

Wastewater Infrastructure Project Manager or Environmental Engineer *Kingston, NY*



Help protect the natural environment and public health for the communities of New York by joining NEIWPCC as a full-time Wastewater Infrastructure Project Manager or Environmental Engineer and manage the assessment, replacement, and maintenance of wastewater treatment infrastructure in the New York City water supply watershed.

What You'll Do

As a NEIWPCC Project Manager or Environmental Engineer, you will:

- Perform site inspections, meet with wastewater treatment plant owners, review contract documents, evaluate scopes of work for eligible projects, and coordinate with compliance staff of the New York City Department of Environmental Protection (DEP).
- Be responsible for preparing and reviewing internal and external progress reports pursuant to New York City and State requirements.
- Be responsible for computer-based tracking and monitoring of program accomplishments, contract budgets, project coordination, payments, and related documentation.

What We Are Looking For

The successful candidate will have a passion and interest in preserving and advancing water quality. We are seeking candidates with:

- Either 5-10 years of wastewater facility operations and maintenance experience, or candidates with two years of related experience with a bachelor's degree in environmental or civil engineering.
- Understanding of National and/or State Pollutant Discharge Elimination System (NPDES/SPDES) permit program inspection processes and the operation of wastewater treatment utilities and facility reconstruction.
- Experience with or knowledge of tertiary wastewater treatment processes.
- Excellent computer skills (including word processing, spreadsheets and databases), effective verbal and written communication skills, and the ability to perform basic statistical analysis.
- The possession of a current wastewater treatment operator's license for the state of New York, or a professional engineer's license and current registration from a State or Territory of the United States is a plus.

Candidates with alternative qualifications or who have taken a less traditional career path may be considered if an aptitude for success and a strong willingness to learn is clearly apparent.

Position Logistics

This full-time NEIWPCC position will work 7.5 hours per day and is based in the New York City Department of Environmental Protection office in Kingston, NY. Duties will be performed largely in an office setting with occasional travel, for which a valid driver's license and private means of transportation are required. After six months, this position may be eligible for a hybrid work schedule, subject to approval and program needs. Proof of COVID-19 vaccination required.

What We Offer

The anticipated annual salary range for this position is \$70,000 to \$93,000. NEIWPCC offers an outstanding comprehensive benefits package for eligible employees:

- Pays 75% of premiums for health, dental and vision coverage.
- Contributes 10% of annual base salary to employee retirement plans.
- Provides 15 paid vacation days, 15 paid sick days, paid holidays and volunteer leave per fiscal year.
- Offers tuition reimbursement and professional development support.
- Qualified employer for the Public Service Student Loan Forgiveness program.

To Apply

Submit your cover letter and resume by email to jobs@neiwpcc.org. Please reference #24-NYC-CRP-DEP-001 in the email subject line. Reviewing applications on a rolling basis. Accepting applications until the position is filled. A full position description and benefits listing may be viewed at: <https://neiwpcc.org/about-us/careers>.



About NEIWPCC

NEIWPCC is a regional commission that helps the states of the Northeast preserve and advance water quality. We engage and convene water quality professionals and other interested parties from New England and New York to collaborate on water, wastewater, and environmental science challenges across shared regions, ecosystems, and areas of expertise. Our mission is to advance clean water in the Northeast through collaboration with, and service to, our member states.

NEIWPCC's Diversity Commitment

NEIWPCC is committed to fostering, cultivating, and preserving a culture of diversity, equity and inclusion. NEIWPCC is an equal opportunity employer, and will not discriminate against any employee or applicant for employment because of their race, color, creed, religion, national origin, gender, sexual orientation, gender identification, marital status, physical and mental disability, ancestry, genetic information, age, political or union affiliation, pregnancy or related medical conditions, military service or application for military service, veteran status, or any other status or classification protected by applicable law. Physical or mental disabilities will be considered only as they may relate to the candidate's ability to fulfill bona fide job requirements. This policy refers to all personnel practices including employee recruiting, hiring, transfers, promotions, training, disciplining, terminating and all other conditions. Read more about NEIWPCC's commitment to diversity here: <https://neiwpc.org/about-us/diversity-equity-and-inclusion/>.