

**Maine WasteWater Control Association
Executive Committee Meeting Minutes
Friday, May 18, 2007
9:00am
Maine Municipal Association, Augusta, ME**

Present: David Anderson, Travis Peaslee, Al Jellison, Greg Cataldo, Jeff McBurnie, Brian Kavanah, Lenny Blanchette, Dana Lee, Ryan Wadsworth, Howard Carter, Tom Wiley, Andre Brousseau, Brad Moore, Mary Waring, Margaret Langhill.

1. Call to Order: President David Anderson called the meeting to order at 9:09am.
2. Approval of Minutes-March 16, 2007: Jeff McBurnie made a motion to approve the Executive Committee meeting minutes of March 16, 2007 seconded by Andre Brousseau. All approved as amended.
3. Treasurer's Report-Financial Reports February, March, and April 2007: Dan Bisson was absent but submitted a written report in which he noted that all financial reports are in order for February and March 2007 and recommends the approval of these two reports. Jeff McBurnie made a motion to accept the February and March 2007 Financial Reports as presented, seconded by Al Jellison. All approved. Brief discussion on the MWWCA Chart of Accounts
4. DEP Representative Report: Brian Kavanah reported on current legislative items of concern, including the arsenic issue. He reported that the DEP sent out a proposal to Bill Taylor about the arsenic issue. Brian noted that there would be hearing regarding Gulf Island Pond. He added that the DEP has decided not to tackle the fee bill this session. Brian reviewed several items that were put into the correspondence file regarding CSOs, the status of the licensing backlog, and the final version of the Chapter 595 SRF rule. Dana Lee noted that it might be nice to put out an email to membership to volunteer for the MEPDES fee issue.
5. Legislative Update: Dana Lee reported that there are only 24 days until the bond is voted on and that the push needs to be focused on this. There was discussion about putting together an Op-Ed piece in coordination with Environment Maine and Maine Water Utilities Association into the three major newspapers by June 12th. There was a brief discussion with regard to legislative activities and the role of the MWWCA. It was suggested that information be given to NPR for broadcasting, and to tie this in with Clean Water Week, which is the first full week in June. It was decided that Dana Lee will prepare the Op-Ed pieces, and that it would be up to the MWWCA to utilize the sample letters through the membership listserv and the press. It was noted that the DEP would be distributing a fact sheet.
6. NEWEA State Director: Brad Moore gave a report on the trip to Washington DC that was attended by Brad Moore, Chuck Applebee and David Anderson. Brad felt that this was a very productive trip and that they met with all four Congressional Representatives. The discussions were positive and fruitful. Brad also led a brief discussion on NEWEA awards and reminded everyone that in a few months it will be time to decide who will receive the awards. Brad added that the Operator Exchange Program this year would be conducted with New Hampshire. Brad added that NEWEA had a planning meeting in New Hampshire, and Greg Cataldo and Howard Carter were in attendance. Howard Carter reviewed the results of the planning meeting. He noted that technology would be a very important component moving forward in order to attract and retain more and younger members. Howard mentioned that there was discussion about the size of the NEWEA Board.
7. Correspondence: David Anderson passed around the correspondence file and reviewed the contents.
 - a. Letter from Jeff McNelly: Dave reported that Jeff McNelly would like to have a joint meeting between MWUA and MWWCA to revisit how the two Associations can continue to work together. Howard Carter noted that this topic would be addressed during the strategic planning meeting following this Executive Committee meeting. It was noted that an exploratory committee could be formed to research the benefits of merging the Water and Wastewater Conferences.

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8. Committee Reports:

