

FINAL

**MWWCA Executive Meeting
Friday, January 22, 2010
Maine Municipal Association
Augusta, ME**

MINUTES

Attendance: André Brousseau, Tom Wiley, Brian Kavanah, Travis Peaslee, David Anderson, Mary Waring, Ryan Wadsworth, Al Jellison, Jeff McBurnie, John Leslie, Paul Rodriguez, Dan Welch, Mac Richardson, June Mooney, Mike Grove, Greg Kidd, Joan Kiszely.

Absent: Chris Higgins, Dan Bisson, Alex Buechner, Doug Howard, Aubrey Strause, Steve Lane.

Call to Order: President André Brousseau called the meeting to order at 9:15 a.m.

Introductions

Approval of Minutes: Motion made by Jeff McBurnie, to accept the minutes of December 18, 2009, seconded by Al Jellison. All approved with minor revisions.

Treasurer's Report: Al Jellison reported on the November financials. He reported that Dan Bisson emailed him and noted that the November financials were in order. Jeff McBurnie made a motion to approve the November 2009 financial reports. David Anderson seconded the motion. All approved.

2010 Budget Development: Dan Bisson absent. It was requested that the Proposed Budget title be changed to Final Budget for 2010.

MMA Service Contract: André Brousseau reported that he and Janice Tevanian are reviewing this. He reported the new price of the contract. There was a brief discussion on the newsletter fee. Joan Kiszely reported that she would discuss a decrease in the MWWCA newsletter fee since the majority of previous costs has been with setup. The current system seems very efficient and less tedious for all involved.

DEP Representative: Brian Kavanah reported on the following:

- Update on Phosphorus rule: March 4th there will be a Public Hearing. The Plan is to go back to the board for adoption on April 15th.
- LD 650: Stakeholders Group process is with a series of meetings. Deadline to submit to Utilities & Energy Committee is Feb. 1st, 2010. The draft is with the DEP Commissioner. Brian is not expecting any changes.
- Reallocation Funds: Stimulus Money: He reported that 29 million dollars will be distributed. All money needs to be distributed by Feb. 17th. Any funds left over would have to go back to EPA. Maine has met our goal by having all funds under contract. DEP is soliciting new projects. He noted that 20% of the new funds need to be for Green

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projects. The intent is to use the same process as before if Maine is allotted more money. Early March EPA should be letting DEP know what monies are available.

NEWEA State Director: Mike Grove reported on the following:

- Legislative Breakfast -
- Washington D.C. – March 16th – Mike Grove asked the Government Affairs Committee when the Position Paper would be completed. Brief discussion on the LD's and issues that need to be addressed in the paper and in Washington. Mike Grove noted he would like to take only one Position Paper to Washington, D.C. André Brousseau noted that the Government Affairs Committee needs to come up with a one-page Position Paper within a week. Paul Rodriguez reported that Michelle Beal, City Manager, Ellsworth will be able to go to Washington, D.C. He wanted to know if MWWCA wants him to follow up with the state officers to see if they are interested at the state level in bringing it to the federal level. There was a consensus that this would be a good idea. Brief discussion on the travel arrangements for the trip to Washington, D.C.

Old Business:

- 2010 Dues Renewals – Proxy Tax Vote: Lengthy discussion on what the Proxy Tax is. Andre' Brousseau noted that we need to get the information out to the members this year, and pay the tax for last year's dues. MWWCA has already budgeted for last year's tax. Motion made by Greg Kidd, seconded by Jeff McBurnie to put in the language of the Dues Renewals that a portion of your dues is not tax deductible, with the percentage to be determined based on the regulations. Mac Richardson made an amendment to use the language that Maine WasteWater Control Association dues may be deducted as a business expense, but not as a charitable contribution. Fifty percent (50%) of net dues are not deductible in accordance with IRS Sec. 6033. Motion made by Mac Richardson, seconded by Paul Rodriguez, all approved the amendment.
- MWUA Board Meeting Discussion: André Brousseau reported that he met with MWUA, to talk to them about cost sharing on their exhibitor revenues. He noted that the next time we cosponsor we clearly need to have this item contained in the Memo of Understanding, to help prevent any misunderstandings. He emphasized we do a lot of good things together. MWUA will be giving us revenue on all MWWCA attendees.
- Open House Brochure: André Brousseau reported on the Open House Brochure. Greg Kidd noted we should put on the brochure a request for any facility doing an Open House to please let us know. We could post on the Web site when the facilities are actually hosting Open House events. It was the consensus of the board to do this.

