

FINAL

MWWCA Executive Committee Meeting
Friday, January 16, 2009
Senator Inn, Augusta

MINUTES

Attendance: Tom Wiley, André Brousseau, Chuck Applebee, Dan Bisson, David Anderson, Chris Higgins, Gregory Kidd, Travis Peaslee, Mac Richardson, Jeff McBurnie, Alex Buechner, Mary Waring, Leonard Blanchette, Brian Kavanah, Doug Howard, Steve Lane, Al Jellison, Joan Kiszely.

Absent: Brad Moore, Ryan Wadsworth, Paul Rodriguez, Mike Micucci, Karen Tangerman.

Guest: Janice Tevanian, Manager of Educational Services, Maine Municipal Association. Lee-Ann Hanson, JETCC

Brief Introductions: Chuck Applebee thanked the board members for a great year. The Board thanked Chuck for all he did as President in 2008.

Call to Order: President Tom Wiley called the meeting to order at 9:10 am.

Approval of Minutes: Jeff McBurnie, made a motion to accept the minutes of November 21, 2008, seconded by Mac Richardson. All approved with revisions.

Treasurer's Report: Dan Bisson reported that everything is in order. There was a brief discussion on the funds that MWWCA has. Motion made by Al Jellison, seconded by Chuck Applebee, all approved the financial reports for October 2008 and November 2008 as presented.

Credit Card Policy: Dan Bisson reported that he, Sarah Ledoux, Al Jellison and Tom Wiley worked on a draft credit card policy. This policy is an attempt to define what the intent is for the credit cards. He reviewed the policy with the board. Motion made by Chuck Applebee, seconded by André Brousseau, all approved the credit card policy as recommended.

DEP Representative: Brian Kavanah reported that the economic stimulus package is still in flux and not sure how it will shape up. It is expected that roughly 50-100 million could be allotted to Maine. The money will come through SRF program. Wastewater is expected to receive 46.9 million. Emergency rule making would be made to SRF to allow provisions for principal forgiveness, 0% interest, and other provisions may be requested. SRF rule changes would go to the board on February 19 for public comment and if changed will go into effect for 90 days until a final rule change is made. If stimulus package is approved, DEP has a list of 200 million in statewide projects that need to be evaluated for need and shovel readiness. Steve McLaughlin of the DEP will be making

FINAL

determinations as to who in the state would receive the funding once the package is approved.

Septage Rule: February 5 is final rule making in front of the board. A few comments have been received though no major changes will be made.

NEWEA State Director: Brad Moore absent. Tom Wiley reported that he is working on the agenda for meetings and commitments for the NEWEA conference.

Old Business:

Committee Reports:

Government Affairs: David Anderson reported and distributed his handout/report. David reported on the following:

- ❖ Sustainable Infrastructure Group
- ❖ Legislative Bus Tour
- ❖ Legislative Breakfast
 - Legislation: LD 10, An Act to Create a Sustainable Funding Mechanism for Water and Wastewater Infrastructure in the State of Maine, Resolve, to Create a Sustainable Funding Mechanism for Water & Wastewater Infrastructure in the State of Maine
- ❖ Sustainable Infrastructure for Water & Wastewater Systems

He reviewed the Draft Outline for Legislative Resolve, Structure, Scope of Work, Sustainable Asset Management, and cost to complete the study.

SEE COMPLETE GOVERNMENT AFFAIRS REPORT ON THE MWWCA WEBSITE!

Laboratory: Karen Tangeman absent. Tom Wiley noted there was an issue regarding BOD hold time interpretation. June did circulate the info to the Lab committee.

Membership: Chris Higgins & Tom Wiley requested a Membership list for 2009.

Personnel Advancement: Gregory Kidd reported they are working on the Spring Convention program. He reported that he and Travis Peaslee met last Monday. They have four sessions confirmed to date. They will have a total of eight sessions. He sent out a memo to the Personnel Advancement Committee for some ideas on sessions. He thanked everyone for assisting with the 2008 Fall Convention. Tom Wiley noted they will have a MWWCA Planning session on April 2, the afternoon preceding the conference.

Convention: Travis Peaslee reported that they are working on the Spring Conference. He noted that Ski Day is March 11. The flyer for this is completed and is going out today. They are working on getting some sponsors for this. It was noted that Jaime Clark, Graphic Designer, is very good and they are happy with her work. Dan Bisson

FINAL

noted that at the NEWEA conference they are setting up a video on the Liquid Assets program. He noted this in the event we want to borrow this video for the Spring Conference. This could be set up as a collaborative effort between NEWEA and MWWCA. This could actually be set up and run at the Legislative Breakfast too. He reported that the Fall Convention will go back to the Sunday River Resort. He noted that we will try to change some things to make it really interesting. We are working with them now to change around the “Meet & Greet.” One possibility is to do three themes and move around the beer cart. He reported that we will do our summer meeting at Point Lookout so the board can tour the facility.

