
Human Resources

TO: All Concerned

RE: OFFICIAL JOB POSTING

DT: August 18, 2023

Accepting applicants for **ASSISTANT CITY ENGINEER** with the City's Public Works Department. Applications are available at the Human Resources Department or online at www.lewistonmaine.gov.

GENERAL INFORMATION: Department: Public Works
 Division: Engineering
 Barg. Unit: AFSCME- Professional Technical Unit (Pro-Tech)
 Status: Full-Time, Exempt (40 hours/week, Days)
 Grade: 8 [\$75,940.80 - \$110,115.20 /annual]

SUMMARY: The City Project Engineer performs complex professional engineering and oversight of various Public Works projects. Manages in a team concept, provides excellent customer service and assists in planning and supervising the work of Project Team personnel.

EDUCATION AND EXPERIENCE: Bachelor's degree from a four-year college or university in Civil Engineering, or related field, plus five (5) years progressively responsible experience in engineering design; or equivalent combination of education and experience. Must be licensed in the State of Maine as a Professional Engineer and have (or be able to obtain) a Class IV State of Maine Water Operator's License. Must have a valid Maine driver's license. Preference given to candidates with knowledge of civil engineering design, project management, and public works functions including facilities and utilities management.

WORK ACTIVITIES: Prepares a variety of complex designs, preliminary and final plans, specifications, cost estimates, contract documents for Public Works projects. Manages project implementation from budgeting to construction including the work of Project Engineers, technicians and consultants. Provides oversight, supervision and growth of the asset management system. Provides engineering assistance to the facility management staff. Assist in long-range planning and design of capital improvements, including budgeting for such projects. Performs other duties as needed.

Submit City of Lewiston Employment Application, cover letter and resume to the Department of Human Resources via email, fax, postal mail, or in person. Application materials may be mailed or dropped off to Lewiston City Hall 27 Pine Street Lewiston, ME 04240. Additional Human Resources contact information for email and fax submissions is available at lewistonmaine.gov > Human Resources > Terri-Lynn Bechard

Application deadline **September 5, 2023**. **Only interviewed candidates will be notified**. Prospective candidates MUST submit all required documents at time of application. Incomplete position inquiries, including those without **accurate contact information**, will be rejected.