis, Philip, All, someone who runs a truck?)

MEETINGS HELD/ATTENDED: Travis Jones (Bar Harbor), Philip Tucker (Sanford Sewer), Mike Courtney (Warren Sanitary), Charlene Poulin (PWD), Ben Stiles (Wright Pierce)

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: Draft outline for JETCC Class

NEXT MEETING/OR IMPORTANT DATES/DEADLINES: Next meeting will be held in February, JETCC Class May 9th in Fairfield

OTHER RECOMMENDATIONS & MISCELLANEOUS:

REPORT SUBMITTED BY: Dave Beauchamp

DATE SUBMITTED: 1-18-17

DISTRIBUTION: MMA Affiliate Liaison
Executive Committee Meeting
Other:

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NEWSLETTER
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Please check if item should be expanded for external release. □
Residuals Management Committee Representative: Jeff McBurnie reported on the following:

- Jeff McBurnie discussed the recent meeting that he attended. Topics of discussion were budgets, SRF availability will be down by 23%, Clean Water, bonds, succession planning.

Ops Challenge Committee Representative: Alex Buechner was absent.

- Matt Timberlake reported that our Maine OPS Challenge Team will be competing at the NEWEA spring Conference in North Falmouth (Cape Cod) Massachusetts in early June.

Industrial Committee Representative: Position vacant.
Executive Committee Meeting Date: January 13, 2017

Committee/Office Name: YP Committee

Chair/Officer Name: Mike Guethle

Activities/Tasks Since Previous Report (Last report submitted on 10/14/16):
- Lewiston Green Drinks: November 16, at The Vault (84 Lisbon St., Lewiston)
  - Green Drinks is an organization that has a simple motive: Bring in 20-30 people who care about environmental issues, and then give an opportunity for a non-profit (MEWEA) to address their message to the entire audience.

Meetings Held/Date/Attendee Information: No additional meetings have been held since previous report.

Items Discussed at Meeting:
No additional meetings have been held since previous report.

Upcoming Activities:
- Next meeting: January 17; event location: Augusta DEP
  - Discuss upcoming events and spring plans
- January 27, 2017: MEWEA Family Ice Skating at Thompson’s Point.
  - Tentative to any events that they may be holding that weekend, we’d like to repeat last year’s family day at Thompson’s point as a way to get together as a group, internally, in a more laid-back situation.

Coordination Items With Other Committees:
- None at this meeting

Items for Discussion with Executive Committee:
- Continued work with
- YP Session at MEWEA Conference

Other Recommendations & Miscellaneous:

Report Submitted By: MAG/YP Chair

Date Submitted: January 2017

Distribution: Executive Committee Meeting

Please remember to submit quarterly newsletter articles
Awards Committee Representative: Mary Waring reported the following:

- Mary Waring will need nominations for any awards that will be given at the Spring Conference by the March Board meeting.

JETCC Committee Representative: Leonard Blanchette reported on the following:

- Leonard Blanchette passed around the JETCC training calendar.

- Leonard Blanchette discussed budgeting issues and the recent meeting with DHS regarding funding. The group discussed subsidizing training and adding this as a future agenda item for further discussion.

New Media Representative: Paula Drouin had nothing new to report.
MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: January 20, 2017

COMMITTEE/OFFICE NAME: Stormwater

CHAIR/OFFICER NAME: Zach Henderson and Fred Dillon

RECENT ACTIVITIES: Committee Meeting December 13, 2016

DECISIONS MADE: Continue subcommittee focus on Nutrients (via MEWEA conferences and involvement with Casco Bay Monitoring Program), Erosion and Sediment Control (statewide inspection protocol and enforcement standards), and Education and Outreach (internal and increasingly external to MS4 stormwater group clusters).

