

**MAINE WASTE WATER CONTROL ASSOCIATION**  
**Executive Committee Meeting**  
**Friday, July 18, 2003**  
**Point Sebago Resort, Casco**

**Attendance:** Al Jellison, Vivian Matkivich, Mac Richardson, Mary Waring, Janet Abrahamson, Mike Grove, Phyllis Rand, Howard Carter, Tom Wiley, Andy Rudzinski, Ron LeTarte, Leonard Blanchette, Bruce Stevens, Joan Kiszely

**Guests:** Jim Courchaine, George Laney, Elizabeth Hafner, Norton True

**Absent:** Chuck Applebee, Brad Moore, Steve Lane, Darold Wooley, Dave Anderson, Greg Cataldo, Brian Kavanah

- I. Call the meeting to Order.** Al Jellison called the meeting to order at 9:17 a.m. and introductions were made around the table. Al welcomed our guests (NEWEA).
  
- II. Approval of the Minutes from the June 20, 2003 Meeting:** Mike Grove made a motion to approve the minutes of the June 20, 2003 meeting, as amended. Leonard Blanchette seconded the motion. All approved.
  
- III. Treasurer's Report:**
  - a. Financial Report – June:** Vivian Matkivich reported on the financial report for the period ending June 30, 2003. There were questions raised on the General Miscellaneous Account. It was also noted that MWWCA profited \$3,600 on the 2003 Spring Conference. Mac Richardson made a motion to accept the financial report for the period ending June 30, 2003, Mike Grove seconded the motion. All approved.
  
  - b. MWWCA Credit Card:** Vivian reported that she has submitted an application to Key Bank, and has not heard anything yet.
  
- IV. NEWEA State Director's Report:** No report. Greg Cataldo absent.
  
- V. DEP Representative:** Brian Kavanah was unable to attend the meeting, but sent a written report. The following was on his DEP Update:
  - **Speaker for Conference:** For the DEP Update session on Friday morning he suggested that two speakers split the session as follows: Dick Darling – Potential Modifications to the Operator Certification Rule (15 minutes) and Dave Courtemanch.
  - **Legislative Updates:** Marine Dissolved Oxygen, Class B and C bacteria, Class C Dissolved Oxygen, and Potential Future Ambient Water Criteria for Nutrients (45 minutes).

- The DEP and DHS will be discussing the legality of the Memorandum of Understanding (MOU) allowing an exemption from laboratory certification for licensed wastewater plants to test for nutrients, and will make a determination if they still agree with the concept. The results of those discussions will be relayed to MWWCA as soon as possible. He suggested that MWWCA discuss its position on the MOU. The rule can be found at 38 MRSA 567.
- Bond Package: It is still uncertain if a special session will be called to vote on the environmental bond package. MWWCA and its individual members should be aware of the importance of this package and may want to educate/discuss with legislative representatives as appropriate. Brian's understanding is that non-support among house Republicans is the major sticking point.

## **VI. Old Business:**

- A. MWWCA Video Production:** Al reported that Mr. Bronson would be arriving soon to take pictures of the MWWCA Executive Committee. His itinerary for the day is in the correspondence folder. He will be going to Portland after his stop at Point Sebago.
- B. JETCC Municipal Appointee:** Al reported that JETCC was still in need of a municipal representative.
- C. Fall Convention:** Tom Wiley reported that the Vendor Packet was mailed the week of July 14<sup>th</sup>. He attended Casino night at Point Sebago on July 14<sup>th</sup> and feels MWWCA members will enjoy this entertainment at the convention. He reported that the vendors would be housed in Chippy's Pavilion, and Tech Sessions in Chippy's Pavilion and surrounding buildings. He noted the members' packet would go out the week of July 21<sup>st</sup>. Anyone arriving Tuesday evening will be offered free pizza and game night in the Sunset Lounge.

Janet Abrahamson reviewed the Technical Sessions with the Executive Committee and noted she would get the final copy to Joan Kiszely. The Executive Committee was in agreement that David Barrett, Personnel Director at Maine Municipal Association will conduct a couple sessions for superintendents on personnel issues. These sessions will be offered Thursday morning.

- D. 2<sup>nd</sup> V. P. Candidate:** Tom Wiley reported that Andy Rudzinski will accept the nomination as the 2<sup>nd</sup> Vice President candidate for MWWCA.

## **VII. Committee Reports**

**A. Personnel Advancement:** Jane Abrahamson reported she is looking for a candidate for the Operators Exchange. Mac Richardson noted that he would volunteer if no one else comes forwards to volunteer. Brief discussion on operators exchange plans.

