

**Maine Wastewater Control Association
Executive Committee Meeting
Friday, March 17, 2006
9:00 am
Maine Municipal Association, Augusta, ME**

Present: Andy Rudzinski, Chuck Applebee, Al Jellison, Mike Grove, Tom Wiley, Andre Brousseau, Dan Bisson, Jeff Pinnette, Steve Lane, Howard Carter, Mary Waring, Sterling Pierce, Bruce Stevens, Leonard Blanchette, Lisa Higgins, Margaret Langhill.

1. Call to Order: President Andy Rudzinski called the meeting to order at 9:04am.
2. Approval of Minutes-January 20, 2006: Howard Carter made a motion to approve the Executive Committee meeting minutes of February 17, 2006, seconded by Al Jellison. All approved.
3. Treasurer's Report-Financial Reports January 2006: Dan Bisson reported on the January 2006 Financial Reports. Everything is in order and Dan recommends their approval. Al Jellison made a motion to accept the January 2006 Financial Reports as presented, seconded by Howard Carter. All Approved. Mike Grove asked that the Pierce Atwood invoices be sent to him first for approval prior to being sent to Dan. Dan recommended that Mike contact Bill Taylor and ask that the invoices be sent directly to him. Dan also reported that the 2006 revised insurance package has been received.
4. DEP Representative Report: Sterling Pierce reported that the updated toxicity fact sheets have been sent out. He added that there will be a 30-day comment period. Lisa Higgins reported on federal hazardous air pollutants and how it affects POTWs. She has put together a draft fact sheet to try to get the word out that some POTWs could be affected by this. There was a general discussion about this issue and how to get the information out to those affected. It was noted that the due date for this is July 1st, and that this will be discussed at Spring Conference. The intent is to give everyone a chance to react and to offer other ideas or suggestions. It was recommended that a paper be submitted to Heidi Gage for NEWWN and O&M News. Lisa passed out documents and reviewed with the Executive Committee and there was a general question and answer session. Mike Grove added that a stakeholder's group formation should be considered. There was general consensus that this would be a good idea. It was added that included in the news articles should be that information that it will be discussed at Spring Conference and for more information, attendance at Spring Conference is recommended.

NEWEA State Director's Report: Howard Carter reported on the congressional briefing and noted that articles have been submitted. He suggested that the blending issue be eliminated for this year as it's been addressed for the past four years. There was general consensus in agreement with this. Howard added that he will have the four articles ready to distribute at Spring Conference. Howard also reported that May 1-2 there is a congressional briefing, and he is looking to pencil in some appointment dates with our Senators. There was consensus that these dates are fine. Howard will email his presentation to the Executive Committee. Howard also asked about the NEWEA Awards presentation at Spring Conference. He added that Phyllis Rand is now the NEWEA President and she will be in attendance at the Spring Conference. There was a general discussion about the invitations, and it was noted that the Operations Challenge Team Members will be invited for lunch (complimentary). Howard reported that at the NEWEA conference there was a book available entitled Water Music and the author is selling them to the different Associations for half-price, and some of the other states are presenting them to the Clean Water Week Poster Contest winners. Howard Carter made a motion to purchase 12 books under the miscellaneous account, seconded by Al Jellison. There was a brief discussion on the use of these books. All approved. Lastly, Howard reported that he is trying to contact Norton True to see if we can resubmit the DVD for the public education award but hasn't heard from him yet. If it can be resubmitted, it needs to be in for April 1st.
5. President's Report-Correspondence File: Andy Rudzinski passed around the correspondence file and gave a brief overview of contents. He also passed around the 40th Anniversary MWWCA Lapel pins for review.
6. Committee Reports:
 - A. Past President: Vivian Matkivich was absent and did not submit a written report.
 - B. Conference Committee: Tom Wiley reported that for the Fall Conference he is working with the Spruce Point Inn to set up Charter Busses to avoid parking and transportation issues. He added that the mailing for the Spring Conference went out and that he has signed the request for deposit to Jeff's Catering. He noted that instead of conference folder packets, there will be bags with the 40th anniversary logo. He also has ordered flashlights for

the 40th Anniversary and will also have the pins available. It was noted that a poster board be made up for the Spring and Fall Conference with all of the Charter Members listed. Margaret Langhill to get this list with the 40th Anniversary logo to Jeff Pinnette to have made up. Tom also reported that he has been trying to locate charter members. Tom Wiley made a motion to appoint the following three charter members as Life Members of MWWCA: Otis J. Sproul, Blaine Conley, K. Lennart Rost, seconded by Al Jellison, amended to add that the funds for plaques for these charter members be taken out of the Membership Committee's funds, All approved. There was a general discussion on the wording of the plaques. Tom added that the 40th Anniversary logo should be used for the NEWWN this year. There was a general discussion about scanning and preserving the full set of journals. Need to determine the cost of this. Dan Bisson added that we should possibly have a historian or a sub-committee for historical preservation.

