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**MWWCA Executive Meeting
Friday, May 21, 2010
Maine Municipal Association
Augusta, ME**

MINUTES

Attendance: André Brousseau, Dan Welch, Jeff McBurnie, Travis Peaslee, David Anderson, Mary Waring, Mac Richardson, Brian Kavanah, Aubrey Strause, Darold Wooley, Tom Wiley, Paul Rodriguez, Chuck Applebee, Joan Kiszely.

Absent: Chris Higgins, Ryan Wadsworth, John Leslie, Greg Kidd, Al Jellison, June Mooney, Steve Lane, Mike Grove, Alex Buechner, Doug Howard.

Guest: John Emerson, Leeann Hanson.

Call to Order: President André Brousseau called the meeting to order at 9:15 a.m.

Correspondence Folder: President André Brousseau passed the correspondence folder. He reviewed some of the letters and correspondence in the folder.

Approval of Minutes: Motion made by Jeff McBurnie, to accept the minutes of March 19, 2010, seconded by Paul Rodriguez. All approved.

Treasurer's Report: Al Jellison absent. André Brousseau gave an updated report for Al Jellison. He noted that KeyBank was paid twice and that will be taken care of and shown on the March financial report. Motion made by Jeff McBurnie, seconded by David Anderson, all approved the February financial report.

DEP Representative: Brian Kavanah reported the following:

✓ **Bonds**

Thanks to MWWCA for the outreach efforts to the voters on the importance of the bond on June 8, 2010.

✓ **Rulemaking**

Chapter 583-Use Attainment Evaluation using Nutrient Criteria for Surface Waters (Phosphorus Rule): Public hearing held March 4, 2010. Comment period closed March 15, 2010. Due to significant comments from EPA regarding Box 2 of the proposed rule, DEP is evaluating potential changes to the rule. Tentative schedule is to post revised rule for another 30-day public comment period on June 17, 2010. Additional comments will be considered and the final rule would tentatively be brought back to the BEP in September for final adoption. Additional information is available on the DEP web site at http://www.maine.gov/dep/blwq/rules/Other/nutrients_freshwater/index.htm.

✓ **Energy Seminars**

As a follow up to the JETCC Energy Efficiency seminars held March 17th and 18th, smaller more focused round table discussions are being considered. Project partners are

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working on format, dates and times to be announced soon. One potential option is small ongoing roundtable discussions of 6-12 participants approximately every three months over one year. Roundtables can be planned according to participant interest, but typically they may include:

- Understanding energy bills.
- How to use EPA's online Portfolio Manager to benchmark and track energy usage.
- Energy auditing and auditing resources.
- Identifying energy saving opportunities.
- Incentive programs.
- Technical process and equipment issues.
- Opportunities to access funding and other resources.
- Using the Plan-Do-Check Act approach to create sustainable and lasting changes.

✓ **DEP Reports**

The annual DEP Legislative Report (*Status of Licensed Dischargers and Combined Sewer Overflow Abatement Program*) and the DEP Report (*Maine Combined Sewer Overflow 2009 Status Report*) have been completed and will be available on the DEP web site shortly.

NEWEA State Director: Mike Grove absent. André Brousseau reported we need nominations for the Operator Award and the Pelouin Award. The deadline is June to get the nominations in.

Old Business: A review of the notes from the April Strategic Planning Session was tabled.

Committee Reports:

Government Affairs Committee: David Anderson reported on the following:

Joint Meeting: MWUA Legislative, Regulatory Affairs Committee Meeting and MWWCA on April 28.

June 2010 Ballot:

- Details about Question number 5.
- DWSRF-\$3.4 million; CWSRF-\$3.0 million.
- Uncontrolled sites.
- AG portion-\$1.0 million assists farmers in environmentally sound water protection.
- Overboard discharges-\$500k.
- Wastewater construction grants with some matching funds-\$600k.
- Small Community Grants.
- Federal leverage comes out at 3.75%.

ACTION ITEMS

- Draft up a letter of themes to provide basis for our meetings with editorial boards.
- Create form templates for letters to the editor and distribute to membership.
- Reach out to potential allies.

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Strategy for 125th Legislature:

DISCUSSION

- If we go for the General Fund, then we don't have to pay interest on the bonds and since we'd be one of a few that have a federal match, it would be hard to cut us later.
- What if systems came up with the 20%?
- Both Associations agree that getting the SRF match into the General Fund is the long term goal.

ACTION ITEMS

- Research what other states with primacy do and report back, update the options list
- Reach out to legislators about putting in a bond
- Reach out to legislators about getting into the General Fund

LD 650 Report:

DISCUSSION

- It's good to have the vehicle, but right now not likely to get funded anytime soon.
- The intent of this program is to offer something outside of the SRF program that has a more broad based appeal to more communities.

Other Issues:

- "Clean Shores Bill"
- Water/Wastewater System Billing/Non-payment
- Dig Safe Report (Open Trenches)
- Training for Legislative Advocacy

Membership: Chris Higgins—absent.

Laboratory: June Mooney—absent. André Brousseau reported she is attending the Southern Maine Children's Water Festival today.

