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**Maine WasteWater Control Association
Executive Committee Meeting Minutes
Friday, March 16, 2007
9:00am
Maine Municipal Association, Augusta, ME**

Present: David Anderson, Dennis Merrill, Steve Sloan, Howard Carter, Ryan Wadsworth, June Mooney, Karen Tangeman, Travis Peaslee, Leonard Blanchette, Andy Rudzinski, Tom Wiley, Brad Moore, Mac Richardson, Jeff McBurnie, Dan Bisson, Chuck Applebee, Dennis Merrill, Margaret Langhill.

Guest(s): Otis Sproul, Malcolm Burson, Mike Karagiannes

1. Call to Order: President David Anderson called the meeting to order at 9:08am.
2. Approval of Minutes-February 13, 2007: Mac Richardson made a motion to approve the Executive Committee meeting minutes of February 13, 2007, seconded by Jeff McBurnie. All approved as amended.
3. Treasurer's Report-Financial Reports January 2007: Dan Bisson reported that the books for 2006 have been completed and are closed. Dan asked that everyone review their budget amounts to see if they are correct. There was a general discussion about an incorrect amount approved for the Collections Systems budget. Jeff McBurnie made motion to leave the budget as is, seconded by Mac Richardson. All approved. Dan reviewed the funds balance report and the changes to the report and noted that the check request is being updated and will be sent out. Dan reviewed the January 2007 financial reports and reported that they are in order and recommended their approval. Mac Richardson made a motion to accept the January 2007 Financial Reports as presented, seconded by Tom Wiley. All approved.
4. Introductions: Introductions were done by all present.
5. Spring Conference: Howard Carter reported that the brochures have gone out and that he is planning on approximately 150 attendees. It was reported that Steve Rowe, Attorney General, State of Maine would be the luncheon speaker. General discussion about the logistics.
6. DEP Representative Report: Dennis Merrill introduced Malcolm Burson and Mike Karagiannes who gave a presentation on the Regional Greenhouse Gas Initiative. They formally asked the MWWCA to testify when this bill goes to the Legislature. In addition, they mentioned that they would be available to speak at the MWWCA Spring Conference, and they were referred to Brian Kavanah who is leading the DEP Updates Technical Session. This was followed by a general question and answer period. Dennis Merrill gave a brief overview of the DEP's current activities.
7. Founding Member: Otis Sproul: Tom Wiley gave a review of how and why the Founding Members were contacted, and David Anderson introduced Otis Sproul, a Founding Member of MWWCA. Otis gave a brief history of how and why the MWWCA was originally formed. He congratulated the Association for their efforts. David Anderson and Andy Rudzinski presented Otis with a clock that was given to all of the Founding Members and thanked him for his efforts in helping to put together the MWWCA.
8. Legislative Update: David Anderson reported that the bond issue LD for SRF has been assigned and it is LD 1448. Representative Flood is the sponsor and he has several co-sponsors. There was general discussion about the process of this, with the next step being to find out when the hearing is. Chuck Applebee reviewed the list of LDs that they are tracking and the current status of each. Andy reported on correspondence from Greg Cataldo that he received, complimenting the MWWCA for their legislative efforts. It was noted that NEWEA has been a strong supporter and the MWWCA is very thankful.
9. NEWEA State Director: Brad Moore reported that they are in the final stages for the trip to Washington, DC, and they are confirmed to meet with the Legislators. This trip will be April 30-May 2. There was

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general discussion about the topics to discuss with the Legislators. Brad also reported that he received an email from Carl Hendrickson asking if anyone has an US Fish & Wildlife Action Plan and if so, to let him know. He also mentioned that they are starting to prepare for the Operator Exchange Program and if anyone is interested, let him know. Lastly, Brad reported that the Operations Challenge Training Day will be in April in Franklin, and the next NEWEA meeting is March 28th.

