

FINAL

**Maine Wastewater Control Association
Executive Committee Meeting
Friday, October 21, 2005
9:00 am
Maine Municipal Association, Augusta, ME**

Present: Vivian Matkivich, Brian Kavanah, Darold Wooley, Andy Rudzinski, Al Jellison, Tom Wiley, Howard Carter, Tony Gordon, David Anderson, Chuck Applebee, Jeff Pinnette, Mary Waring, Dan Bisson, Margaret Langhill

Guests: Jeff Varricchione

1. Call to Order: President Vivian Matkivich called the meeting to order at 9:08am.
2. Approval of Minutes-August 19, 2005: Tom Wiley made a motion to approve the Executive Committee meeting minutes of August 19, 2005, as amended, seconded by Tony Gordon. 3 opposed, 2 abstained, 7 approved. Motion carried.
3. Treasurer's Report-Financial Reports July/August 2005: Dan Bisson reported that July and August financials are in order and all corrections were made by MMA as requested. Al Jellison made a motion to accept the July and August 2005 Financial Reports as submitted, seconded by Darold Wooley. All approved.
4. DEP Representative Report: Brian Kavanah introduced Jeff Varricchione from the DEP Maine Stream Team program. Jeff provided the Executive Committee with an overview of the program and answered questions. At the end of the presentation, Brian added that the DEP will be rolling out guidance on the Toxics rule in the next few weeks and the letter for BOD holding times rule will be going out in the next few weeks.

In a later discussion, Howard Carter noted that EPA storm water permits expired at the end of October and the Maine DEP permitting program begins. POTWs with general permits may need to apply for new permits and pay a permit fee. It was the consensus of the Executive Committee that we ask David Ladd for information about storm weather permits and fees and publish it in the MWWCA newsletter.

5. NEWEA State Director's Report: Howard Carter reported that Senator Snowe won the Water Environment Federation's (WEF) Public Official Award and that the NEWEA Leadership training has been rescheduled to January 2006. Howard also noted that the WEF Convention is in 2 weeks and that the Maine Operations Challenge team will be there competing.
6. President's Report-Correspondence File: Vivian Matkivich passed around the correspondence file and gave a brief overview of contents. Vivian noted that MWWCA might need to set up some guidelines for accepting donations to avoid being considered a "political action group" by the IRS.
 - a. WEF Public Official's Award to Senator Olympia Snowe: Vivian noted that this is a new award for outstanding contributions of a public official in the water environment. MWWCA and NEWEA nominated the senator for her contributions and dedication to water quality. Vivian will attend the WEF convention for the presentation of this award.

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7. Fall Convention Critique: Tom Wiley gave a review of the attendee and vendor evaluations of the facility, meals and tech sessions. Howard Carter reported on the Golf Tournament and complimented the Golf Course on their professionalism. He noted that he would be happy to working with any Harris Golf Course in the future. He commented that having golfers sign in this year worked out well. There were a total of 96 players and he anticipates approximately a \$500.00 net. Tom said that the projected net income from the conference would be about \$20,000.00. Tom reported that he and Joan Kiszely would attend Maine Destination Day. Tom hopes that the location for the 2006 Fall Conference will be finalized by November, as well as the budget. Tom added that because next year is the 40th anniversary, he would like a line item on the budget added for additional expenses due to the milestone year. There was brief discussion on possible changes in conference agenda for 2006.

8. Committee Reports:
 - A. Past President: Darold Wooley reported on the DMR electronic reporting pilot project. He said that he has put 3 state reports into it to-date, and that so far it is more time consuming. He added that some glitches have been worked out, and some are being worked on. There was a brief discussion on the system and Darold noted that the system does help the person entering the information produce an accurate document.
 - B. Laboratory Committee: David Anderson reported that it is time to get the committee back together, and that it is time for a new chair. David thinks the new chair should be a person representing a DEP inspected wastewater lab, rather than DHHS certified lab.
 - C. Personnel Advancement Committee: Janet Abrahamson was absent, and did not submit a written report.
 - D. Collection Systems: Lenny Blanchette was absent, and did not submit a written report.
 - D. Ops Challenge Coordinator Report: Tony Gordon reported that the Force Maine team is getting ready to go to the WEFTEC convention next week. Andre Brousseau will be chair next year. There was a brief discussion on the funds in the Operations Challenge account. Tony added that it would be nice if MWWCA gave plaques or other recognition of its first place achievement to the members of the team. NEWEA used to pass out overall winner plaques, but they haven't been doing that in the last couple of years. Vivian said she would follow up with Kendall Chamberlin about the plaques, and once that is clarified, MWWCA may do something for the team.
 - E. Membership Committee: Chuck Applebee reported that he spoke to Bruce Berger and that the Public Relations Committee will be updating the MWWCA membership brochure. Chuck reported that there are 613 members, just one short of last year, but that revenue is up \$1300.00.
 - F. Safety Committee: Al Jellison reported that registering hazardous materials and storage sites with the Maine Emergency management Agency (MEMA) was due on October 1; He noted that there are only a couple months left to get annual training done.
 - G. Public Relations Committee: Brad Moore was absent, and did not submit a written report. Al Jellison passed out some of the new Clean Water Week Contest bookmarks. After a brief discussion, the consensus was that Andy Rudzinski would make the

presentation to the 2nd and 3rd place Clean Water Week winners at their school assemblies.

