

**MAINE WASTEWATER CONTROL ASSOCIATION
EXECUTIVE COMMITTEE MEETING**

**Friday, July 23, 2004
9:00 a.m. to 12:30 p.m.
MMA, Augusta, ME**

Attendance: Darold Wooley, Andy Rudzinski, Vivian Matkivich, Dan Bisson, Michael Grove, Tom Wiley, Tony Gordon, Ron LeTarte, Joan Kiszely, Karen Giguere, Mary Waring, Dick Darling, Al Jellison, Jeff Nevins.

Absent: Howard Carter, Chuck Applebee, Mac Richardson, Bradley Moore, Janet Abrahamson, David Anderson, Steve Lane, Jeff Pinnette

1. **Call to Order:** President Darold Wooley called the meeting to order at 9:07 a.m.
2. **Approval of Executive Committee Meeting Minutes:** Al Jellison made a motion to accept the minutes from the June 18, 2004 meeting, as amended. Tony Gordon seconded the motion. All approved.
3. **Treasurer's Report:** Dan Bisson reported that he has been working on the May and June financial reports but there are still a few outstanding items that need to be reconciled with MMA. Dan Bisson is working with Joan Kiszely and Brian Wolcott to address and will report progress at the next meeting in August. Mike Grove made a motion to table the treasurer's report. Vivian Matkivich seconded the motion, all approved.

Dan Bisson indicated that the Key Bank CD of \$13,720.20 has matured and recommended it be rolled over. Motion made by Al Jellison to roll over the Key Bank CD. Ron LeTarte seconded, all approved.

4. **NEWEA State Director's Report:** Howard Carter was absent.
5. **DEP Representative Report:** Brian Kavanah was absent. See written report posted on the website. Dick Darling presented the draft proposed amendments to Operator Certification Program – See written report on the website. There was a brief discussion on Biological Treatment Grade I-III, Physical/Chemical Treatment, or Spray Irrigation Treatment System. Dick reported that DEP would like to see at least three hours of the required eighteen hours of training include the laboratory training session. He explained that the reason for this change is to address the small facilities that have only one or two man operators and not doing the techniques correctly. Mike Grove recognized this might be a problem for some but feels this issue belongs with the DEP and enforcement. Discussion ensued regarding the fees that will reflect the actual cost incurred by the Department to administer the Wastewater Operator Certification Program. Mike Grove noted the proposed “recommended fee” are irrelevant and it would be more appropriate to have DEP set the fee to cover the actual cost rather than leave adjustments to discretion of the Commissioner.

6 **Committee Reports:**

- a) **Fall Convention:** Tom Wiley provided highlights to his written report. (See website for details) Since Janet was absent, Tom Wiley also gave an update on the technical sessions to be offered at the Fall Conference at Point Sebago. He also reported that a donation came from Irving that will go towards golf prizes. A brief discussion commenced on whether to pay for speaker's overnight accommodations. Since, there are no written policies on overnight accommodations, the Executive Committee decided to follow protocol from previous years. This protocol includes paying for the registration and lunch for non-members only. Tom Wiley also reported that we will be sending out the Fall Conference brochure to the Maine Water Utilities Association. Darold Wooley noted that the Technical Sessions on Thursday have been set up to encourage the attendance from MWWCA and MWUA members.

Tom Wiley reported on the 2005 Spring Conference sites and Fall Conference sites. See written report for more details.

- b) **First Vice President:** Vivian Matkivich – no report.
- c) **Membership:** Joan Kiszely reported in Chuck Applebee's absence. She reported that the Chuck Applebee had a letter mailed out with a membership form in the vendor mailing for all those who were not current members. His goal is to get new membership from this mailing.
- d) **Second Vice President:** Andy Rudzinski reported he is on a Stakeholders Safety Committee Group in regards to the Wiper Policy with DEP. DEP is moving towards deregulation of shop rags and papers. Andy Rudzinski has materials on this policy, contact Andy Rudzinski if you would like copies of this information. He will also take the reports to the next pretreatment committee meeting.
- e) **Pretreatment Committee:** Chair Ron LeTarte reported. See report posted on the website.

Lab Committee: David Anderson was absent.

- f) **Operations Challenge:** Tony Gordon reported that Vivian Matkivich will take Patrick Wiley's place on the team. He would like to have a home for the Wastewater Awards. They will have an Operations Challenge at the Fall Conference. The team events will be the Maintenance and Collection.
- g) **Past President:** Al Jellison reported that he met with Andy Rudzinski and the Personal Advancement Committee. Al Jellison reported he will order rulers with the top three award winning drawings printed on them from the Clean Water Week Poster Contest. These will be distributed to the children attending Mr. & Mrs. Fish at the Fall Conference.

- h) **Communications:** Mac Richardson was absent. See written report posted on the website. There was a brief discussion that the number of newspapers ordered from NEWWN should be reduced as MMA always has a surplus.
- i) **Public Relations:** Brad Moore was absent. See written report posted on the website.
- j) **Awards Committee:** Mary Waring reported that she has not heard from Howard Carter on the NEWEA Award. Lengthy discussion on nominations on the Pelquin, Gagne, and the Charles Perry's Awards that will be presented at the Fall Conference. She will update the Lifetime Membership & Past President's Plaque. She also reported that MMA sent a list serve e-mail to the membership in regards to nominations.

7. New Business

- a) Maine Water Utilities Joint Program Strategy: President Darold Wooley reported that the Maine Water Utilities Association is interested in collaborating on some joint programs. After a brief discussion, Mike Grove made a motion to participate in the February 2005 Conference and present one training session and was seconded by Dan Bisson. Discussion took place. All approved. For 2006, MWUA has proposed that MWWCA do as many as four sessions. The Executive Committee decided that more discussion on this issue is required to consider several issues.
 - b) Mid-year Status of 2004 Goals Implementation: Darold Wooley reviewed the 2004 goals and emphasized the goals had not been completed to date.
 - c) MWWCA Program for MMA Convention: Joan Kiszely reported she would e-mail the Executive Committee MMA's Draft program for review and to consider a day to offer a session on Infrastructure in conjunction with Maine Water Utilities.
 - d) Jeff Nevins of MMA – Palesky Tax Cap Impact: Jeff Nevins, Communication & Education Director of MMA, delivered a brief update on where MMA is with their position on the Palesky Tax Cap. He distributed materials to the Executive Board on ways they can help MMA defeat this preposition of referendum. He indicated he will keep the Executive Committee apprised of progress.
 - e) Next Meeting: Darold Wooley reported that the next meeting would be at Sunday River Ski Resort on August 20th at 9:30 a.m. MMA will post the Agenda & times on the website.
8. A motion to adjourn the meeting was made by Al Jellison, and seconded by Dan Bisson. The meeting adjourned at 12:27 p.m.