

**Maine Wastewater Control Association  
Executive Committee Meeting  
Friday, March 18, 2005  
9:00 am  
MMA, Augusta, ME**

Present: Vivian Matkivich, Al Jellison, David Anderson, Andy Rudzinski, Howard Carter, Tom Wiley, Michael Grove, Greg Cataldo, Jeff Pinnette, Darold Wooley, Brian Kavanah, Joan Kiszely, Margaret Langhill, Janet Abrahamson, Mac Richardson, Mary Waring.

1. Call to Order: President Vivian Matkivich called the meeting to order at 9:05 am.
2. Approval of the Executive Committee Meeting Minutes: Al Jellison made a motion to approve the Executive Committee meeting minutes of February 25, 2005, as amended. Darold Wooley seconded the motion. All approved.
2. Treasurer's Report: Dan Bisson was absent, but Vivian Matkivich reported that the January and February financial reports are not currently ready for review and approval due to changes that Dan is working on with the new accountant at MMA, Sarah Ledoux. Vivian noted that if anyone has any questions, to please let her know. They will be approved at the next meeting in May.
3. DEP Representative Report: Brian Kavanah reported that the Toxics Rule will be discussed at a public hearing. It has not been scheduled, but they are asking for the date of May 19<sup>th</sup>. Dennis Merrill will send out a notice with details once scheduled. Brian also reported that the Wiper Policy has gone through another extensive revision and rewrite and touched on a few of the items that have changed. He noted that the incineration piece was taken out, and followed with a discussion on incineration and industrial laundry facilities and how this policy relates to this topic. There will be a meeting on March 24<sup>th</sup> with the stakeholders to discuss the updated draft of the Wiper Policy. Andy Rudzinski commented that he is generally satisfied with the draft, but wishes the incineration portion was left in. There was detailed discussion of the Wiper Policy. Brian updated the Executive Committee with regard to the discussion with the Maine Bond Bank from Andy Fiske. Discussions are still ongoing with Maine Bond Bank and are not yet resolved-Andy Fiske will let MWWCA know when he needs more assistance. Brian reported that there will be a briefing on mercury on 24<sup>th</sup> at 1pm to cover mercury products and water. Mike Grove reported on LD1008. He is not convinced that there is a problem, and that it is a local issue. Mike noted that the DEP will oppose, and would like MWWCA to oppose as well, though not publicly. Mike also reported that there are two mercury bills for dentists-LD1327 and LD1328. These would eliminate the use of mercury for fillings, and rules of authority. With regard to the SRF Budget Debate, Senator Snowe signed off on increasing SRF

Funding, and calls or letters to the delegation would help. Brian to follow up on LD 635.

4. NEWEA State Director's Report: Howard Carter reported that he is working on the Congressional briefing, but had a setback this week because he originally scheduled this for when Congress is not in session. He is looking at new dates of April 25-26. Howard noted that he has a few position papers already, and he passed around the position paper on the Funding of Clean Water SRF to Public Health and the Environment for discussion. Greg Cataldo briefed on various position papers. There is no blending position paper completed at this point in time. The EPA seems to be in support of a blending policy, but there are a lot of disagreements on how to get there. There was detailed discussion on blending and the topics for the position papers. Greg also noted that NEWEA wants the SRF Funds to be restored to the 2004 level of 3.5 million and asks that MWWCA also support this. Lengthy discussion of SRF funding and whether it can and is self-sustaining.
5. President's Report: Vivian Matkivich reported on the following:
  - a. Correspondence File: Vivian passed around the correspondence file and noted that the NEWEA Leadership Conference will be rescheduled. Howard reported that Brad Moore has submitted the paperwork to nominate the DVD for a NEWEA award. Vivian reported that at the NEWEA meeting in New Hampshire, they agreed to send out our Spring Conference brochure to all their members.
  - b. MWUA Meeting April 7, 2005: Vivian reported that MWUA will be unable to attend the MWWCA May meeting, but they have invited the MWWCA Executive Committee to their meeting. It is at the Augusta Treatment Plant at 12:00pm. Tom Wiley, Janet Abrahamson, and Mike Grove will attend as representatives of MWWCA. Vivian reviewed the MWUA meeting agenda items.
6. Committee Reports:
  - A. Convention: Tom Wiley reported that he will be sending out a broadcast email to remind everyone to sign up for the Spring Conference. There are currently 30 people registered, and 3 are from New Hampshire. Tom also reported that he has sent the logistics to Jonathan's and the Meadowmere, and is working with Janet on A/V needs. The portfolios for the packets have been donated by Wright Pierce, and they have been delivered to MMA. Dan Bisson had said that he would have CDM donate notepads, but haven't seen them yet, and has not heard from Dan. Greg Kidd from Wright Pierce is the contact for a thank you letter for the

portfolios. Tom Wiley will call Dan Bisson to follow up on the notepads. Vivian noted that she would write the thank you letters. With regard to Fall Convention, Tom reported that the contract has been signed and a deposit will be sent. Tom, Joan and Vivian will be going to Spruce Point next week to work on logistics and facility layouts. Tom also noted that he would like to see the vendor brochure out by May. Tom reported that Scott Perry called yesterday and that he is concerned about not heading up the golf event. He also reported that Heidi Gage wants to put something in paper in addition to the golf tournament-with regard to a 5 or 10 K race.

