

**Maine Wastewater Control Association
Executive Committee Meeting
Friday, May 19, 2006
9:00 am
Maine Municipal Association, Augusta, ME**

Present: Andy Rudzinski, Mike Grove, Lenny Blanchette, Tom Wiley, Ron Letarte, Janet Abrahamson, Al Jellison, Vivian Matkivich, Jeff McNelly, Brian Kavanah, Ryan Wadsworth, Chuck Applebee, Jeff Pinnette, Mary Waring, Margaret Langhill.

There was a meet & greet and general discussion with Jeff McNelly of MWUA and the Executive Committee of MWWCA from 8:30am to 9:30am.

1. Call to Order: President Andy Rudzinski called the meeting to order at 9:33am.
2. Steve Broadbent: Did not attend, Andy Rudzinski will follow up with him after the meeting.
3. Approval of Minutes-March 17, 2006: Al Jellison made a motion to approve the Executive Committee meeting minutes of March 17, 2006, seconded by Vivian Matkivich. All approved as amended.
4. Treasurer's Report-Financial Reports January 2006: Dan Bisson was absent but submitted a written report in which he reported that the February and March 2006 Financial reports were in order with a few reclasses to be done in April 2006 and recommended that they be approved. Al Jellison reviewed the written report and made a motion to accept the February and March 2006 Financial Reports as presented with recognition to the corrections to be made in April 2006, seconded by Vivian Matkivich. All Approved.
5. DEP Representative Report: Brian Kavanah reported on the results of the customer survey that was sent out and noted that there is a copy of the summary in the correspondence file. He also gave a detailed overview of the Status of Dischargers Report. There was a general discussion led by Jeff Pinnette on Hazardous Air Pollutants (HAPs) as it applies to compost facilities and POTWs.

NEWEA State Director's Report: Andy Rudzinski gave a brief reporting of the Washington, D.C. trip.

6. President's Report-Correspondence File: Andy Rudzinski passed around the correspondence file and gave a brief overview of contents. In particular, Andy noted that there is a proposal from Verrill Dana with regard to the TABOR initiative. General discussion about TABOR and its implications. Consensus is no interest in sending financial support for their review.
7. Committee Reports:
 - A. Past President: Vivian Matkivich gave a brief report on the Stockholm Junior Water Prize. The winner is Chloe Shields from Greeley High School
 - B. Conference Committee: Tom Wiley reported that the early bird hotel information has been sent out. He noted that Janet Abrahamson is working on tech sessions. Tom noted that he is going with Joan Kiszely May 25th on the first site visit to Spruce Point for this year. For the 2007 Spring Conference, he and Joan are already starting to collect proposals. Tom mentioned that currently \$4200 has been spent from the 40th Anniversary Fund. He also mentioned that unless there is an objection, there will be no Operator Creativity or Best Effluent Contests for this year's fall conference due to lack of participation. He also reported that the Thursday luncheon would be when most of the awards are given, instead of Friday due to lower attendance on Friday.
 - C. Laboratory Committee: David Anderson was absent and did not submit a written report.
 - D. Personnel Advancement Committee: Janet Abrahamson reported on the Affiliate Group meeting on May 16th. She met with MCAPWA and MFCA to see if they would like to co-sponsor but there has been no final commitment yet. She also reported on the MMA Convention meeting and noted that MMA is changing the format so that on the first day there will be 5 tracks with topics that will appeal to the masses. The next Personnel Advancement Committee meeting is June 16th. There was a general discussion on the technical session logistics for the Fall Conference. Lastly, Janet reminded everyone that she is looking for a person to exchange with Connecticut for the Operator's Exchange Program this year.
 - E. JETCC: Lenny Blanchette reported that May 18th was the JETCC Board Meeting and Annual Host meeting. Lenny reminded everyone that JETCC is now handling the waste water-licensing exam, and one of the goals is to make sure that they have all of the operator certification numbers. Janet added that two columns would need to be added to the Spring and Fall Conference sign in sheets for these ID numbers. There was a general discussion about the North Country Convention. It will be held November 1-3. MWWCA will co-sponsor. The Personnel Advancement Committee will review and discuss whether any financial contributions should be given to this conference and will report back to the

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Executive Committee. JETCC would like to have their next meeting for approximately 20 people at the MWWCA Fall Conference on Thursday. Tom Wiley said that this should be fine, and that he will speak with Joan Kiszely to confirm.

