

**Maine Wastewater Control Association
Executive Committee Meeting
Friday, August 19, 2005
9:00 am
Maine Municipal Association, Augusta, ME**

Present: Vivian Matkivich, Andy Rudzinski, Ron Letarte, Tom Wiley, Tony Gordon, Michael Grove, Al Jellison, Howard Carter, David Anderson, Brian Kavanah, Chuck Applebee, Janet Abrahamson, Mary Waring, Ron Dyer, Joan Kiszely, Margaret Langhill.

1. Call to Order: President Vivian Matkivich called the meeting to order at 9:11am.
2. Introduction of Guests: Vivian Matkivich mentioned that Ron Dyer would be arriving at 11:30 a.m.
3. Approval of Minutes-July 22, 2005: Al Jellison made a motion to approve the Executive Committee meeting minutes of July 22, 2005, as amended, seconded by Howard Carter. All approved.
4. Treasurer's Report: Dan Bisson was absent, but sent a written report to Vivian Matkivich that she read to the Executive Committee. Al Jellison made a motion to accept the June 2005 Financial reports as submitted, seconded by Howard Carter. All approved. Al Jellison noted that \$750.00 should be transferred from NEWEA to Officer's Travel and this will be corrected on an upcoming statement.
5. DEP Representative Report: Brian Kavanah reported on the staffing changes that have taken place at the DEP in the last few months. He also reported on the status of the Operator Education Program and noted that there was a meeting with the MCCS, DOL, and DEP. "Pete" will take the lead on the program, and will work on determining the 3 campuses that will offer the program. Brian also reported that the Toxics Rule is going to the board on September 8th for a final ruling and that the Operator Certification Rules will be posted to public hearing on October 3rd. He noted that there are still ongoing discussions with JETCC to take over the Operator Certification Program. Lastly, Brian noted that the Mercury BAF rule making will start sometime in the winter. There was a brief discussion on the final rule about BOD holding times. There is some confusion over which letter is the final ruling, and Brian agreed to look into this for clarification.
6. NEWEA State Director's Report: Howard Carter reported that the Senior Management Team has asked the Government Affairs Committee to have better communication and contact with the Delegates and there will be a meeting on August 31st to discuss how to better do this. The reason for this request is to improve on driving issues instead of taking a more reactionary approach. Howard noted that MWWCA did not win the WEF Award. Brief mention that Phyllis Rand sent a letter thanking MWWCA for the opportunity to participate in the July 2005 meeting at the Spruce Point Inn in Boothbay Harbor.
7. President's Report-Correspondence File: Vivian Matkivich passed around the correspondence file and gave a brief overview of contents.

- a. Vivian reported on a letter received asking if MWWCA would like to intervene on behalf of IP with regard to a lawsuit. There was brief discussion on the background of the lawsuit, and after discussion, it was consensus of the Executive Committee to not intervene due to lack of resources.

8. Committee Reports:

- A. Convention: Tom Wiley reported that the Boy Scout Jamboree was an exciting event, and that he has written an article for the next NEWWN printing.
- B. Past President: Darold Wooley was absent, and did not submit a written report.
- C. Laboratory Committee: David Anderson reported that he and Tom Wiley represented MWWCA at that MWUA clambake. It was a fun event and he had opportunity to network. It was mentioned that MWUA is invited to the October meeting. There was brief discussion on topics that the Lab Committee has previously addressed and some future topics.
- D. Personnel Advancement Committee: Janet Abrahamson reported that Art Robinson from Gardiner would be going to Rhode Island for the Operator Exchange this year. Someone from the Warwick, RI plant would be coming, but she didn't have the name yet. There was brief discussion on the Nitrogen Removal Process, and Janet passed around information on this. Janet noted that she finally has the name of the speaker from Clean Harbors, and that she will be sending out an email looking for moderators for the Tech Sessions.
- E. Collection Systems: Lenny Blanchette was absent, and did not submit a written report.
- F. Ops Challenge Coordinator Report: Tony Gordon briefly reported that there has not been much activity since the team won the New England Competition, but they are having a meeting next week. Estimates determine that the team will have approximately \$1500 from the golf tournament, bringing the account balance up to \$4000, which should be enough funds to get to Washington, D.C.
- G. Membership Committee: Chuck Applebee reported membership goals have been met this month in both revenue and number of members.
- H. Safety Committee: Al Jellison reminded the Executive Committee that the Maine Safety and Health Conference would be held September 27-29 in South Portland. Al also showed the Executive Committee some new shirts that will be available for sale at the Fall Conference.
- I. Public Relations Committee: Brad Moore was absent, and did not submit a written report.
- J. Vice President: Andy Rudzinski reported that he is still trying to contact Rep. Michaud, but has not been able to reach him yet. Andy formally thanked Janet Abrahamson for her efforts in creating and sharing the software that calculates local limits, and noted that he appreciated her generosity of time and sharing of the software. Andy also thanked everyone involved with this project, as it is a very useful tool.

- K. Government Affairs Committee: Mike Grove reported that he is still in process of obtaining a lobbyist and hopes to finalize this by the end of next month. He reported that he is working to have Bill Taylor lobby for MWWCA and that the estimated fee is \$3000.
- L. Pretreatment Committee: Ron LeTarte submitted a written report.
- M. Awards Committee: Mary Waring had nothing new to report.
- N. Communications Committee: Mac Richardson was absent and did not submit a written report.
- Q. Residuals Management Committee: Jeff Pinnette was absent and did not submit a written report.

9. Old Business:

- a. Charles Perry Trust Fund-This issue still has not been resolved. It was the consensus of the Executive Committee that before anything can be decided, the original documents need to be reviewed. Mary Waring volunteered to get the document from Lenny Blanchette, and asked that Vivian remind her via email to retrieve this document.
- b. 2004 Audit-Joan reported that if MWWCA uses the same firm that MMA uses, the fee would be \$1500 unless more Affiliate Groups are audited at the same time. The more groups that are audited, the less the fee would be. After lengthy discussion, it was the consensus of the Executive Committee that this issue should be tabled until 2006.

10. New Business:

- a. Ron Dyer: Ron Dyer gave a presentation on the Maine DEP Office of Innovation and Assistance. Ron gave an overview of the Governor's Carbon Challenge, which is a voluntary program for green house gas reductions. Ron passed out a flyer and gave a full review of the program.
- b. Fall Convention: Tom Wiley reported that there has been a lot of behind the scenes work so that the conference will be good. There have been a few setbacks, but all have been resolved. Tom reported that the Spruce Point Inn is completely sold-out. He also noted that Wright-Pierce will be doing the golf and tech session signs, Joan is working on trying to get an educational grant from MEMA, and that to-date, there are 13 hole sponsorships, only 2 vendor booths left to sell, 8 meet & greet sponsors, 37 golf attendees. Joan reported that they did give a discount from the July meeting. To date, there are 51 attendees and 44 vendors registered. Joan has already collected 5 proposals for 2006.
- c. Stockholm Jr Water Prize: Vivian reported that she has received an email from Ruth Hallsworth from the Senator George J. Mitchell Center and they are interested in working with MWWCA on promoting this award and combining with their poster competition.

- d. Environment Maine Award: Mike Grove noted that he feels that MWWCA should present a plaque to Environment Maine for their support and efforts to assist MWWCA for the past year. Mike will send an email to Mary Waring with the wording, and Vivian will send an invitation to lunch for the Thursday of the Fall Conference.

11. Adjourn: Al Jellison made a motion to adjourn, seconded by Howard Carter. All approved to adjourn the meeting at 12:08pm.