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**Maine Wastewater Control Association
Executive Committee Meeting
Friday, October 20, 2006
9:00 am
Maine Municipal Association, Augusta, ME**

Present: Andy Rudzinski, Vivian Matkivich, Mike Grove, Brian Kavanah, Dean Dadmun, Dave Anderson, Ryan Wadsworth, Tom Wiley, Steve Sloan, Al Jellison, Mac Richardson, Jeff Pinnette, Chuck Applebee, Mary Waring, Margaret Langhill.

Guests: Janet Robinson, SWAT

1. Call to Order: President Andy Rudzinski called the meeting to order at 9:10am.
 - a. Andy introduced Janet Robinson from Woodard and Curran who is the municipal representative on the SWAT Team. Each board member introduced himself/herself.
2. Approval of Minutes-August 17, 2006: Mac Richardson made a motion to approve the Executive Committee meeting minutes of August 17, 2006, seconded by Al Jellison. All approved.
3. Treasurer's Report-Financial Reports June 2006: Dan Bisson was absent but submitted a written report noting that all reports are in order through August. Vivian Matkivich made a motion to approve the July and August 2006 Financial Reports as submitted, seconded by Mac Richardson. All approved.
4. DEP Representative Report: Brian Kavanah reported that the EPA will be proposing a rulemaking recommendation that will create an incentive to reduce federal grants. The proposal will be coming out shortly and there will be a 60-day comment period. He added that the DEP is submitting a grant proposal to the EPA to establish a voluntary river monitoring program. Brief discussion on position vacancies at the DEP. Brief discussion about arsenic levels and the position of the DEP.
5. SWAT Team: Janet Robinson gave an overview of her role on the SWAT Team. She represents the municipal side of this team. She gave a full report about the team and its function. Andy extended his apologies for not reaching out sooner and wants everyone to understand that Janet is their representative on the SWAT Team. Andy noted that Janet should be sent the minutes of the MWWCA Executive Committee meetings, and that she will be in attendance at the March, April and May meetings annually to gear up for the June meeting of the SWAT Team.
6. NEWEA State Director's Report: Howard Carter was absent and did not submit a written report.
7. President's Report: Andy Rudzinski passed around the correspondence file.
8. Committee Reports:
 - A. Past President: Vivian Matkivich had no report.
 - B. Conference Committee: Tom Wiley thanked everyone for his/her assistance at the Fall Convention and noted that the evaluations have been summarized and copies are available on the back table. Tom noted that to-date he is projecting approximately at \$15,000 profit. Brief discussion about the founders clocks and the presentations to be made.
 - C. Collections Systems: Steve Sloan reported that the committee met on October 12th and distributed the new committee list. He noted that the top priority of committee is to address mandatory certification of collections officers. They are also looking to give out the Charles Perry Award this year. The committee has decided to initially meet every two months for two hours. They are also looking at trying to establish a one-day specialty conference for collections issues, and that they would like to increase their budget amount from \$50 to \$500 and will be looking to do this during the budget process this year. They are also working with JETCC on some training. Their next meeting is on Dec 13th and they hope to have nomination forms for the Charles Perry Award available at the next meeting.

FINAL

- D. Laboratory Committee: David Anderson briefly reported that the preprint of part 136 has come out and there is a list of all the acceptable analytical methods. There was a brief discussion about the method for E. coli.
 - E. Personnel Advancement Committee: Janet Abrahamson was absent and did not submit a written report.
 - F. JETCC: Dean Dadmun submitted a written report. There was a brief discussion about MWWCA adding a line item to the budget to donate \$500 to JETCC. Al Jellison made a motion to donate \$500 to JETCC for 2006 from the Personnel Advancement Committee budget and to add a line item in the amount of \$500 for an annual JETCC donation, with even years being allocated to the North Country Convention, and odd years being allocated upon budget submittal by the JETCC representative, seconded by Mike Grove. After a brief discussion, Mac Richardson made a motion to amend the original motion to noted that for 2006, \$500 would be donated to the North Country Convention, and that beginning in 2007, JETCC would submit a budget request annually, and it is the intent of the Executive Committee to cap this at or around \$500, seconded by Dave Anderson. The vote on the amended motion is 5 approved, 6 opposed. Motion failed. The vote on the original motion is 5 approved, 5 apposed. As this was a tie, the President, Andy Rudzinski, cast the deciding vote in favor of the original motion. Motion carried. Dean reported that JETCC is sending a letter to Governor Baldacci asking for increased funding and is asking for MWWCA's support. Mac Richardson made a motion to support JETCC's request for increased funding, seconded by Mike Grove. All approved.
 - G. Ops Challenge Coordinator Report: Andre Brousseau was absent and did not submit a written report.
 - H. Website: Steve Lane was absent and did not submit a written report.
 - I. Membership Committee: Chuck Applebee reported that to-date there are 627 members and that we are \$375 short of the 2006 budget projection.
 - J. Safety Committee: Al Jellison reported that he met with the members of the dues subcommittee with regard to increasing dues for the upcoming year. It is the recommendation from the committee that dues not be raised for the upcoming year. Al also reported on the MMA LPC meeting that took place on Friday, October 6 at the Augusta Civic Center. The report is shown under New Business.
 - K. Public Relations Committee: Ryan Wadsworth reported that he received an email from Arnie Bevins asking if they can utilize the MWWCA video. After a general discussion, and pending any copyright issues, it was the consensus of the Executive Committee that the video can be used by NEWEA as long as the video is not changed at all. Ryan will follow up with Arnie.
 - L. Vice President: David Anderson had nothing to report.
 - M. Government Affairs Committee: Mike Grove reported that the SRF Funding group has had two meetings this month and they are working on a proposal for a bond package. There was a general discussion about legislative communications.
 - N. Pretreatment Committee: Tom Wiley reported that the committee met on October 19th and that Jim Crowley reported to them-audits every 3 years. Tom added that the streamlining fact sheets are out on the NACWA website as well as all presentations.
 - O. Awards Committee: Mary Waring had nothing to report. Brief discussion about life members status.
 - P. Communications Committee: Mac Richardson noted that they are always looking for information for the NEWWN.
 - Q. Residuals Management Committee: Jeff Pinnette reported that the NEBRA conference is coming up in Wells, and he encouraged everyone to attend. He added that the Community Land Care Ordinance is going to vote in November. He noted that Carla Hopkins is the new Residuals Management representative at the DEP.
8. Old Business: None
9. New Business:
- a. MMA LPC Meeting: Al Jellison gave a brief report about the MMA LPC meeting at the MMA Convention. It was noted that Mac Richardson was an excellent spokesperson and that the meeting was informative. It was the general consensus of the members in attendance that the MMA LPC Committee and the SFR Department at MMA will not be strong supporters of

FINAL

the efforts of MWWCA and MWWCA should not count on their support or waste their efforts to pursue getting their support.

- b. MMA Convention: No report.
 - c. Summaries to Heidi: Andy reminded everyone to get their committee summaries to Heidi for the newspaper.
 - d. Budgets: Andy reminded everyone that the budget process will happen at the November meeting and not the December meeting and to please work on this information and get it to Dan Bisson before the November meeting so that he can start working on the budget worksheet. Andy also reminded those chairpersons that will not be sitting on the Executive Committee for 2007 need to find their replacements.
10. Adjourn: Al Jellison made a motion to adjourn the meeting at 11:58am, seconded by Mac Richardson, all approved.