- F. Ops Challenge Coordinator Report: Andre Brousseau was absent and submitted a written report that was read by Vivian Matkivich.
 - G. Website: Steve Lane was absent and did not submit a written report.
 - H. Membership Committee: Chuck Applebee reported that current membership is at 591 with \$26,350 in revenue and that he and Al Jellison will start contacting those that have not renewed since 2nd and 3rd notices have been sent out.
 - I. Safety Committee: Al Jellison reported that at the spring conference there was a speaker, Dennis Morton, who received excellent reviews. He has looked into getting him for the Fall Conference to discuss the safety end of working on electrical equipment, but the speaker fee would be approximately \$20,000 as the course would be very interactive and each attendee would leave the course with a working blueprint for their individual plant. There was a speaker safety topic, and was asked to look into getting speaker-20K. Safety end of working on electrical equipment. When you would leave the course, Dennis Morton, each attendee would leave with a blueprint for their plant. Al is looking at a more cost effective presentation.
 - J. Public Relations Committee: Ryan Wadsworth reported that the winners for the Clean Water Week Poster Contest have been selected and contacted and the posters and bookmarks have been ordered, and the checks have been cut. Ryan added that they are already scheduled to meet with the Governor during Clean Water Week, which is the first week in June. He noted that the committee put in a nomination for the Public Education Award and that they will be putting up the booth at the conference in Connecticut. Lastly, Ryan added that he is working with the Residuals Management Committee to get the booth approved for the Common Ground Fair.
 - K. Vice President: David Anderson was absent and did not submit a written report.
 - L. Government Affairs Committee: Mike Grove led a brief discussion on the SMCC education program and recruitment and retention.
 - M. Pretreatment Committee: Ron Letarte reported that things have been pretty quiet lately and there is nothing pending. The committee will be meeting next Thursday.
 - N. Awards Committee: Mary Waring noted that she is looking for nominations for the awards given at the Fall Conference. She would like to get the award information into NEWWN or on the listserv. Tom Wiley noted that Howard Carter has some names from the display that was put out at the Spring Conference.
 - O. Communications Committee: Mac Richardson was absent but submitted a written report that was read by Vivian Matkivich. General discussion on the links on the website for the corporate members.
 - P. Residuals Management Committee: Jeff Pinnette reported that the committee met on May 18, 2006. He noted that the Residuals group at the DEP has been without a leader since last year so currently they have no DEP liaison. He noted that he would be starting to make contacts to see if this can be changed. Jeff added that the DEP came out about an opportunity to do outreach and the committee had a good dialogue with them. Jeff gave a brief report on the NEWEA/NEBRA Conference that will take place at the Village By the Sea in Wells. He also noted that the Common Ground Fair initiative is not going well, and he will be starting to make contacts up the ladder of command to see if they will respond. Jeff noted that he has completed a draft position paper on the MOFGA/Sludge policy and will bring this to the Executive Committee once the Residuals Management Committee has reviewed it. The article for the MOFGA newsletter still in the works.
9. Old Business:
- a. Spring Convention Re-cap: Tom Wiley gave a brief report on the 2006 Spring Conference. He noted that there is approximately \$1300.00 outstanding in invoices, and that the estimated profit will be \$4000.00. There was a general discussion about the evaluations.
10. New Business:
- a. Funding Trips Abroad: There was a general discussion about investigating a policy for funding and donations. Possibly invite John Hart to a future meeting to educate the Executive Committee on how this works. Tabled until next meeting.
 - b. Cash Advance Policy: Tabled until next meeting.
 - c. NEWEA Rep: Andy reminded everyone to starting thinking about which the NEWEA representative should be. This is will on the June agenda.
 - d. David Anderson: There was a general discussion about wanting to do something for his family. Tom Wiley will follow up and will communicate to Andy and Margaret about what action to take.
11. Adjourn: Al Jellison made a motion to adjourn, seconded by Vivian Matkivich. All approved to adjourn the meeting at 12:21pm.