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**MWWCA Executive Board Meeting
Friday, November 19, 2010
Maine Municipal Association
Augusta, ME**

MINUTES

Attendance: André Brousseau, Travis Peaslee, Brian Kavanah, Paul Rodriguez, Al Jellison, Mary Waring, Ryan Wadsworth, John Leslie, June Mooney, Aubrey Strause, Chris Higgins, Alex Buechner, David Anderson, Dan Welch, Doug Howard, Tom Wiley, Dan Bisson, Joan Kiszely.

Absent: Mac Richardson, Steve Lane, Greg Kidd, Jeff McBurnie, Chuck Applebee.

Call to Order: President André Brousseau called the meeting to order at 9:15 a.m.

Correspondence Folder: President André Brousseau passed the correspondence folder. He reviewed some of the letters and correspondence in the folder.

Approval of Minutes: Motion made by Al Jellison, seconded by Dan Bisson, all approved the minutes of October 15, 2010 with minor revisions.

Treasurer's Report: Al Jellison reported on the September financial reports. He reviewed changes that he had updated. Motion made by Paul Rodriguez, seconded by John Leslie, all approved the September financial reports.

DEP Update for MWWCA Meeting 11/19/10

Submitted by:

Brian Kavanah, Director-Division of Water Quality Management,
brian.w.kavanah@maine.gov 287-7700

New Draft Report on Gulf of Maine

The US Gulf of Maine Habitat Restoration and Conservation Initiative is a public private effort that has been working since 2008 to develop and implement a unified plan to restore and protect the ocean and coastal habitats of the US Gulf of Maine. They recently issued a draft report *U.S. Gulf of Maine Habitat Restoration and Conservation Plan: A Needs Assessment for Maine, New Hampshire, and Massachusetts*.

The document quantifies the needed investment in five broad issue areas: fish and wildlife habitat, water quality, invasive species, climate change, and long-range planning, science, and communications. The document contains numerous recommendations to reap the economic and environmental benefits of healthy and productive coastal and marine ecosystems. The document is intended to inform Congress on funding needs for these various areas.

The reports indicates that some wastewater facilities are outdated and that significant additional funding is necessary to modernize existing facilities, abate CSOs and provide for

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nutrient treatment. The report also notes emerging pollutants of concern such as pharmaceuticals.

Comment on the draft may be provided until November 29, 2010. For information, see www.gulfofmaine.org/gomrc.

Phosphorus Rulemaking Update

A stakeholder meeting was held at DEP on November 1 to discuss DEP's draft approach to address EPA's comments on box number 2. Thanks to all who attended. Additional discussions regarding nutrient rulemaking are occurring at the national level. A series of discussions will be held with EPA, coordinated through ASIWPCA, on the issue of independent applicability of water quality criteria. The outcomes of these discussions will influence rulemaking. Therefore, a schedule for rulemaking will not be proposed until this issue is resolved.

Update on the Potential Upgrade of Lower Androscoggin River

A stakeholder meeting to discuss monitoring results from this summer's low flow monitoring events and the pending model will be held on Monday, November 29, 2010 from 10:00 to 12:00 at the Town of Lisbon's Public Meeting Room.

EPA proposes Methods Update Rule: Guidelines Establishing Test Procedures for the Analysis of Pollutants Under the Clean Water Act; Analysis and Sampling Procedures

DEP will be submitting comments to EPA on this proposed rule. DEPs comments have been discussed with the MWWCA lab and pretreatment committee at their recent meetings. Comments are due to EPA by November 22, 2010. The proposed rule can be found at <http://edocket.access.gpo.gov/2010/pdf/2010-20018.pdf>

NEWEA – Chuck Applebee submitted a written report.

I traveled to Woburn, Massachusetts on November 18, 2010 with NEWEA President Howard Carter and NEWEA Treasurer Vivian Matkivich. Dan Bisson, NEWEA Vice President, was also present from Maine.

NEWEA will be requesting the normal \$450 from all State Associations to sponsor the Operators Lunch at the Annual NEWEA Conference in Boston, Massachusetts in January 2011. NEWEA appreciates MWWCA's continued sponsorship of this annual luncheon.

The Nominating Committee recently received resignation from WEF Delegate Michael Bonomo. By vote of the nominating committee and confirmed by the Executive Committee, our own Bradley Moore (January 2011 – October 2012) will fill this unexpired term.

The NEWEA Executive Committee approved Position Papers (same as last year) presented by Adam Yanulis with the exception of the Mercury Position Paper which will incorporate comments concerning Dentists becoming Categorical Users. There is concern from Maine Representatives that this could require pretreatment programs in small Maine Communities. Vivian Matkivich will comment to the GAC so that a reworded position paper can be submitted.