- C. Laboratory Committee: David Anderson was absent but submitted a written report that was distributed by Tom Wiley.
 - D. Personnel Advancement Committee: Janet Abrahamson was absent and did not submit a written report.
 - E. JETCC: Lenny Blanchette gave a brief report on the lack of representation at the MWWCA Executive Committee meetings by the JETCC representative. Due to scheduling, it was decided that there would be representation by various JETCC board members and submitted the schedule for the year on who would be in attendance at each meeting. He reported about the handling of the DEP testing. There have been some complaints about the fees, but the database is now at JETCC and they are handling all record keeping. He noted that this has been a large undertaking and there have been some challenges with the database. He added that renewal letters should be sent by early April and the next exam date is May 10th. Lenny also noted that Mike Richards has two classes May 25 & 26 and there are still openings and he passed out information. He added that the March 27th class has been relocated to the Holiday Inn by the Bay in Portland. The North Country Convention will be November 1-3 and JETCC is now taking recommendations for training topics. In addition, JETCC is now taking recommendations for training topics for the Fall 2006 training calendar. Lastly, Lenny reported that the next JETCC meeting is at Le Club Calumet on May 18th and is their Annual Host Board Meeting. Lenny noted that Collection Systems Committee chair is open, and that the committee will try to get together to find a chair and reactivate the committee.
 - F. Ops Challenge Coordinator Report: Andre Brousseau reported that the Ops challenge team will start practicing the first week of April and will be meeting weekly until training day on the 29th at which point they will then be training twice a week. The competition will be in June in Grotton, CT.
 - G. Website: Steve Lane had nothing new to report.
 - H. Membership Committee: Chuck Applebee reported that memberships are still coming in. As of February 27th, memberships stand at 576 and revenue is at \$25,229.00.
 - I. Safety Committee: Al Jellison reported that Andy Rudzinski provided him with a website for the BLS information about what written programs you should have, check off lists for treatment plants, etc. and will get this information about for the next meeting. Al added that they had the booth at the University of Maine for Engineer Week and it was a success. Al added that they purchased a 7-inch DVD player for the booth to play the DVD.
 - J. Public Relations Committee: Bruce Stevens submitted a written report.
 - K. Vice President: David Anderson was absent but submitted a written report.
 - L. Government Affairs Committee: Mike Grove reported on the LD for multi-sector storm water permits and that there is some controversy about the charge for inspections. He added that there is a course starting at SMCC with regard to the Operator Educational Programs. Mike noted that no one has gotten back to him about whether we would like to meet with Commissioner Littell again. The Commissioner is open to meeting again, we just need to let him know. Mike also reported that last week, Matt Davis from Environment Maine met with Senator Edwards about the fall bond issue and gave a brief synopsis. Mike reiterated the importance of contacting your legislators.
 - M. Pretreatment Committee: Ron Letarte was absent but submitted a written report.
 - N. Awards Committee: Mary Waring reported that she will work on the awards to be presented a Spring Conference.
 - O. Communications Committee: Mac Richardson was absent and did not submit a written report.
 - P. Residuals Management Committee: Jeff Pinnette reported that the Committee had meetings in February and March and submitted a written report. Mike Grove made a motion, seconded by Dan Bisson, to co-sponsor the annual NEBRA/NEWEA conference. All approved.
9. Old Business:
- a. None
10. New Business:
- a. Spring Conference: Discussed under Committee Reports.
 - b. Awards: Howard Carter has nothing to report yet on this subject, but noted that he would like to try something different by having a poster board made up and give the membership the ability to give nominations for Operator

FINAL

of the Year. General discussion on how this could be done. Will need to have a ballot or something to write names on. Margaret Langhill to contact Howard to work on the nominations sheet and the poster board. -have a poster board made up, and give the membership the ability to give nominations for Operator of the Year, Peloquin and Roger Gagne Awards. Margaret to contact Howard to work on nominations sheet and poster board. Margaret to get wording for poster board from Mary Waring and Howard Carter.

- c. Clean Water Week Preparations: Discussed under Committee Reports.
- d. Muffin Booth: Andy inquired if this would happen this year, and MikeGrove reported that this event would not happen this year, but possibly next year with the new Legislature.
- e. Meeting with MWUA in May: Andy Rudzinski reported that he sent a letter asking for Jeff McNelly to attend the May meeting but has not yet had a response. If he does attend, please note that the May meeting will start at 8:30 am for a short meet & greet, and the guest reports will be first on the agenda.
- f. Other: Al Jellison mentioned that the Mitchell Center has a website that might be of interest and passed out the information.

11. Adjourn: Al Jellison made a motion to adjourn, seconded by Howard Carter. All approved to adjourn the meeting at 12:31pm.