Committee Reports:

Government Affairs: David Anderson reported on the following:

- Legislative Breakfast: Looking for pictures for a Presentation. Joan Kiszely noted that she and Denise Kolreg are working closely with Andrew Gilmore to address items from the check off list. The theme is "Weathering the Perfect Storm." André Brousseau noted that all board members would be registered

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- complimentary for the Legislative Breakfast. Joan Kiszely requested that they fill out the registration form and check off that they are a board member.
- LD 821: An Act To Support Collection and Proper Disposal of Unwanted Drugs Recommended to pass 8 to 4 in the Health & Human Services. He has gone to a few meetings on this LD.
 - LD 1645 – This bill allows a consumer-owned water utility that also provides sewer services to disconnect water service to a user when the user fails to pay the utility’s sewer service charges.
Andrew Gilmore has put some testimony together on this bill. The Public Hearing is this Wednesday at 1:00 p.m.
 - LD 1716 – This bill changes the status of rules adopted by the Department of Environmental Protection relating to the agronomic utilization of sludge. Those rules are currently “major substantive” rules, ultimately requiring legislative approval before final adoption. This bill gives those rules a “routine technical” status, so that legislative approval is not a necessary step in the approval process.
It was noted that New England Organics will be putting in some language for this.
 - LD 650: An Act To Create a Funding Structure for Sustainable Investment in Public Water and Wastewater Infrastructure in the State
They are hoping to use this report to fund SRF.

Laboratory: June Mooney reported that she sent out an email to her committee to get some ideas on a session at the Spring Conference. She got back an idea to do a Filaments Identification & Testing FOG. One possible speaker would be Dean Smith of the Orono Spectral Systems (OSS) who has developed a new test procedure for Oil and Grease determination..

Membership: Chris Higgins absent.

Personnel Advancement: Greg Kidd reported he is working on the Spring Conference agenda. He noted he has made some visits to engineering firms to see what they can do at the Spring conference for a session. He also asked each MWWCA committee chair about potential sessions. Some suggested topics would be Safety, Review of Pretreatment Regulations, Land Spreading, and DEP Update. Travis Peaslee and Greg Kidd will meet in February to finalize the agenda.

Convention: Travis Peaslee reported on the following:

- Finalizing the Joint Conference.
- Ski Day flyer gone out
- Spring Conference Brochure drafted to date

Public Relations: Ryan Wadsworth reported the Clean Water Week Poster mailing will go out to elementary schools next week. The booth will be going to NEWEA, and will be at the MWUA Joint Conference. At the Spring Conference he is looking to bring in a Public Relations speaker to do a presentation.

Safety: Al Jellison – no report.

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Communications: Mac Richardson reported the newsletter is going out in February. He reported on articles that he already has for the February newsletter. The deadline to have articles to him is the first of February.

Collection Systems: Doug Howard absent.

Residuals Management: John Leslie reported his committee met on the following:

- Upcoming Metal Risk Assessment
- LD 1716: Discussed this, and as a committee they support this LD. Public Hearing is scheduled for January 29th. The committee proposed that MWWCA do a letter or Position Paper indicating support from MWWCA. He noted he will draft this and have the Government Affairs Committee review it.
- Upcoming proposed odor regulations
- Compost Bill will be coming back next year.

Operations Challenge: Alex Buechner absent.

Pretreatment: Tom Wiley distributed a report. He reported the committee met January 14th and the committee discussed the following:

- CVI Policies, which involves Chemical Vulnerability for facilities and how they report items between the EPA and the Department of Homeland Security.
- Infrared Oil & Grease Testing
- Local Limits Training
- Next meeting is scheduled for March 18th at 9:30 at East End Treatment Facility.

Awards: Mary Waring reported that she would like two awards brochure brought back from the NEWEA conference. David Anderson noted they are on the NEWEA web site.

JETCC Representative: Dan Welch reported on the following:

- New Training Calendar is out
- Operator Renewal letter has been mailed
- Management Candidate School – Thank you to MWWCA for their support.
- JETCC State Funding to be reduced

WEB Developer: Steve Lane absent.

MMA Representative: Joan Kiszely – no report.

1st Vice President Report: Paul Rodriguez – no report.

2nd Vice President Report: Jeff McBurnie – no report.

Immediate Past President Report: Tom Wiley expressed his appreciation for all the work that everyone accomplished in the past year. He also stated he feels the transition to others is very smooth because of all of the committee work being performed.

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Other New Business: None.

Adjournment: Al Jellison made a motion to adjourn. Mac Richardson seconded the motion. All approved to adjourn the meeting at 12:10 p.m.