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The NEWEA Executive Committee will attempt to sponsor “Curious George” an outreach program in an agreement with **WGBH** the Public Broadcast System. Potentially a four page PDF coloring book with NEWEA sponsorship logo’s will be posted on the PBS Curious George Website relating to water quality issues. This is a joint venture with WEF and other regional associations with many details yet to be worked out. More on this as it progresses.

The Annual NEWEA Business Meeting and Conference will be held on Jan. 23rd – 26th 2011 at the Boston Marriott Copley Place Hotel.

April 4th and 5th is scheduled for the annual Congressional Fly In to Washington D.C. The evening of the 4th will be the joint session with Delegates, other associations and states. The 5th will include the NEWEA breakfast coordinated with AWWA and visiting of the Maine delegation.

Joint NEWEA/NYWEA spring conference will be held from June 5th-8th in Bolton Landing, New York at the Sagamore Conference Center.

Old Business:

Committee Reports:

Government Affairs Committee: David Anderson submitted the following written report:

Terry Campbell, Drew Gilmore, Paul Rodriguez, and David Anderson held an organizational meeting on Wed. November 3rd, the day after the election. Much of the meeting centered on the election results, especially the Republicans winning the House. Any prediction of how our legislative agenda will succeed awaits meetings with the new leadership.

We developed the Committee’s 2011 budget. Paul will finalize the Legislative Services line item. We look forward to Drew continuing as our Advocate. He has provided excellent guidance and maintains access to key legislators.

Terry Campbell attended a Maine Water Utilities Association Legislative Affairs Committee meeting on November 5th. They discussed developing a standardized on-line Water Operators Exam, PUC rulemaking on termination of services, and PUC rules regarding Dig-Safe.

Regarding issues of joint MWUA/MWWCA interest Terry reported:

The annual Legislative Breakfast was discussed. The Senator Inn location is preferred over the new Maine Municipal Association facility. Coordination with MWWCA will continue. Jeff would like to see more and earlier planning for this event. A “Day on the Hill” is going to take place again in 2011 and the more the utilities/districts get in front of their delegation the better. The PWD has 18 in their delegation. Phones calls preceding this event are critical to its success. Will need a White Paper. Topics of common interest for both MW

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and MWW were discussed. SRF is certainly one. A bond issue is more doubtful than ever in light of the recent elections. At this point in the meeting Roger Crouse from DHHS brought everybody up to date on the funding situation in the drinking water program. There was \$3.4M in 2010 of which \$2.7M was committed. The remaining \$700K goes toward 2011. Norm Lamie is working on a white paper on other (not bond issue) approaches to obtain matching funds. His projections will only be as good as his assumptions. DHHS has authority to go by themselves to the Maine Bond Bank. Would need to borrow \$2.0M. Revenue bonds versus GO bonds will be compared. Water users versus taxpayers paying will be a consideration. Still need to have more loans to insure more interest to maintain the revolving arrangement. Principal forgiveness, 30% this past year, does not help this situation. Roger is hoping for a continuing resolution for 2011, but who knows? Need a "Plan B" if revenue bonds are not available. Emphasize infrastructure and jobs. Apparently a few individuals have seen drafts of Norm's white paper and/or have been asked for comments/assistance. Ron Miller for one. Jeff McNelly has not seen it yet. Utilities and their trustees do not want attachments on water bills as a method and they are very reluctant to "raise rates."

Laboratory: June Mooney submitted the following written report:

On November 9th there was a meeting of the Laboratory and Pretreatment Committees at LAWPCA for the purpose of discussing the "Guidelines Establishing Test Procedures for the Analysis of Pollutants Under the Clean Water Act; Analysis and Sampling Procedures; Proposed Rule." I refer to it as The Method Update Rule 2010.

There were 10 people at the meeting and a lot of serious discussion about the affects of this rule on laboratory operations at both wastewater treatment facilities and on those that are subject to pretreatment rules.

As a result of the discussions, Vivian Matkivich prepared a draft of comments, and it was discussed through e-mails. The comments that were developed, along with the notice that the comment period has been extended, have been forwarded to the Laboratory Committee.

Membership: Chris Higgins – no report.

Collections Committee: Doug Howard is working on placing the membership in a GIS model. Membership does not request any funds for 2011.

Pretreatment: Tom Wiley reported on the following:

The committee met on November 9th, with the Lab Committee to work on upcoming rule changes. A draft comment letter was submitted to the Executive Board.

There was a brief discussion of the draft comment letter.

Personnel Advancement Committee Report: Aubrey Strause submitted a written report:

The PAC is seeking members who would like to be involved in the following activities:

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- Selecting topics for Technical Sessions for conferences;
- Booking speakers for Technical Sessions; and
- Reviewing applications for Operators Scholarships.