10. Correspondence: David Anderson passed around the correspondence file and reviewed the contents.

11. Committee Reports:

- a. Past President: Andy Rudzinski had no report.
- b. 2nd Vice President: Tom Wiley had no report.
- c. Conference Committee: Howard Carter reported in section 5.
- d. Collections Systems: Steve Sloan reported that the Collections Systems Committee met on March 14. They presently have 9 members and they set some goals. Steve noted that the Charles Perry Award will be awarded in September of each year at the MWWCA Fall Convention, and he will be getting the nomination papers to the website and to the MMA Affiliate Group staff to have available at the MWWCA Spring Conference. He also reported that mandatory certification and specialized training are additional goals of the committee. In addition, he added that he would like to incorporate some of this specialized training into the MWWCA Fall Convention. Steve added that the committee is working on a regional equipment list. Lastly, Steve noted that he has begun working on the golf tournament for the Fall Convention.
- e. Laboratory Committee: Karen Tangeman and June Mooney reported that they have a committee meeting set for April 10.
- f. Personnel Advancement Committee: Greg Cataldo was absent and did not submit a written report.
- g. JETCC: Lenny Blanchette thanked MWWCA for the annual \$500 contribution to JETCC and inquired about the steps to receiving this contribution. There was a general discussion and review about how to submit for this \$500 contribution. Lenny reviewed the upcoming JETCC training calendar and reported that the Annual Host Meeting would be on May 10 at Le Club Calumet in Augusta. There was a general discussion about LD674-which is to provide additional annual funding to JETCC of \$20,500. The current funding is \$9,500. They would like MWWCA to support this, and there is general information on the JETCC website on how to correspond with legislators about this LD. Lenny asked if MWWCA would put this on the MWWCA website and if they would send a letter of support. This letter was assigned to the Government Affairs Committee to draft a letter from the MWWCA. There was a general discussion about MWWCA drafting a Code of Ethics. JETCC has a Code of Ethics and it is on their website.
- h. Ops Challenge Coordinator Report: Andre Brousseau was absent and did not submit a written report.
- i. Membership Committee: Travis Peaslee reported that he has been working on creating a database of all members.
- j. Safety Committee: Al Jellison was absent and did not submit a written report.
- k. Public Relations Committee: Ryan Wadsworth attended the Maine Water Utilities conference and set up the MWWCA booth. He noted that he would also be attending the Maine Water Conference. Ryan reported briefly on the Clean Water Week Poster Contest, and the top 10 finalists will be voted on at the Spring Conference. It was added that the MWWCA Booth and photo albums should be brought to the MWWCA Spring Conference.
- l. Government Affairs Committee: Andy Rudzinski and Chuck Applebee reported in section 8.
- m. Pretreatment Committee: Mike Micucci was absent and did not submit a written report.
- n. Awards Committee: Mary Waring was absent and did not submit a written report.
- o. Communications Committee: Mac Richardson reported that he is still in need of submittals and articles for the NEWWN.
- p. Residuals Management Committee: Jeff McBurnie submitted a written report.
- q. Website: Steve Lane was absent and did not submit a written report.

12. Old Business:

- a. Maine Water Conference-Stockholm Junior Water Prize: Ryan Wadsworth reported that he would take care of the booth for this conference. Tom Wiley noted that because this is a duty of the 2nd Vice President, there is no continuity in the knowledge of this project, and recommends that this be put under a committee. This will be discussed more at a later time.

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- b. Town of Brunswick Court Case: Jeff McBurnie gave a brief update on the status of this and it was noted that a copy of the letter from MWWCA as well as an email is in the correspondence file. To date, MWWCA has been granted Intervener Status, and there should be a resolution by June 1, 2007. General discussion followed.
13. New Business:
- a. "BLM" method for Copper WQ Criteria – Andy Rudzinski reported for Jim Fitch. After a general discussion, and input from Dennis Merrill, it was the consensus of the Executive Committee that more information and analysis is needed.
 - b. Propane Survey: There was no report.
 - c. Regional Greenhouse Gas Initiative: After discussion, it was the consensus of the Executive Committee that they would like to see more information before deciding whether to endorse this or not. David Anderson will report back to Malcolm Burson and let him know that the MWWCA likes the concept, but that they want more information before proceeding.
 - d. Frequency and times of meetings: There was a general discussion to reduce the amount of meetings of the Executive Committee. After a brief discussion, the members of the Executive Committee were asked to think about this issue and it will be discussed at another meeting.
 - e. 5-Year Plan: David Anderson reported that it is time to start reviewing and revising the 5-year plan.
14. Adjourn: Mac Richardson made a motion to adjourn the meeting at 12:20pm, seconded by Dan Bisson. All approved.