- H. Vice President: Andy Rudzinski reported that he has been invited to participate in a working group dealing with the changes in the oil spill /SPCC rules on November 1st. He will keep MWWCA informed about the outcome.
- I. Government Affairs Committee: Mike Grove was absent, and did not submit a written report.
- J. Pretreatment Committee: Ron LeTarte was absent, and did not submit a written report, however, Tom Wiley reported for Ron LeTarte that the long-awaited streamlining rules were posted last Friday, and that the removal credits information is out for comments. The next meeting of the Pretreatment Committee will be December 1st.
- K. Awards Committee: Mary Waring had nothing to report.
- L. Communications Committee: Mac Richardson was absent, and did not submit a written report.
- Q. Residuals Management Committee: Jeff Pinnette reported that the committee met on September 8th, and that John Mitchell was in attendance. Jeff reported that compost license renewals issue has been resolved and that the license modifications have been sent to the municipalities. The modifications will be going through on Chapter 418. MWWCA's Residuals Committee was originally told that the modifications would not impact Waste Water, but after Mary Waring viewed a copy she found there were several items of concern. Jeff immediately contacted the DEP. The DEP, will leave Appendix A screening levels for priority pollutants as is, but will add Appendix B that will address other solid wastes. Jeff noted that he is not sure that this is such a good idea to have two sets of guidelines. Jeff also reported that he is continuing to work on follow up on the White Paper. He is hoping to get a presentation of the White Paper to the Natural Resources Committee. Jeff noted that the hot local issue is the Brunswick Act for Protection Zone Ordinance. Jeff reported that local opposition groups are working hard and that the Environmental Public Policy class at Bowdoin College has also been focusing on this issue. Jeff also noted that MWWCA was denied from exhibiting at the Common Ground Fair-with little or no explanation. Jeff reported that Mac Richardson has made initial contact with Channel 6 to try to put a feature on biosolids recycling on its "207 " local news program, but nothing has been finalized.

9. Old Business:

- a. Charles Perry Trust Fund-Dan Bisson reported that there has been some good progress. All of the paperwork has been found, and after a meeting of the Executive officers, it was decided that MWWCA must give the funds to the Bartol Library because the award had not been made for three consecutive years. The fund balance was approximately \$5300.00. Notification was sent by letter to Charles Perry, with copies to his attorney and the Bartol Library. Dan is hoping to have everything finalized within the next month.
- b. MCCS/Maine DOL for Operator Training Project: Vivian noted that a follow up meeting is going to be scheduled, but the computer/online training program commences in

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January. The Maine Community College System (MCCS) has asked for MWWCA's assistance in promoting the program.

10. New Business:

- a. 2006 Budget Requests-Dan Bisson & Andy Rudzinski: Dan asked that committee chairs submit their 2006 budget requests to him ASAP so that he can look at the projections for 2006 before the next Executive Committee meeting.
- b. Lobbyist-Mike Grove: Mike Grove was absent, but he did submit a copy of the proposed contract. Vivian Matkivich noted that Mike Grove does endorse this contract and is recommending to the Executive Committee that this be voted on and approved. Jeff Pinnette made a motion to move on this new legislative and legal services contract with William Taylor, of Pierce Atwood, seconded by Dan Bisson. There was a detailed discussion of the specific items within the contract with William E. Taylor. All approved.

11. Adjourn: Al Jellison made a motion to adjourn, seconded by Dan Bisson. All approved to adjourn the meeting at 11:55am.

A meeting between officers and select chairs of the MWWCA and the Maine Water Utilities Association (MWUA) followed.

Present for MWUA: Judy Kelley, President; Jeff McNelly, Executive Director, Mary Jane Dillingham, Bill Alexander and Jeff Lacasse.

Present for MWWCA: Dan Bisson, Howard Carter, Tom Wiley, Andy Rudzinski, David Anderson, Tony Gordon, Chuck Applebee and Al Jellison.

Items of discussion were:

- 1. Keeping lines of communication open regarding government affairs and legislation. Agreed to ask Mike Grove, MWWCA Government Affairs, to meet with Jeff McNelly and Dave Pratt to discuss the legislative agenda for next session.
- 2. Coordinating water and wastewater operator training events when possible, and promoting each other's training programs to members. We already share mailing lists.

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3. Cooperating on public relations efforts.
4. Displaying Association booths at each other's conferences to promote the ideas of cooperation and dual memberships.
5. Working on a joint strategy for obtaining SRF funding at the federal and state levels. Drinking Water programs have biennial state bond funding, while Clean Water programs require annual bonds. However, Clean Water folks get questions about the Drinking Water SRF program during testimony, and current information from MWUA is important.

Meeting Notes prepared by
VGM, President 11/04/05