Interested people can please contact her at astrause@tataandhoward.com

Ideas for Technical Sessions and/or speakers can be submitted to her or Travis Peaslee at tpeaslee@lawpca.org

Convention: Travis Peaslee – no report.

Public Relations: Ryan Wadsworth - no report.

Safety: Al Jellison - no report.

Communications: Mac Richardson absent. Aubrey Strause submitted a written communications report:

Newsletters

The MWWCA Newsletter was published on Tuesday, November 16, 2010. Thanks to Jaime Clark at MMA who did an excellent job (as always), and to all those who contributed.

The Committee aims to publish the next Newsletter in February 2011. We have identified a number of *tentative* features to be included in the newsletter, including the following:

Author/Coordinator

Topic

Mac Richardson	Small system operation and challenges
Aubrey Strause	Gulf of Maine Restoration report
TBD	NEWEA Highlights
Aubrey Strause	Joint MWWCA/MWUA Conference
Tata & Howard	IFAS
Aubrey Strause	Operator Scholarship winners
MWWCA Conference 2011	Announcement and Technical Sessions

Anyone wishing to submit a feature should have it to her (astrause@tataandhoward.com) by February 4, 2011.

Twitter

The Committee is meeting after today's Executive Committee meeting to discuss creating a feed on the social media Twitter, particularly:

- Benefits to MWWCA of social media networking;
- The types of information MWWCA will Tweet;
- Guidelines for managing the Twitter feed;
- Who the organization will Follow; and
- Who the organization will accept as Followers.

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All interested Members of the Executive Committee are welcome to attend.

Website

Discussion about updates to the MWWCA website has been postponed until Steve Lane (the critical webmaster!) is available to attend. The November 2010 edition of Maine Wastewater News included a request for assistance from Members experienced with website design.

Collection Systems: Doug Howard submitted the following written report:

The collection system committee has met twice since my last report. We met back in the spring at Hydro International in Portland. The meeting was well attended. In an effort to promote the Charles Perry Award we invited Charles Perry to the meeting. Charles Perry was able to attend and we discussed the award at length. We were looking for ideas on how we might be able to promote the award and get the word out. I asked members to put some thought into this and get back to me with ideas. The meeting ended with a tour of Hydro's facility.

The next meeting was November 4, 2010, hosted by Topsham at the Seadog Brewery. This meeting as well focused on attaining nominations for the award. It is the committee's top priority to get the word out and get nominations in hope of presenting the award at the fall conference in 2011. Some of the ideas that were brought back to the table to promote the award were:

- Article in newsletter
- Making trips to various towns/cities and introducing ourselves
 - We have volunteers to do this
- Try to get more of a presence on our committee in northern and western Maine.
- Get updates to the website on the award
 - Maybe an article for the website
 - Updated nominations form to website
- Obtain list of past winners to use as benchmark.

The other topic of discussion was working on pamphlet for the do's and don'ts of a collection system. Something that could be downloaded from our website and possibly targeting school aged children to bring home to parents. Have volunteers to look at what is already out there and revise to meet our needs.

Residuals: John Leslie – no report.

Operations Challenge: Alex Buechner – no report.

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Industrial Representative: Dan Welch – no report.

Awards: Mary Waring – no report.

MMA Rep: Joan Kiszely – no report.

1st Vice President Report: Paul Rodriguez – no report.

2nd Vice President Report: Jeff McBurnie – no report.

Immediate Past President Report: Tom Wiley – no report.

Other New Business:

MMA Administrative Services Agreement: Eric Conrad reported that MMA is proposing a 1.5% increase on the Administrative Services Agreement. He thanked MWWCA for their business.

Eric reported about the upcoming 2011 MMA Convention. He noted it will be the 75th MMA Convention. Dan Bisson asked Eric Conrad about the credit card issue. He wanted to see where MMA is with this. Eric noted that next year we may be moving forward with E-Commerce.

2011 Budget Development: Al Jellison and Dan Bisson presented the proposed budget that the committee chairs submitted from their budget requests. Motion made by Mary Waring, seconded by Dan Bisson, all approved that a laptop be purchased for MWWCA, for \$750.00 or less, to be used by the webmaster to maintain the website for MWWCA.

Legislative Breakfast: February 17, 2011 will be the Legislative Breakfast date.

Lobbyist Contract: Motion made by Mary Waring, seconded by Ryan Wadsworth, all approved to renew Andrew Gilmore's contract for \$14,000.

Adjournment: Motion made by Al Jellison, seconded by Tom Wiley, all approved to adjourn the meeting at 11:10 a.m.