- Prepare for and support personnel advancement for two sessions at MEWEA spring meeting

Engage committee members in planning for November Maine Stormwater conference

- Committee members to prepare for and attend January 30th MS4 permittee meetings with MMA in Augusta in preparation for upcoming DEP-led MS4 permittee stakeholder process regarding changes to the 2018 MS4 General Permit

- Advance affiliation with NMSA – Obtain support from MS4 permittees and provide recommendation to MEWEA Exec Committee

- Promote MEWEA membership among colleagues and through MS4 clusters

MEETINGS HELD/ATTENDED: Stormwater Committee Meeting: 12/13/16, ISWG Permit Renewal Committee Meeting: 12/15/16, Casco Bay Monitoring Network Meeting: 12/19/16

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS: Obtain support from MS4 permittees and provide recommendation to MEWEA Exec Committee, continue close involvement with MS4 permit renewal process and ongoing nutrient management discussions.

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES: 1/19/17: ISWG MS4 Permit Renewal Committee Meeting, 1/30/17: MS4 General Permit Discussion – MMA Augusta 10AM-12PM

OTHER RECOMMENDATIONS & MISCELLANEOUS: Update MEWEA Application forms to reflect stormwater management professional

REPORT SUBMITTED BY: ZH and FD

DATE SUBMITTED: January 13, 2017

DISTRIBUTION:

MMA Affiliate Liaison

Executive Committee Meeting

Newsletter

Other:

Please check if item should be expanded for external release. *
Stormwater Representative: Zach Henderson and Fred Dillon submitted the following written COMMITTEE REPORT:

STORMWATER COMMITTEE

MEWEA STORMWATER COMMITTEE MEETING NOTES
December 13, 2016 / 1-3PM
Maine Municipal Association

WELCOME / INTRODUCTIONS (attendee list attached below)

REVIEW 7/18/16 MEETING NOTES
- Approved meeting notes without changes

SUBCOMMITTEE YEAR-END UPDATES
Outreach & Education (O&E)
- Successful at establishing the Stormwater Committee as an important part of MEWEA through new outreach flyer, updated committee website and Executive Committee meetings. Will continue working with various committees to incorporate stormwater messaging into their materials and will work to get MEWEA-Stormwater folks more engaged in various MEWEA committee activities.
- Legislative Breakfast planning for Spring 2017
  - Looking for feedback on dates and any videos or pictures related to stormwater – flooding and climate resiliency, green infrastructure, clean water quality, CSO abatement, etc.
  - Idea to get John True from Maine DEP to talk about using SRF funds to fund stormwater projects.
- Moving forward would like to broaden outreach network outside MEWEA and reach out to groups like the Island Institute, MOCA (Maine Ocean and Coastal Acidification Partnership) and others.
  - MOCA’s focus has shifted to monitoring for baseline data before making policy shifts, possible pilot project in Casco Bay, opportunity for outreach here?

Nutrients
- MEWEA Fall Conference held September 14-16th at Sugarloaf Mountain Resort. Damian Brady of UMaine presented on nutrient modeling and monitoring.
- MEWEA Spring Conference scheduled for April 14, 2017 in Lewiston with a stormwater track.
  - Session 1: Angela Brewer and Gregg Wood of Maine DEP discussing nutrient modeling and monitoring in marine and freshwaters – A status update.
  - Session 4: DEP, MRWA and MWUA update on hydrant flushing and the collaborative development of a BMP manual and training for operators. Bruce Berger or other MWUA rep and DEP will provide an overview of the issue profile and the upcoming BMP manual.
Stormwater Representative: Zach Henderson and Fred Dillon submitted the following written COMMITTEE REPORT:

STORMWATER COMMITTEE

- Session 7: Lewiston CSO abatement
- Session 10: Community involvement and public engagement. Zach will try to have stormwater included in this session - ideas including statewide outreach efforts of the MS4 clusters (Jami from CCSWCD) or talks on the potential remand rule implications.
- Looking ahead for future conference stormwater tracks – what are we doing with science to build regulations? Focus on IDDE or CSO reporting requirements?

Construction Oversight
- ISWG/CCSWCD drafted an integrated construction inspection form, looking to trim based on initial feedback. ISWG construction subcommittee meeting in January and will report back any changes. Looking for any feedback on the form.
- Potential idea to develop a Post-Construction inspection form or an app for statewide consistency.
- Discussion on DEP wanting MS4-permittees to enforce construction site violations using the non-stormwater discharge ordinance, which actually does not provide local enforcement authority for projects an acre or greater given the primacy of state enforcement authority through the MCGP / Ch. 500 and other NPDES permits. Non-stormwater discharge ordinances are enforceable for projects less than an acre and other land use provisions of municipal ordinances also generally provide enforcement authority for virtually all projects regardless of size.