Pretreatment: Tom Wiley reported they will be having a meeting next Thursday.

Personnel Advancement: Aubrey Strause distributed her report. She reported the following:

- Spring Conference: Good attendance.
- Composite evaluations of the conference are positive.
- Got some really good suggestions for Tech Sessions.
- She wants suggestions from all committees for the Fall Convention sessions.
- She will meet with Travis today to go over upcoming Sessions & Speakers, and then in June with other committee members and Greg Kidd.
- June: They will discuss Scholarship applications.
- Handouts at booth.
- Public Relations: Aubrey reported that many people from the public at Hollywood Slots stopped and took an interest in the handouts at the booth.

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Convention: Travis Peaslee reported on the following:

Composites are completed and came back pretty good. The Business Meeting location was a concern on most. MWWCA recieved many good topic recommendations for future sessions.

Public Relations: Ryan Wadsworth absent. André Brousseau reported that the Clean Water Week Poster was voted on, and they came up with 12. They will now do a calendar with all 12 winners. He will get about 250 calendars. Aubrey Strause will notify Ryan to get the 12 winners names and letters will be sent advising them that they were chosen.

Safety: Al Jellison absent. No report.

Communications: Mac Richardson reported on the following:

- MWWCA newsletter is completed and will be emailed and mailed out.
- Thanked Aubrey Strause and Jaime Clark for their work on the latest issue.
- Anyone with articles for the next newsletter, send them to Mac Richardson.
- Send the newsletter to Howard Carter so he can email it out to the officers of NEWEA.

Collection Systems: Doug Howard absent. André Brousseau reported they are looking to meet next month.

Residuals: John Leslie absent. André Brousseau reported that they did not hold a meeting in April and May. They will meet in June.

Operations Challenge: Alex Buechner absent. Dan Welch reported the following:

- Practices are going well.
- Dan Welch noted he needs to leave the team, but they found a replacement, which will be Scott Lausier from Kennebunkport WWTP.

Industrial Representative: Dan Welch reported on the following:

- Wants to pursue some kind of committee.
- Membership for Industrial: He is proposing to, if they want to join the association the membership dues would be waived, but if they continue next year they would pay. Motion made by Jeff McBurnie, seconded by Tom Wiley, all approved to offer an Industrial Representative (one person from each facility) to have a free membership for 2010 for attending the Fall Conference.
- The criteria for the Industrial Award was discussed.

Awards: Mary Waring reported on the following:

- Looking for nominations for the Gagne Award.
- She will blast the membership an email to solicit nominations for the Goodenow Award.

JETCC Rep: Leeann Hanson reported on the following:

- The JETCC Board and Host meeting was held yesterday. About 30 attended. Once summary is completed, she will send it out.

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- Jim Fitch suggested they send a survey out to operators to see what training they want.
- Board meeting followed to discuss a Managers Candidate School that will be held in October in Bangor; 12 month commitment.
- All of JETCC classes have concluded for the spring and will be working on the fall training.
- Conclude the first Management Candidate School Graduation Ceremony will be at the MWWCA Fall Convention.
- She will have one award–Lee Agger Award to give out at the MWWCA Fall Convention.
- EPA Classes on Energy Management were well attended.
- Publication from 2005 written–Keeping the Plants in Good Hand.

MMA Rep: Joan Kiszely reported on the following:

- New Administrative Assistant II–Melissa Carver will be starting at MMA on June 7th.
- Affiliate Groups meeting at MMA on June 11th.

1st Vice President Report: Paul Rodriguez: No report.

2nd Vice President Report: Jeff McBurnie: No report.

Immediate Past President Report: Tom Wiley: No report.

Other New Business:

Administrative Guide: Tom Wiley reviewed the Draft Administrative Guide with the Board members to get updates.

Policies: Motion made Mac Richardson, seconded by Jeff McBurnie; all approved the Award Winner Registration Policy, Golf Tournament Policy, and Technical Session Speaker Registration Policy.

Other policies will be reviewed and come back for approval at the next meeting.

New Business:

- Maine Water Utilities–Kathy Moriarty noted that we need to be more involved with the young professionals. ASCE: They are very active and have a lot of good session topics. They also have a young member group.
- Travis Peaslee contacted André Brousseau about the membership cards that MMA sends them. Motion made by Mac Richardson, seconded by Tom Wiley to dispense with the membership cards. They would like MMA to do a monthly email to all those that have paid rather than sending the membership cards out.
- The WEF House of Delegates: Email from Greg Cataldo–They want some training ideas. It was suggested that we invite them to attend our Fall Convention and give them a session on “What Can WEF Do For You”? André Brousseau will send them back an email suggesting they attend our Fall Convention.
- David Anderson: Retiring next month. André Brousseau is looking for a replacement for the Government Affairs Co-Chair. Please contact him.

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- NEWEA Spring Conference: Motion made by Tom Wiley, seconded by Jeff McBurnie, all approved to sponsor up to \$500 towards the Ops Challenge Reception. This will come out of the NEWEA director account.

Adjournment: Mac Richardson made a motion to adjourn. Mary Waring seconded the motion. All approved to adjourn the meeting at 12:15 p.m.