- a. Past President: Andy Rudzinski was absent and did not submit a written report.
- b. 2nd Vice President: Tom Wiley had no report.
- c. Conference Committee: Howard Carter thanked everyone for helping on the Spring Conference. He reviewed the evaluations and noted that the process of emailing the certificates went well. Margaret added that the process takes approximately the same amount of time as pre-printing certificates and having them available at the conference, but the savings in supplies is much greater. Margaret also added that the process went well and will be working on revising the sign in sheets to make them a bit clearer. Howard added that the 2008 Spring Conference will be on April 4, 2008 and will be at Jeff's Catering. Howard reported briefly on the Fall Conference, and noted that things are well underway. There was a brief discussion on technology availability and the ability to take credit cards for payments. Margaret noted that MMA has formed a committee to explore options to do this and the committee is currently reviewing vendors. There was discussion about being able to track those members who are interested in serving on an MWWCA committee, and Margaret noted that this information is available whenever requested-MMA has been tracking this for about a year. It was noted, however, that due to the number of committees, it takes a bit of time to prepare this report, and it would be a bit of a hardship to complete this weekly. Margaret noted that any Committee Chair who wants this information can request it, and a full report can be made available on a monthly basis.
- d. Collections Systems: Lenny Blanchette reported that the Collections Systems Committee met and their next meeting is scheduled for July 11th in Brunswick. He added that they will be doing the Charles Perry Award this year and will be selecting nominees shortly. Lenny added that the committee is very interested in pursuing mandatory licensing for collections systems personnel. There was brief discussion on having an MWWCA Collections Systems Committee member on the NEWEA Collections Systems Committee.
- e. Laboratory Committee: June Mooney reported that the Association of Maine Environmental Laboratorians had a joint meeting with the members of the Lab Committee and there was a lot of good dialogue at the meeting because there are a lot of items to revise within a 30-day period. June added that the next project would be updating the lab manual.
- f. Personnel Advancement Committee: Greg Cataldo reviewed a rough outline of the tech sessions for the Fall Conference. He noted that the Collections Systems Committee wants one room for a full day to devote for collection systems-related topics. Greg added that they would continue with the DEP update but will have this on Thursday instead of Friday. Greg further reviewed some of the topics being considered and there was a brief discussion about the tech sessions and the layout and floor plan at Sunday River. There was a brief discussion of the awards presentations and the business meeting logistics.
- g. JETCC: Lenny Blanchette reported on the JETCC board reappointments. He noted that Gil St. Pierre has been reappointed to his position on the board. Lenny reminded the Executive Committee about the two bills currently before the legislature about JETCC funding. He added that the JETCC website is live. Lenny noted that moving forward, the JETCC training schedule would now be mailed as a one-page announcement directing people to the full schedule onto the webpage. Lenny asked if MWWCA would consider utilizing the standing \$500 donation to JETCC as part of their operating budget this year as JETCC currently has no plans to spend this money on a specific project. Dave Anderson noted that he would put this on the next meeting agenda. Lenny noted that JETCC would like to have a meeting room again at the Fall Conference on Thursday. It would be for approximately 12 pp. Howard Carter noted that he would discuss this with Joan Kiszely.
- h. Ops Challenge Coordinator Report: Andre Brousseau reported that the team has been practicing one day a week for about 6 weeks, and the competition will be in North Conway, New Hampshire on June 4-5.
- i. Membership Committee: Travis Peaslee reported that he sent letters out to all of those memberships remaining unpaid and has not gotten much of a response. He noted that he has made up a list of about 145 people that he will be sending membership information in hopes that they will join. Margaret offered to assist. Travis will contact Margaret when he is ready to proceed with this project. There was a brief discussion that there is no Membership Committee listed on the Chart of Accounts. Dan Bisson should contact Sarah Ledoux at MMA to correct.
- j. Safety Committee: Al Jellison had no report
- k. Public Relations Committee: Ryan Wadsworth reported that the Clean Water Week Poster Contest Winners were chosen and the letters have gone out to all participants. They have an appointment with the Governor on June 5, 2007 at 10:30am for the presentation. Ryan added

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that the posters and bookmarks have been done, and the checks have been cut for the winners.

- l. Government Affairs Committee: Andy Rudzinski and Chuck Applebee were absent and did not submit a written report.
 - m. Pretreatment Committee: Mike Micucci was absent and did not submit a written report.
 - n. Awards Committee: Mary Waring reported that she would be looking for nominations for the Gagne Award, the President's Service Award, and that she would attempt to do the Goodenow award again, although it wasn't awarded last year because there were no nominations.
 - o. Communications Committee: Mac Richardson was absent and did not submit a written report.
 - p. Residuals Management Committee: Jeff McBurnie reported that the next committee meeting would be Thursday, May 24th.
 - q. Website: Steve Lane was absent and did not submit a written report.
9. Old Business:
- a. Stockholm Junior Water Prize: Tom Wiley passed around the plaque of the State Winner, Jennifer Rowe from Bangor. This plaque would be presented to her on May 24, 2007 at the Senior Awards Night Banquet. Jennifer has been invited to go to Phoenix to compete at the national level in June. Tom noted that a press release needs to be done, and he will do this and get to Brad Moore. A check request will need to be done up for \$500 to send Jennifer to Phoenix. Tom noted that there are still some issues with the ownership of the program and recommended that this be put under the Public Relations Committee. This will be discussed in the Strategic Planning Session.
 - b. Town of Brunswick Court Case: Jeff McBurnie reported that this is now in the judge's hands and the judge is looking at briefs from both sides. It was noted that a decision is supposed to be made by June 1, but the judge made no promises.
 - c. Frequency of Executive Committee Meetings: There was discussion about eliminating a few of the meetings during the year, or to do a few of them via conference call. Margaret reported that the 1.5 hour conference call in January 2007 cost \$188.50.
10. New Business:
- a. Membership List on MWWCA Website: There was discussion about whether this information should be available on the MWWCA website. Only two were in favor of posting on the website, the rest of the Executive Committee felt that it should be given upon request only. It was the consensus of the Executive Committee that this not be put on the MWWCA website.
 - b. Founding Member-Ed Townsend: Howard Carter reported that he presented the founder's clock to Ed Townsend and gave a brief update on Mr. Townsend. It was noted that the list of Founding Members should be listed in the Admin Guide.
 - c. Dave Anderson noted that the July meeting will be July 27th instead of July 20th. He noted that he and Joan are trying to find a nice place to go for the summer outing in the Portland area.
11. Adjourn: Al Jellison made a motion to adjourn the meeting at 11:59am, seconded by Andre Brousseau. All approved.