COMMITTEE DECISIONS
National Municipal Stormwater Alliance (NMSA)
- Discussion around whether MEWEA should become a voting member affiliate with the NMSA. NMSA is a new organization (affiliated with WEF) that will focus on education and advocacy programs for MS4 permittees.
- Stormwater committee had general agreement that affiliation with NMSA may be a good thing for Maine, but need more clarity on the role MEWEA would have and on the time commitment for the MEWEA Voting Member.
- Zach will report back with further information about time commitment. – Post-script: Zach reached out to NMSA leadership and it sounds like a couple conference calls per year and an annual meeting at WEFTEC would be likely level of commitment for Voting Members. Zach will make a formal request to Executive Committee to join NMSA as an affiliate member after reach out to the MS4 clusters for input.

Maine Stormwater Conference
- Conference to be held in November 2017 with the theme of Collaboration.
Stormwater Representative: Zach Henderson and Fred Dillon submitted the following written COMMITTEE REPORT:

STORMWATER COMMITTEE

- Jessa, Gretchen and Leslie to join the CCSWCD Planning Committee as MEWEA Stormwater Committee representatives.
- Jessa to reach out to Mike Guethle of the Young Professionals Committee to host a booth with the Stormwater Committee on behalf of MEWEA.

2018 MS4 General Permit Renewal
- Maine DEP is looking to start the permit renewal stakeholder process mid-end February
- Meeting scheduled for 1/30/17 from 10am-12pm at MMA in Augusta for representatives from the MS4 regional clusters (ISWG, SMSWG, AVSWG, BASWG) to coordinate on a statewide level before providing feedback to DEP. Need to invite non-traditional MS4s to the meeting.
- ISWG has a working group looking at the Massachusetts MS4 General Permit to identify where EPA had flexibility and where we expect significant changes. Zach noted that the EPA’s response to comments from the MA permit renewal process (particularly on TMDL and IDE) are helpful to review for insights on EPA’s position on these topics. Need to reach out to Gregg Wood and Brian Kavanah to learn more about how EPA may be involved in the permit writing process—especially with respect to establishing specific permit conditions. This may be accomplished through the DEP-led stakeholder process.
- Kristie, Robyn and Fred to prepare an agenda based on MCMs for each cluster to self-evaluate and bring to the meeting. What do we do well? What can we do better? What can we fund? What can we give as things that we will continue? Focus on the positives and identify those things in current permit that do not add much value.

PARTNER UPDATES
- Robyn: Request that future SW Committee meetings be 2.5 hours in length to accommodate a full agenda.
- Susie: Casco Bay monitoring committee (MOCA spinoff) looking for a member from the MEWEA Stormwater Committee. Fred interested, possibly a CCSWCD staff member as well.
- Kristie: MSGP issued and unclear whether DEP is going to reopen MS4 permits to state SWPPP’s must reflect the new MSGP.

NEXT STEPS
- Continue working within MiWEA to promote stormwater messaging in all outreach materials—specifically membership form and conference speaker bio forms.
- Determine which SW comm members might attend Legislative Breakfast
- Task SW comm member with staying abreast of OA / CA / nutrient monitoring developments
- Start thinking about potential topics for 2017 Fall Conference, e.g., IDDE, CSO, etc.
Stormwater Representative: Zach Henderson and Fred Dillon submitted the following written COMMITTEE REPORT:

- Distribute ISWG’s/CCSWCD’s next iteration of the Construction Project Inspection Form for consideration / review by other clusters
- Consider development of state-wide post-construction form or app for statewide consistency
- Decide on whether to join NMSA
- Provide support for 2017 Maine Stormwater Conference
- Work through MMA to develop / coordinate preliminary strategy for engaging with DEP & EPA on 2018 MS4 General Permit