**B. Residuals/Communications:** Mac Richardson reported he held a meeting on July 15<sup>th</sup> at Wright-Pierce. They discussed the stockpile study. He noted it was going very well. They discussed the white paper and got a review paper together. His idea was to have a couple individuals review the paper. Mac reported he has forwarded an article regarding the upcoming Fall Convention to Heidi Gage, and also an article on the Androscoggin Source to the Sea trip. Other articles slated: NEWEA Safety Committee Logo, On My Soap Box piece, Poo Phighters article, Region I Pretreatment meeting in Concord, New Hampshire, and Clean Water Week poster contest winners. Next deadline is September 10, 2003.

**C. Collection Systems:** Leonard Blanchette reported that the Charles Perry Certificate of Deposit has been renewed. He noted that Fleet Bank wants a copy of MWWCA's articles of incorporation. MWWCA may not have a Charles Perry Award this year. He will be setting up a meeting with his committee next week. Lenny noted he is now MWWCA's JETCC liaison. JETCC has been discussing upcoming training. They have twelve sessions to date for the upcoming year.

**D. Government Affairs:** Mike Grove reported that the Bond package has been cut for state formula for wastewater plants. He has not been contacted about the DEP's plans for the fresh water D.O. stakeholders group.

**E. Public Relations:** Bruce Stevens reported that they met to review the poster contest. They are not planning on meeting again until the video is done. Bruce mentioned that MWWCA made a donation to NEWEA for a wastewater careers brochure to be produced, but his committee has not yet seen it or reviewed it. Al noted that Brad Moore has a copy.

**F. Pretreatment:** Ron LeTarte reported that the Committee has not met. He noted they had six people attend the Concord, N.H. Annual Pretreatment Conference. He spoke at this conference and got new ideas. The committee's next meeting is August 21<sup>st</sup>.

**G. Safety:** Andy Rudzinski reported that the Maine Bureau of Labor Standards is inspecting city departments around the state and they are focusing on training. They have targeted twenty-eight municipalities. They are going through training files, confirming dates and training. Brief discussion on OSHA regulations and recent accidents.

**H. Awards:** Mary Waring reported that she sent out an email for the Gagne Award. Nominations will close soon. She will do an email to the Executive Committee so they can vote. There may not be a Charles Perry Award this year.

MWWCA will present the Presidents Service Award at the upcoming Fall Convention. DEP will present Certificates of Achievement. Tom recommended that MWWCA invite the Clean Water Week Poster winner to the Mr. & Mrs. Fish session. Bruce Stevens suggested we invite High School grades 11 & 12 to the convention for a “Career Day” to give them a general awareness as to what MWWCA and this field is all about. He will look into this and report back at the August meeting.

**I. Past President:** Howard Carter – no report.

**J. Membership:** Al Jellison distributed a handout of a review of 2003 membership. MWWCA has 151 Active members, 160 corporate members, 275 Group members, 2 Benefactor members, 5 comp members, and 110 life members for a total of 603 members to date. Brief discussion of membership categories.

**K. NEWEA Report:** Norton True, President of NEWEA, discussed joint efforts and two important issues for NEWEA: membership and training. A lengthy discussion on NEWEA bringing in new members. They need to keep building their base. He noted that Maine has members that do not belong to NEWEA. Both NEWEA and MWWCA are lacking student members. He feels the University of Maine has a good environmental program and could be targeted for recruiting student members. One of their initiatives is to sign-up operators at a reduced rate for the first year. NEWEA notes they are getting bigger in training. Discussion on partnerships on New England wide training. He thinks JETCC, Maine Rural Water, and MWWCA should partner. JETCC is targeting Massachusetts’s operators for training. JETCC is also looking to increase their base. MWWCA thinks a letter should be sent stating that MWWCA is interested in the opportunity to partner with JETCC and Maine Rural Water. Elizabeth reported that a Career Brochure is at the printers and she will send one to MWWCA once she receives them.

**VIII. Other Business:**

**A. MWWCA Minutes on Web site:** After a brief discussion, the Executive Committee authorized that final minutes of their meetings be posted on their website.

**B. NEWEA Representative Term:** Motion made by Mike Grove to ask NEWEA to appoint Howard Carter as Maine State Representative for NEWEA for the term starting 2004. Tom Wiley seconded the motion. All approved.

**IX. Adjourn:** Mac Richardson made a motion to adjourn. Howard Carter seconded the motion. All approved. Meeting adjourned at 12:07 p.m.