Public Relations: Ryan Wadsworth absent. No report.

Safety: Al Jellison – no report. Greg Kidd noted that Maine Department of Labor has some new inspectors. He noted that Maine Department of Labor is using DEP regulations for citations for spills. He noted that the Maine State Police are now under Maine Department of Public Safety.

Communications: Mac Richardson reported he has a copy of the Newsletter Agreement from Maine Municipal Association. He noted he has not had a meeting to date. He has contacted Heidi Gage once and noted she has not gotten back to him yet. He feels we should move forward with MMA on publishing the newsletter. Mac Richardson noted he likes the fact that we have two separate contracts. Tom Wiley noted there is no ill will with Heidi Gage and wanted to go on record with this statement.

Collection Systems: Doug Howard reported they had a meeting a couple of weeks ago. Doug reported they are trying to get involved with the Spring and Fall Conventions. They will meet again next month. Tom Wiley asked if we could get someone from this committee to work on the Maine Wide Area Response Network (MeWARN). It was noted that Vivian Matkivich is the only representative at this time.

Residuals Management: Jeff McBurnie reported they are trying to get out a calendar at month’s end. No report at this time.

Operations Challenge: Alex Buechner – no report. Tom Wiley noted that MWWCA really supports Operations Challenge. He noted a lot of people on the board with Ops Challenge experience. Alex noted they have not started practicing yet. He also noted that the team is complete. Tom Wiley welcomed Alex.

Pretreatment: Mike Micucci Absent – no report

Awards: Mary Waring – no report

JETCC Representative: Leonard Blanchette reported that there is a lot going on. Leeann reported that they have just mailed out their Spring Calendar. They are doing on-line registration and accepting credit cards. She reviewed the calendar and noted some corrections. She reported that the North Country Committee is scheduled for April 29

FINAL

and 30 in Presque Isle. They have two board positions open. They are three year commitments. One is an MWWCA position tied into the Collection system. The other position is the MMA Convention position. Their next JETCC meeting is February 6. They have four meetings a year. She also reported that a letter from MWWCA went to the legislators about their programs and what their funding goes to and she was very appreciative of our support. The operator's renewal notice is going out next week. The next spring exam is May 13. The applications are due March 27.

WEB Developer: Steve Lane reported he placed his written report out. See report on the website.

MMA Representative: Joan Kiszely reported on the new addition for the MMA building. Janice Tevanian reported on her new position and her background.

Vice President Report: André Brousseau thanked the Government Affairs Committee for all their hard work and a job well done.

Past President Report: Chuck Applebee told the new members of the Board that he has always felt very welcome here, even as a new member himself years ago. He offered his encouragement and appreciation for their service.

New Business

MMA Contract Approval: Tom Wiley reported on the Administrative Agreement with MMA. Motion made by Mac Richardson, seconded by Al Jellison, all approved the 2009 MMA Administrative Services Agreement after brief discussion. Janice Tevanian gave a brief update on what her goal is for updating the agreement for 2010. She also stated that if anyone has any issues they should feel free to contact her at MMA.

MMA Proposed Newsletter Contract: Tom Wiley reviewed the proposed newsletter contract. Mac Richardson noted that we need to look at this as a trial basis. He would like to hear back from everyone how the email aspect is working. He really needs feedback from everyone on whether they like the email copy or prefer hardcopy. Mac noted he needs to get his committee active. Al Jellison noted that according to the by-laws we have to have to publish four newsletters. Motion made by Al Jellison, seconded by Chuck Applebee, all approved the 2009 Newsletter contract.

2009 Budget Approval: Dan Bisson reported on the proposed 2009 budget and reviewed it with the Executive Committee. Motion made by Mac Richardson, seconded by Mary Waring, all approved, to accept the 2009 Funds report as presented to be properly linked and supported as our annual budget.

2009 Meeting Schedule: Tom Wiley reported on the 2009 Meeting schedule.

MWUA Joint Conference: Tom Wiley noted that Bruce Stevens would like to discuss a joint conference with Maine Water Utilities. He noted he doesn't know where this will

FINAL

end up but wanted to discuss the possibilities. Dan Bisson noted he would be happy to assist with the coordination of this.

Administrative Guide: Tom Wiley noted that Joan Kiszely will work with him on updating the administrative guide.

MMA Affiliate Group Meeting: Tom Wiley reported that he & André Brousseau will be attending a meeting on January 30.

Other New Business: None.

Adjournment: Motion made by Al Jellison, seconded by Dan Bisson, all approved to adjourn at 12:25 p.m.