MMA Representative: Melissa Christie had nothing new to report.
President Matt Timberlake submitted the following written REPORT:

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

President REPORT

EXECUTIVE COMMITTEE MEETING DATE: January 20th, 2017

COMMITTEE/OFFICE NAME: President

RECENT ACTIVITIES:

1. Established weekly Presidents message process with MMA – will communicate weekly to membership list, have received good feedback from members
2. Met with JETCC rep Leonard Blanchette to discuss funding for 2017
3. Invite and coordinate local officials to January EC meeting in Livermore Falls
4. Continue communications with MWUA and MRWA about collaboration
5. Appointed Scott Firmin and Paula Drouin to attend state President working session at NEWEA due to a schedule conflict I have

DECISIONS MADE:

1. Have secured a room for MEWEA attendees at DC Fly in (1) Matt and Mac, (1) Paula – need to designate a secure municipal rep.

MEETINGS HELD/ATTENDED:

1. Met with JETCC rep Leonard Blanchette to discuss funding for 2017
2. Clean Water for Maine coalition meeting at AGC in Augusta January 6th, 2017

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:

1. Need to schedule AD HOC meeting for strategic planning group for February 2017

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:

OTHER RECOMMENDATIONS & MISCELLANEOUS:

REPORT SUBMITTED BY: Matt Timberlake

DATE SUBMITTED:

DISTRIBUTION: MMA Affiliate Liaison
Executive Committee Meeting
Other:

NEWSLETTER
A. Obituary – Louis Beauchamp – forwarded to Mac Richardson and Paula Drouin
B. Nick K Mechanic Falls OOB Lobster Dip January 1st, 2017 – see attached photo

Please check if item should be expanded for external release. X
1st Vice President Paula Drouin had nothing new to report.

2nd Vice President Stacy Thompson reported on the following:

- Stacy reported that she will be attending a NAB Nitrogen forum on 1/24/17.

Other New Business:

- Matt Timberlake reported that the Organizational Planning Ad hoc Committee will be led by Jeff McBurnie.
- The group discussed some of the issues that had been brought up by the operators that attended the meeting and how MEWEA can help serve them. Consensus is

Past President Scott Firmin submitted the following written REPORT:

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### COMMITTEE / OFFICER REPORT

MAINE WATER ENVIRONMENT ASSOCIATION
Local Government Center
60 Community Drive
Augusta, ME 04330

EXECUTIVE COMMITTEE MEETING DATE: Jan 20, 2017
COMMITTEE/OFFICER NAME: Past President
CHAIR/OFFICER NAME: Scott Firmin
RECENT ACTIVITIES: Attended a Casco Bay Estuary Partnership Monitoring Subgroup Meeting

The goal of the group is to identify current water quality monitoring efforts and to compile the efforts into meaningful information.

DECISIONS MADE:

MEETINGS HELD/ATTENDED:

ACTION PLAN COMMITTEE/OFFICER ASSIGNMENTS:

NEXT MEETING/OTHER IMPORTANT DATES/DEADLINES:

OTHER RECOMMENDATIONS & MISCELLANEOUS:

REPORT SUBMITTED BY: Scott Firmin
DATE SUBMITTED: Jan 9, 2017
DISTRIBUTION:

- MMA Affiliate Liaison
- Executive Committee Meeting
- Newsletter
- Other:

Please check if item should be expanded for external release. □
that all facilities can be encouraged to bring up matters of concern to any MEWEA board member. If follow up with DEP is needed on most issues concerning treatment operations, Sterling Pierce would be the person we should contact.
Scott Firmin reported that a letter was sent to all vendors that participated in the 2016 Fall Convention regarding the changes the group will make next year to ensure more attendee traffic and participation in the vendor area. The group tried something different with longer sessions in 2016 that left the vendors without sufficient attendee traffic. The group will move back to the short sessions for the 2017 Fall Convention and also bring back the vendor roundtables. The letter was well received by vendors.

Adjournment: Motion made by Mac Richardson, seconded by Jeff McBurnie, all approved to adjourn the meeting at 11:28 a.m.