- B. Past President: Darold Wooley had nothing new to report.
- C. Laboratory Committee: David Anderson reported briefly that the QA/QC Manual CD training sessions were snowed out, but are rescheduled for next week. There was lengthy discussion on BODs, holding times and fines. Brian talked about O&M News and an article that clarified holding times for BODs and bacteria. There was continued detailed discussion on holding times. David reported that the question of whether other POTWs can do testing is still in process and has not yet been answered.
- D. Personnel Advancement Committee: Janet Abrahamson reported that she is looking for more moderators for Spring Conference. She also reported that she needs a driver for Matt Sica. He is having surgery and will need a driver. With regard to A/V needs, Joan reported that she will bring one of everything-projector, laptop, screen, easel, overhead. We will need two more projectors and laptops, one screen, and 2 more easels. Janet reported that Micah Reilly is making up signs. Janet brought a scholarship request to the Executive Committee that doesn't truly fit the Operators scholarship program. Tom Wiley has requested to have his travel paid under the scholarship program for the Boy Scout Jamboree as he will be conducting environmental instructing . Mary Waring made a motion to sponsor Tom Wiley's trip to the National Boy Scout Jamboree for up to \$500, and that the funding come from the Public Relations Fund. Howard Carter seconded the motion. All approved.
- E. Collection Systems: Lenny Blanchette was absent and did not submit a written report.
- F. Ops Challenge Coordinator Report: Tony Gordon was absent, but submitted a written report.
- G. Membership Committee: Chuck Applebee was absent, but Al Jellison reported that there are currently 603 paid members and that almost everyone has renewed.
- H. Safety Committee: Al Jellison reported on the National Safety and Health Trainings that were in the Correspondence File. He reminded everyone about Safety Works, and that they have a lot of

films for free to sign in and out. He also noted that Brad Moore and Vivian Matkivich will be at the Water Conference next week with the MWWCA booth. AI also reminded everyone about the judges needed for the contest for the Principal Association-the deadline for volunteering is next week.

- I. Public Relations Committee: Brad Moore was absent and did not submit a written report.
  - J. Vice President: Andy Rudzinski had nothing additional to report. His comments during the DEP report covered everything that he was to report on.
  - K. Government Affairs Committee: Mike Grove thanked everyone for their support on LD1001-SRF & environmental grants bill. He noted that the turnout was really good, and that the SRF portion was approved unanimously by the Natural Resources Committee. He reported that there is 100% support behind the 3 million in grants, but there is a split vote on the 15 million, and it has gone back to the Appropriations Committee. Mike reported that the partnership with Environment Maine has been great. Mike also reported on various LDs and that the database that he has been working on is well under way.
  - L. Pretreatment Committee: Ron LeTarte was absent but submitted a written report.
  - M. Awards Committee: Mary Waring reported that she has ordered the awards for the Spring Conference and that Tim Levasseur would be presenting the Lifetime Achievement Awards.
  - N. Communications Committee: Mac Richardson reported that he had very little material for the newsletter, and that the deadline was the 10<sup>th</sup>. He said that he could use anything anyone has. Mac reported that the committee will be having a meeting on the 29<sup>th</sup> or 30<sup>th</sup>. Mary Waring asked about members section of website and the location of the plant directory. She said that she spoke with Steve and that he does not have it, which is why it is not currently on the website. Mac said that he would call Brad Moore to get the plant directory on the website.
  - Q. Residuals Management Committee: Jeff Pinnette reported that the White Paper is not yet finalized and that there are a few changes to make, but thinks that it will be available at the Maine Water Conference. The next committee meeting is next Thursday.
9. Old Business:
- a. none
10. New Business:
- a. Audit 2004: Vivian reported that she wished to discuss MMA doing a 2004 Audit, but wants to wait until Dan Bisson is present. It was stated that there were funds budgeted for 2005 for this, and that

there is no vote needed if the funds were already set aside. Vivian tabled the discussion until Dan Bisson can be present.

- b. Sales Tax Policy Revisions: Vivian reviewed the corrections made to the Sales Tax Policy that were not officially corrected for the admin guide. Mary Waring made a motion to accept changes. There was discussion on the wording, and it was agreed to change the word “will” to “may”. Mac Richardson seconded. All approved, as amended.
- c. Charles Perry Award: Vivian had requested information from Lenny Blanchette, but he hasn’t responded yet, so Vivian tabled this discussion until she can get this information.

11. Adjourn: Mac Richardson made a motion to adjourn. Al Jellison seconded. All approved to adjourn the meeting at 11:21am.